**Vocational Rehabilitation Services Manual C-400: Training Services**

Revised July 1, 2024

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**C-409: Maximum Payment for Training at a College or University**

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**C-409-3: Private or Out-of-State Training Institutions: Two-Year College**

VR staff verifies that the private or out-of-state training institution is an established two-year college by finding its classification on the [College for all Texans—Institutions of Higher Education](http://www.collegeforalltexans.com/apps/degreeprograms/) website. Staff must verify private or out-of-state institutions by finding the school’s classification through the school’s website.

Exceptions to the limitations for tuition and fees require justification and approval by the VR Supervisor. For additional information, refer to

VRSM D-200: Purchasing Goods and Services. For customers who are eligible for SSI/SSDI because of a disability, refer to VRSM C-406-2: Supplemental Security Income and Social Security Disability Income Recipients.

As of July2024, VR pays the maximum rate of $136 per semester hour, which includes the amount of tuition and fees at a two-year private or out-of-state college.

VR pays a maximum of $4,080 per year for certificate training at a two-year college that is not on a semester hour schedule. (The maximum amount for a college or university certificate program is based on established tuition and fee rates for enrollment in 15 credit hours for both the fall and spring semesters.)

These rates are based on one standard deviation above the average 2024-2025 college costs of tuition and fees found on the [College for All Texans](http://www.collegeforalltexans.com/index.cfm?objectid=63188B97-0C47-0020-6DBBBAD96A7DFB83)—Institutions of Higher Education website. VR reviews these rates annually in July.

**Service Records for Training at a Two-Year College**

The following ReHabWorks (RHW) specifications must be used when creating service records for training services:

* Level 1—Training—College and University [86000]
* Level 2—Training—Two-Year Community College [86000-11143]
* Level 3—Training—Two-Year Community College
* Level 4—Tuition and fees

**C-409-4: Private or Out-of-State Training Institutions: Four-Year College or University**

VR staff verifies that the private or out-of-state training institution is an established four-year college or university by finding its classification on the [College for all Texans—Institutions of Higher Education](http://www.collegeforalltexans.com/apps/degreeprograms/) website. Staff must verify private or out-of-state institutions by finding the school’s classification through the school’s website.

As of July2024, VR pays the maximum amount of $394 per semester hour, which includes the amount of tuition and fees at a four-year private or out-of-state university.

Exceptions to the limitations for tuition and fees require justification and approval by the VR Supervisor. For additional information refer to VRSM D-200: Purchasing Goods and Services. For customers who are eligible for SSI/SSDI because of a disability refer to VRSM C-406-2: Supplemental Security Income and Social Security Disability Income Recipients.

VR pays a maximum of $11,820 per year for certificate training at a four-year college or university that is not on a semester hour schedule. (The maximum amount for certificate programs through a college or university is based on established tuition and fee rates for enrollment in 15 credit hours for both the fall and spring semesters.)

These rates are based on one standard deviation above the average 2024-2025 college costs of tuition and fees found on the [College for All Texans—Institutions of Higher Education](http://www.collegeforalltexans.com/index.cfm?objectid=63188B97-0C47-0020-6DBBBAD96A7DFB83) website. VR reviews these rates annually in July.

**Service Records for Training at a Four-Year College or University**

The following RHW specifications must be used when creating service records for training services:

* Level 1—Training—College and University [86000]
* Level 2—Training—Four-Year College or University [86000-11136]
* Level 3—Training—University—Four-Year Program
* Level 4—Tuition and required fees
* Level 3—Training - University - Graduate Program
* Level 4—Tuition and fees

**C-409-5: Private or Out-of-State Training Institutions: Technical and State College**

VR staff verifies that the private or out-of-state training institution is an established technical or state college by finding its classification on the [College for all Texans— Institutions of Higher Education](http://www.collegeforalltexans.com/apps/degreeprograms/) website. Staff must verify private or out-of-state institutions by finding the school’s classification through the school’s website.

Exceptions to the limitations for tuition and fees require justification and approval by the VR Supervisor. For additional information, refer to VRSM D-200: Purchasing Goods and Services. For customers who are eligible for SSI/SSDI because of a disability, refer to VRSM C-406-2: Supplemental Security Income and Social Security Disability Income Recipients.

As of July2024, VR pays the maximum amount of $122 per semester hour for training at a state college and $240 per semester hour for training at a technical college, which includes the amount of tuition and fees at a private or out-of-state technical or state college.

VR pays a maximum of $3,660 per year for certificate training at a state college that is not on a semester hour schedule and $7,200 per year for certificate training at a technical college that is not on a semester hour schedule. (The maximum amount for a college or university certificate program is based on established tuition and fee rates for enrollment in 15 credit hours for both the fall and spring semesters.)

These rates are based on one standard deviation above the average 2024-2025 college costs of tuition and fees found on the [College for All Texans](http://www.collegeforalltexans.com/index.cfm?objectid=63188B97-0C47-0020-6DBBBAD96A7DFB83) website. VR reviews these rates annually in July.

**Service Records for Training at a Private or Out-of-State Technical or State College**

The following RHW specifications must be used when creating service records for training services:

* Level 1—Training—College and University [86000]
* Level 2—Training—Technical and State College [86000-11153]
* Level 3—Training—Technical and State College
* Level 4—Tuition and fees

**C-409-6: Private or Out-of-State Health-Related Institutions**

VR staff verifies that the private or out-of-state training institution is an established health-related institution by finding its classification on the [College for all Texans—Institutions of Higher Education](http://www.collegeforalltexans.com/apps/degreeprograms/) website. Staff must verify private or out-of-state institutions by finding the school’s classification through the school’s website.

Exceptions to the limitations for tuition and fees require justification and approval by the VR Supervisor. For additional information, refer to VRSM D-200: Purchasing Goods and Services. For customers who are eligible for SSI/SSDI because of a disability, refer to VRSM C-406-2: Supplemental Security Income and Social Security Disability Income Recipients.

As of July2024, VR pays the maximum amount of $466 per semester hour, which includes the amount of tuition and fees at a private or out-of-state health-related institution.

VR pays a maximum of $13,980 per year for certificate training at a private or out-of-state health-related institution that is not on a semester hour schedule. (The maximum amount for a college or university certificate program is based on established tuition and fee rates for customers enrolled in 15 credit hours for both the fall and spring semesters.)

These rates are based on one standard deviation above the average 2024-2025 college costs of tuition and fees found on the [College for All Texans—Institutions of Higher Education](http://www.collegeforalltexans.com/index.cfm?objectid=63188B97-0C47-0020-6DBBBAD96A7DFB83) website. VR reviews these rates annually in July.

**Service Records for Training at a Public Health-Related Institution**

The following RHW specifications should be used when creating service records for training services:

* Level 1—Training—College and University [86000]
* Level 2—Training—Public Health-Related Institutions [86000-11129]
* Level 3—Training—Health-Related Four-Year Program
* Level 3—Training—Health-Related Graduate Program
* Level 4—Tuition and required fees
* Level 4—Tuition and fees

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**C-412: Maximum Payment for Training at a Proprietary Institution**

VR staff verifies that the institution is licensed or certified by TWC on the [Licensed Career Schools and Colleges Directory website](https://apps.twc.state.tx.us/CSC/directory/search.do); the [Eligible Training Provider System website](https://twc.texas.gov/partners/eligible-training-providers); or another regulatory agency website, such as the [Texas Department of Licensing and Regulation](https://www.tdlr.texas.gov/), before including the training on the IPE.

The maximum amount VR can pay for tuition and fees combined for full-time enrollment at a proprietary institution, after comparable benefits and BLR is applied, is the lesser of:

* $136 per semester hour; or
* $4,080 per year.

As of July2024, these rates are based on one standard deviation above the averages from College for All Texans public training institutions two-year community college (college cost2024-2025) average of tuition and fees.

Exceptions to the limitations for tuition and fees require justification, consultation with the State Office Program Specialist for Re-Entry, Work Experience & Proprietary Schools, and approval by the VR Supervisor. For additional information, refer to VRSM D:200: Purchasing Goods and Services. For customers who are eligible for SSI/SSDI because of a disability, refer to VRSM C-406-2: Supplemental Security Income and Social Security Disability Income Recipients.

**Service Records for Training at a Proprietary University**

The following RHW specifications should be used when creating service records for training services:

Level 1 - Training, Vocational Programs by Proprietary or Certified Schools - MC [86100]

Level 2 – Choose the description that matches the training

**IPE Requirements**

The IPE should not reflect specific rates but should refer to them as "will pay amounts per policy."

For more information on IPE and IPE amendments, refer to VRSM B-500: Individualized Plan for Employment and Post-Employment. For more information about previous rates, refer to the VR Services Manual List of Revisions.

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