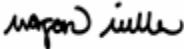


## TEXAS WORKFORCE COMMISSION LETTER

<b>ID/No:</b>	AEL Letter 04-14
<b>Date:</b>	August 26, 2014
<b>Keyword:</b>	AEL; Fiscal Administration; TANF/Choices
<b>Effective:</b>	<b>Immediately</b>

**To:** Adult Education and Literacy Fiscal Agents  
AEL Grant Recipients  
Local Workforce Development Board Executive Directors  
Commission Executive Offices  
Integrated Service Area Managers  


**From:** Reagan Miller, Director, Workforce Development Division

**Subject:** **Adult Education and Literacy Grantee Contracts Ending August 31, 2014**

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### **PURPOSE:**

To provide Adult Education and Literacy (AEL) entities<sup>1</sup> with information and guidance on:

- the priority requirements for use of funds; and
- extensions for contracts ending August 31, 2014.

### **BACKGROUND:**

Title II of the Workforce Investment Act of 1998, also known as the Adult Education and Family Literacy Act (AEFLA), authorizes the AEL program to create partnerships among federal government, states, and eligible partners to provide AEL services.

### **PROCEDURES:**

AEL entities must be aware of the following:

- Temporary Assistance for Needy Families Maintenance of Effort (TANF MOE) (aka state TANF funds) and state General Revenue (GR) funds must be expended before August 31, 2014, to prevent recapture.
- AEL and English Literacy and Civics (ELC) funds must be expended in the following order of priority:
  - 1) TANF MOE and state GR funds;

**NLF**

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<sup>1</sup> For purposes of this AEL Letter, the term “AEL entities” includes AEL fiscal agents that are currently funded by the Texas Workforce Commission with AEFLA and TANF funds for PY 2013–PY 2014 and AEL providers funded for PY 2014–2015.

- 2) Federal TANF funds; and
- 3) Federal AEFLA and ELC funds.
- The Texas Workforce Commission will issue contract amendments to extend contracts—with the exception of ELC-only contracts—to November 30, 2014.

**INQUIRIES:**

Direct inquiries regarding this AEL Letter to [aelpolicy.clarifications@twc.texas.gov](mailto:aelpolicy.clarifications@twc.texas.gov).

**RESCISSIONS:**

None

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**REFERENCE:**

Workforce Investment Act, Public Law 105–220  
Texas Labor Code, Chapter 315, Adult Education and Literacy Programs  
Texas Workforce Commission Adult Education and Literacy Rules: 40 TAC, Chapter 805

**FLEXIBILITY RATINGS:**

**No Local Flexibility (NLF):** This rating indicates that Boards must comply with the federal and state laws, rules, policies, and required procedures set forth in this AEL Letter and have no local flexibility in determining whether and/or how to comply. All information with an NLF rating is indicated by “must” or “shall.”

**Local Flexibility (LF):** This rating indicates that Boards have local flexibility in determining whether and/or how to implement guidance or recommended practices set forth in this AEL Letter. All information with an LF rating is indicated by “may” or “recommend.”