1	TRANSCRIPT OF PROCEEDINGS
2	BEFORE THE
3	TEXAS WORKFORCE COMMISSION
4	AUSTIN, TEXAS
5	
6	PUBLIC MEETING )
7	PURCHASING FROM ) PEOPLE WITH )
8	DISABILITIES )
9	
10	
11	
12	ADVISORY COMMITTEE MEETING
13	WEDNESDAY, FEBRUARY 7, 2018
14	WEDNESDAI, FEBRUARI /, 2010
15	
16	
17	
18	BE IT REMEMBERED THAT at 10:30 a.m. on
19	Wednesday, the 7th day of February, 2018, the above-entitled
20	matter came on for hearing at the Texas Workforce
21	Commission, Double Tree Hotel, 6505 North Interstate 35, De
22	Zavalla Room, Austin, Texas, 101 E. 15th St., Austin, TX
23	78701-0001. Rm. 151.
24	
25	

1	TABLE OF CONTENTS	
2	PAGI	E
3	PROCEEDINGS, WEDNESDAY, FEBRUARY 7, 2018	
4	AGENDA ITEM NO. 1	
5	AGENDA ITEM NO. 2	
6	AGENDA ITEM NO. 3	
7	AGENDA ITEM NO. 4	
8	AGENDA ITEM NO. 5	
9	AGENDA ITEM NO. 6	
10	AGENDA ITEM NO. 7	
11	AGENDA ITEM NO. 8	
12	REPORTER'S CERTIFICATE	
13	REPORTER'S CERTIFICATE	
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

## PROCEEDINGS

## WEDNESDAY, FEBRUARY 7, 2018

(10:04 a.m.)

## AGENDA ITEM NO. 1

MR. SERNA: All right. With the Committee's indulgence, I'd like to start the Advisory Committee meeting. The Chairman, the designated Chairman -- the Commission is required to designate the chair of the Committee. Our previous chair was one of the members whose term had expired and rolled off and that was Jean Langendorf, she did an outstanding job. And I would say that even if you weren't here. Did an outstanding job trying to get -- not trying to get the Committee going, working with the Agency to kind of set the precedent for what it is that the Committee would work on and allowing a lot of really good debate and exchanges.

Just to kind of set the record straight, TWC does not -- my name's Ed Serna, I'm the Deputy Executive Director for TWC. TWC doesn't participate as a member of the Committee, we support the Committee, we operate the program and the Commission is ultimately responsible for the program.

The Committee has two primary charges that are at statute and rule, and the first charge is to recommend advi -- recommend performance measures for

consideration by the Commission. And the second is to provide input on certification criteria for the CRPs participating in the program. And that's provide input, again, to the Commission. The Commission take that input and implement it or modify it and implement it, but that's presented in formal meeting to the Commission, the recommendations from the Advisory Committee, and presented in a formal meeting to the Commission.

Joseph on my left, and myself take advantage of the expertise on the Committee to seek input and feedback on a number of issues related to the program. We try to provide updates on the status of the program and challenges of the program and spacing. We engage with our central nonprofit TIBH to provide updates and information to the Committee as well. But TWC in and of itself is not an -- is not an official member of the Committee.

The Commission did, in the selection of the new members, the Commission did appoint Kevin Jackson as Chair. The Commission has a charge to also appoint the presiding Officer of the Committee. Kevin Jackson -- Mr. Jackson unfortunately called me this morning, he and I spoke on Monday and we talked about the agenda and everything. He called me this morning and said, with extreme apologies that he wasn't going to be able to attend because he has a fever.

He's hoping he doesn't have the flu. But thought he would not learn -- would not do what he learned in kindergarten and come and join us and share. And I told him I appreciated that very much. This is one of those times you don't need to share.

So our Chair is not with us. What we -- one of the things that we were going to do, Mr. Jackson was going to propose, is that the members designate a Vice Chair. So in his absence, I'd like to -- to ask you all if anybody's interested in serving as a Vice Chair, then you get to chair this first meeting, and I will help you with that by the way, so you're not out there on your own.

Anybody that's interested in chairing -- in serving as Vice Chair, not just for this meeting, but -- but for the next two years? The term is for two years. And we would certainly entertain that. And what I would propose is anybody that's interested, we'll just have a Committee vote and if there's more than one person interested, we'll just kind of have a Committee vote on -- on selecting from amongst yourselves a Vice Chair.

There's not going to be any campaigning or fancy speeches or bake sales, so you don't need to worry about that.

MS. ZAVALLA: We've had enough of that.

MR. SERNA: Yeah, there's plenty of that

Verbatim Reporting & Transcription, LLC 281.724.8600

1 elsewhere. And we'll kind of move forward with that. 2 other thing that I was going to try to do today under the agenda item with an update from the Workforce Commission is 4 have our attorney that focuses on open records. Brook, how 5 are you? Come on up. 6 MS. HOHFELD: Good. How are you? 7 MR. SERNA: No, no, no worries at all. 8 Have our attorney that focuses on open records and open 9 meetings come and brief us. She unfortunately yesterday 10 said she wasn't feeling well and would try to be here today. I've called her twice and she's not answering her office 11 12 phone, so I'm assuming she's still not feeling well. Again, 13 also someone I'm glad deciding not to share. 14 So with that said, I'd like to at least --15 again, I'm not chairing it, but we've got to get started, I'd like to at least start on my right. Michelle, if you 16 17 would just introduce yourself, indicate who you represent, 18 what your interests are in participating, and we'll kind of 19 go down the row and then we'll kind of set it up for a --20 for a discussion on selection of a Vice Chair and then I'm 21 going to hand it off to the Vice Chair. 22 MS. HERBEIN: I almost just feel like I need

MS. HERBEIN: My name is Michelle Howard

Verbatim Reporting & Transcription, LLC 281.724.8600

MR. SERNA: Oh, yeah.

to get my hand sanitizer out here.

23

24

Herbein. I'm the Executive Director of the ARC of Greater Houston. We are primarily an advocacy organization. And in the last year and a half or two, we have pulled together a group of organizations across Houston that are trying to expand and increase employment options for individuals with IDD. And so we've been doing a lot of things, including training and helping people get through their required UNT training and really just kind of helping people with those barriers so that more options are there.

My background; I moved here from Virginia a couple years ago where I was a director of employment services where we served about 2000 people a day, all in integrated above minimum wage employment and we had several federal contracts through the Ability One contract, through Ability One and Source America. My -- interesting enough, also my background, when you talk about certification, is I am a national accreditation surveyor for CARF which is a national service that accredits CRPs. And so I have worked in every state except two and definitely have the interest in employment and just improving the quality of services.

MS. PACHA: Hi. I'm Jackie Pacha and I'm the founding Executive Director for the Brazos Valley Center for Independent Living which is one of the 27 centers for independent living in the state of Texas. We are the youngest center. We were founded out of (indiscernible)

money back in 2010. We're located in Bryan/College Station. 1 2 I'm also affiliated faculty with Texas A&M University, the 3 Center on Disability and Development. My background, I have about 30-years of 4 5 experience working at some particular level with people that 6 have disabilities in employment-based settings. My husband 7 has a brain injury, I have an adult child with a disability. 8 As a Center for Independent Living, at least 51 percent of 9 our employees are also people that have significant 10 disabilities and we pay fair minimum wages, fair starting 11 entry level wages. And I am not a fan of said minimum wage 12 certificates and that's why I am here on this Committee. 13 MR. SERNA: Can I ask you something that's 14 unrelated to that, but related to the other party, the TWC, 15 this is more of a personal interest. Are you a service 16 provider to our vocational rehab program? 17 MS. PACHA: Yes, we are. MR. SERNA: Okay. Just to kind of like full 18 disclosure. 19 20 MS. PACHA: Yes. 21 All right. MR. SERNA: 2.2 MS. PACHA: Yeah. In a complex --23 MR. SERNA: And that, by the way --24 MS. PACHA: In a complex, integrated, very 25 strange, way.

1 MR. SERNA: Yeah. 2 MS. PACHA: Yes, so --3 MR. SERNA: And by the way, we did not take that into consideration in our selection. 4 5 MS. PACHA: Correct. 6 MR. SERNA: Just to make clear to everybody 7 else. 8 My name is Judy Zavalla and I'm MS. ZAVALLA: 9 on the -- my daughter Amanda Miles (ph) in the red sweater 10 and I are on the board for ARC, Brazoria and Galveston 11 And Amanda was supposed to die in three days, but Counties. 12 she's such an overachiever, she signed up yesterday to be an 13 advocate for the -- ARC and I am very, very proud of her. 14 And since I was here last time I had an illness that almost 15 killed me, but I am back, and I've also signed on to be a 16 board member of the Westover Cove apartment project in 17 Alvin, which are for people with disabilities, both physical 18 and mental. 19 MR. QUIGLEY: My name's Sean Quigley, I'm the 20 Executive Director of On Our Own Services. We are a service 21 provider through both the state use program and the Ability 22 We currently employ about 280 individuals with 23 severe disabilities working service contracts. Again, all

Verbatim Reporting & Transcription, LLC 281.724.8600

making more than minimum wage and above. And my interest in

being here is that I am -- my twin brother is an individual

24

25

with disabilities and I saw the challenges that he faced in employment and new there had to be a lot more just like him, so 26-years ago we -- we got started.

MR. OOI: My name is Nicky Ooi, I'm the President and CEO of South Texas Lighthouse for the Blind.

We've been around since 1964 in Corpus Christi. We employee -- our mission is to provide employment opportunities for people who are blind, and we have about 200 employees. So, we've been around since 1964. We participate in the state use and Ability One program. We have locations in -- two locations here in Corpus Christi and Victoria, Texas and we have operations throughout the country. And as far as Hawaii.

So, personally I've been employed at Lighthouse since 1987, so about 31 years and still enjoying it.

MR. GRAHAM: My name is Charlie Graham and I'm the CEO of Peak Performers here in Austin. We are a recruiting and staffing firm almost now exclusively for people who have disabilities. We staff the State of Texas. Thank you, Mr. Serna, for being one of our customers. And personally, I have been working in and around the employment sector for people who have disabilities for about 35 years. Peak Performers is the fourth nonprofit I have started or built with the purpose, my personal purpose, is to set a new

standard of employment for people who have disabilities.

Although, at one point in my life I also started an apartment-style group home in 1980 in Portland. So that's me.

MR. ALLEN: Good morning. I'm Platt Allen.

I'm the President and CEO of the Lighthouse for the Blind in Fort Worth. Our Technical name is Tarrant County

Association for the Blind, so you may see us listed as both. We've been around since 1935, so a little -- a little longer than South Texas, not that we're proud of that, but been around a while. We provide both job opportunities to folks who are blind as well as services in the community, folks who are blind. Currently we operate in about 97 percent of our direct labor is blind labor and all of our average wage for those employees is about 10.75 an hour, and we have no one below minimum wage.

My interest in being on the committee is to help grow job opportunities for folks who are blind so that we can create more -- or provide more services to our community.

MS. HOHFELD: I'm Brooke Hohfeld. I am the grant coordinator for Texas Advocates. We're a statewide (indiscernible). We're all over Texas. We have 19 active chapters currently. And we -- we have self-advocacy skills -- we teach self-advocacy skills, and we do work with the

Capitol when they're in session, and we help our advocates 1 2 work in the interim to get ready for the sessions and that's 3 it. 4 MR. SERNA: And finally, last but not least. 5 MS. LACY: Hi, I'm Brandye Lacy. I am the 6 marketing coordinator and advocate for the Austin Lighthouse 7 or Travis Association for the Blind. We've been around for 8 over 87 years. And we use help to provide employment and 9 training opportunities for people who are blind. So that's 10 why I'm here. 11 MR. SERNA: Excellent. Thank you. And then, 12 Linda. 13 MS. LOGAN: Thank you. I'm Linda Logan. work in the Texas Council for Developmental Disabilities. 14 15 apologize for being late. TCDD is basically a grant 16 organization. We give about a little over \$4,000,000 in 17 grants to programs and initiative that support people with 18 disabilities in employment as well as other areas of life 19 like education. And our most recent offering was peer 20 review for people with disabilities in institutions. 21 guess I've been there about four years now, but I worked for 2.2 the State of Texas since 1982. 23 MR. SERNA: Okay. So Linda and Brooke, one 24 of the things that we talked about, our chairman, the

Commission designated Kevin Jackson as Chair. He may be

Verbatim Reporting & Transcription, LLC 281.724.8600

25

1	suffering with the flu. He called me this morning as I was
2	driving to work saying he had a fever, so he wasn't going to
3	be able to make it. He felt very bad about that.
4	But he and I had talked about designating a
5	Vice Chair or getting the Committee members to designate a
6	Vice Chair. Since he's not here to lead that discussion and
7	one of the things that I'd like to do is ask the Committee
8	members if anybody is interested in doing that and so we'd
9	have a round of votes so we can we can designate or get
10	selected a Vice Chair versus TWC voluntolding somebody.
11	MR. QUIGLEY: I'll volunteer.
12	MS. ZAVALLA: Yes. Yes.
13	MR. SERNA: Anybody else interested? No?
14	All right. Sean, congratulations.
15	MR. QUIGLEY: Absolutely.
16	MS. ZAVALLA: Yes.
17	MR. SERNA: Now Sean, the agenda is yours.
18	MS. ZAVALLA: The paycheck's in the mail,
19	Sean.
20	MR. QUIGLEY: Well, thanks for nobody else
21	volunteering.
22	MS. ZAVALLA: I thought about it, but no.
23	MR. QUIGLEY: The again, we've already
24	we've covered number one.
25	AGENDA ITEM NO. 2

MR. QUIGLEY: The -- update from the Workforce Commission?

2.2

MR. SERNA: Yes, sir. And I -- Sean, I'll help you as much as you need any help, sorry to kind of throw you in front of everything.

MR. QUIGLEY: That's all right.

MR. SERNA: He's jumping into the frying pan. Quick update on TWC's activities. Of course, the first thing that I had hoped to have done was have our attorney, Lana Chastain (ph), who is our open records attorney and heads up that department also talk to us about open records and open meetings. We'll do that at the next meeting.

With regard to the staff's activities, a couple of significant things have been going on. In my mind most significant of course is we've put an RF -- a request for proposal out for a new central nonprofit last year in summer. We in fact received responses, evaluated the responses, and negotiated a contract with TIBH in that role. It is a -- the terms of the contract will allow TWC to begin to take a little bit more active role in the management of the program, still engaging TIBH to the same extent that we have, but the agency, the Commission's idea is that there are some areas that the -- now that there's an agency that the program resides in, with no offense and all due respect to the previous council, it was a council and one staff

member. It was difficult for them to do a whole lot of things. Now it's in an agency that has in excess of 5000 employees and some very robust programs, including the vocation and rehabilitation program, and we consider this primarily a vocation and rehabilitation program, not a purchasing program, that the contract allows us to begin to get -- engage and the TWC did engage in some of the other things that previously -- the council had relied a lot on TIBH for. And we'll talk about that as -- as we progress through the year.

As an example of one of those things TWC staff, primarily Kelvin and Howard, have started meeting with -- they're not audits, but meeting with various CRPs to look over CRP's -- I want to call it desk review of paperwork as required in statute and rule, the CRP stat -- you know, CRPs have got to maintain accounting systems and payroll systems and have particular records on their employees that in the past TIBH was responsible for conducting those reviews, and we're now taking that responsibility.

They conducted a few; they, Kelvin and Howard, conducted a few reviews last year, a significant number of reviews last year, together. They were trying to, you know, kind of get down the processes. Now they'll be splitting up so we can -- we can engage more CRPs.

Our intend in those reviews for the CRPs'

benefit as well as the other committee members benefits, our

intent is not to play get -- got you with the CRP, but

rather, to point out any areas where the CRP may be lacking

with regard to compliance with the statute or the rules of

TWC and then help the CRP get on a path to kind of get those

7 | things resolved.

In addition, the executive director or whoever he's designated at the CRP, will get briefed in advance that we're coming out, so none of them are going to be surprises. An advance that we're coming out. And will get briefed at the end of the review. We don't anticipate the reviews taking more than a day or so each based on the size of the CRP. Getting briefed at the backend on findings and then we'll produce a brief letter to the CRP saying here's what we've identified and the areas that we need to address.

The concept, every CRP that is certified gets recertified every three years to participate in the program and our idea is that at least once in that three year period the CRP will be reviewed prior to recertification. So there will be a number of CRPs that are -- that are reviewed this year whose certifications are coming up this year as well, only because of the timing of when we start. The idea is that halfway through your certification there would be a

visit from the TWC staff to kind of look over what's going on and -- and then provide a report. And then we would use that information in reporting to the Commission when staff makes a recommendation to either recertify or not recertify a CRP. So that's our go forward plan and the purpose.

The other thing is we have in the past -TIBH has very successfully worked with the controller's
office to address issues concerning the CRP and statewide
procurement because that is a mechanism for how the funds
are raised that support the employment of the individuals
with disabilities who are employed by the CRPs.

We've taken an active role in meeting with controller's office as well. I have personally. To address — one, to address issues that the program has and two, to address issues that the controller has with us. The controller has taken a very aggressive stance with regard to attempting to not include anything in the statewide catalog by a vendor that — if a CRP provides a product or service, they work very hard to not duplicate that or compete, have another competing contract.

We still find there are some -- that there are some out there and we're going to work with the controller's office to address that. In addition, we've stressed with the controller's office that it's taking, for example, a longer period of time than necessary once the

commission has approved an item to go through whatever steps 1 2 are necessary to -- to add that item to the catalog so that agencies can procure off of it. So we've mentioned that to 3 them and they have reorganized and added staff resources to 4 5 do that more efficiently and sooner. So we're -- we're 6 pleased with that and we'll hope to see the results of that. 7 MR. QUIGLEY: Excuse me. 8 MR. SERNA: Yes, sir. 9 MR. QUIGLEY: Just real quickly. The -- I 10 know that before that the council worked with the comptroller's office in order to set pricing for commodities 11 12 and that sort of thing. Is that still -- I mean, how -- how 13 is that procedure being handled now? 14 MR. SERNA: Sure. And let me take -- first 15 of all --MS. WILLIS: My sincere apologies. 16 I've been 17 trying to figure out parking for quite some time. 18 MR. SERNA: Yeah, we apologize. We're going 19 to get that figured out because we have limited parking and 20 one thing that I'll explain to you all, TWC is primarily 21 federally funded, so we're responsible -- on the upside, we 22 are responsible for all of our facilities versus the Facilities Commission. So for those of y'all who are not in 23 24 state government, it means that we don't have duct tape 25 holding our carpet down where it's torn; we replace the

1	carpet when it's torn. On the downside, we have to provide
2	all of our employees our own parking solution, so it limits
3	the space that we have. So we don't have access to state
4	garages like other agencies do, but we'll have that worked
5	out. I apologize if you
6	MS. WILLIS: Oh, it's it's okay. It's my
7	first meeting, so I think I'll be sure
8	MR. SERNA: In the future in the future
9	we'll send out a map of where everybody needs to park, where
LO	you can park, and where the spaces are, and
L1	MS. ZAVALLA: And those will be handicapped
L2	spaces?
L3	MR. SERNA: Yes, ma'am. That's the other
L4	thing is we'll we'll ask if you need one and then we'll -
L5	- we have some available.
L6	MS. ZAVALLA: Excellent. Thank you.
L7	MR. SERNA: So if you could just tell us just
L8	a little bit about yourself and who
L9	MS. WILLIS: Yes, I'm representing the Health
20	and Human Services Commission. My name is Rosalin Willis.
21	And I am a procurement director in the procedure and
22	contracting services division of HHSC.
23	MR. SERNA: And the one thing to note that
24	Rosalin's position is that is the one position that is
25	designated that role is designated to be filled in in

statute and in rule. So thank you for joining us.

2 MS. WILLIS: Thank you.

MR. SERNA: So back -- back, Sean, to your question. One of the things that came out of the legislative session that abolished the council and moved it over here was gave the controller a more specific direct role in providing feedback on pricing. But we had found, we at TWC found that some of the pricing that they were comparing us to or comparing the products to, were not pricing that agencies would take advantage of. In other words, they'd go to -- not eBay, but Amazon. Well, an agency can't go buy from Amazon.

MR. QUIGLEY: Right.

MR. SERNA: So there was a little bit of a discrepancy there and I had a meeting with them and -- and stressed to them that -- and gave them some examples that we had where -- where pricing didn't -- the comparative price didn't appear to be in a good comparison since an agency couldn't go buy that.

What I basically challenged them with is if 
- if you use that price and we don't get a -- something on

the catalog because of that, then my assumption is my agency

can go buy from that source and not from the statewide

contract. And of course they said well, no, that -- you

can't do that, so well, then, why are you using that as the

example, it's not a fair example. And they're -- they're 1 2 changing that practice now. Okay. 3 MR. QUIGLEY: 4 MR. SERNA: On the other side, they came back 5 to me in that same meeting and said, in fact we had kind of 6 this discussion, not directly because this is before I 7 talked with the controller's office, but they came back to 8 me and said, you have items on the catalog that there has 9 been no examination of price to take into consideration 10 changes in the market and we'd like you to look at that. So 11 one of the things that I was going to say as part of my 12 update was TWC will be working with TIBH and the CRPs to 13 kind of look at our catalog and look at our pricing and see 14 how we can adjust pricing to take into consideration change 15 in markets without adversely impacting the CRPs and at the same time, kind of remove that argument from the 16 17 controller's office. 18 MR. QUIGLEY: Okay. MR. SERNA: Which is basically we'll -- we'll 19 20 fix something if you fix something. 21 MR. QUIGLEY: Okay. 22 MR. SERNA: Yes, sir. That has -- that is an The other issue that we have is -- and I think Fort 23

Verbatim Reporting & Transcription, LLC 281.724.8600

Worth encountered this, is the length of time it was taken

for -- and I'd mentioned this already -- the length of time

24

25

it was taking for the controller's office to issue object codes to put items on the catalog, and I think you might have, too --

MR. QUIGLEY: Yes.

MR. SERNA: -- put items on the catalog. A lot of times our CRPs have products that agencies are asking for and those products support -- the sale of those products support individuals with disabilities and with employees. The longer it takes to get a product to where an agency can buy not only affects the agency because they can't get what they want, but it affects our CRP. So I -- we did mention that to them and they did -- and -- and they actually showed me how they were changing their organization, they're -- they're removing who this program reported to to another area that's focused on doing pricing and -- and setting up composite codes and things like that.

And then the final thing that I wanted to mention with regard to TWC activity is we have a -- because we're a large agency and we have an internal audit shop, and as a result we can -- our internal auditors will review our programs, and this is one of our programs, it is scheduled to be looked at by our internal audit shop. They did a preliminary review shortly after the program came on board. Most of that was geared towards looking at our internal processes, whether a review of products, a review of CRPs,

things like that. But I think their intent is to more broadly look at -- look at the program.

One thing I would like to know is the program is exclusively -- both at the CNA-level, the Central Nonprofit TIBH level, and the Workforce Commission level, the program is exclusively supported by revenues from the CRPs. We try to keep the amount that we need down to a minimum, basically two staff. I don't think we're charging for my time, so you all get me for free. The State doesn't get me for free, but you all do. We're charging salaries for two staff and their travel and the associated -- because again, we're federally funded, we act like a business. The associated benefits and shred that go with having employees, so, you know, space, light and electricity, that kind of stuff.

Our goal -- another goal of TWC is to have our internal auditors look at the -- look at our expenditures and how -- how the program is being funded and make sure that -- that we are as efficient as we can be so that the CRPs have the -- the benefit they need from paying a fee, without paying too much of a fee. And I think we'll see one of the benefits in just a little bit when TIBH talks about some of the things that they'll be doing that are new, we'll see some of the benefits of the -- some of the fees that we charge.

So those are the things that -- that have 1 2 been going on. If any of the committee members, and I'll 3 make sure that you all have all my contact information. any of the committee members need anything or have any 4 5 questions concerning the program, the operation of the 6 program, or just some of the other aspects of TWC's 7 vocational rehabilitation responsibilities, y'all can feel 8 free to reach out to me directly. You'll have my direct 9 line and my cell line when I give it to you in just a little 10 bit. And we can get those issues addressed. So anybody 11 would have direct access to us. We don't kind of hide 12 behind anything else. But y'all would have unique ability 13 to kind of raise issues both as a committee and as 14 individuals if anyone needed to. 15 So that's all I have to say. 16 MR. QUIGLEY: I have one more question for 17 you. 18 MR. SERNA: Yes, sir. 19 MR. QUIGLEY: How does the work -- working 20 with the Commission, how do -- how does -- how are y'all 21 going to look at exclusions to purchase -- or exceptions to 2.2 the purchasing? 23 MR. SERNA: That's a good point. So what Mr.

required by statute to -- if a product or a service is

Verbatim Reporting & Transcription, LLC 281.724.8600

Quigley's asking about are exceptions. State agencies are

24

25

offered by a CRP, a state agency has to procure that product or service from the CRP. If they don't, then they -- they have to report an exception and that exception gets put on a report somewhere. And quite frankly, that's as far as it goes. There are no negative ramifications to having a report that says you didn't buy your pen or get your service from a CRP.

You have to put a reason why you didn't and price is not one of the reasons. I will tell you, firsthand experience having worked in state government for 32 years, agencies are creative. And Rosalin can tell you this as well. When we decide to come up with an excuse because we need to get something done quickly --

MS. WILLIS: Right.

MR. SERNA: -- so they'll come up with some other reason like I -- I need 10 of these and I only need 10, I don't need a quantity of 50. Or I need 50 and I don't need it in sets of 10. I need one big bulk of 50. Which sometimes the C -- so they kind of learn -- or I need it by tomorrow. You know, I do have to have it by tomorrow when in fact the CRP is saying I can give it to you by Friday, two days from now, but I can't get it to you by tomorrow. Well, I need it by tomorrow so I'm going to go buy it from whoever.

We're going to work at that. What the Verbatim Reporting & Transcription, LLC 281.724.8600

Commission has indicated is that they would expect starting with this year the report from staff to the Commission in public meeting indicating these agencies, a sort of a reading of the record. These agencies have -- have not used the program, these are the reasons, and then the Commission will decide how they want to address each of those cases individually.

Now, I will tell you, full disclosure, that the Commission is going to ask us, because they've already — when we raised this issue, the Commission is going to ask us what the — what the reasons are, and if an agency says well, you know, it's really price, but it's also price and delivery, that we're going to be able to explain how we were addressing price and delivery issues with them. But we intend to start making that more public. There is nothing — this is kind of a double-edge sword — there is nothing in statute or rule that says anything else gets done with the agency.

Now, theoretically, the state auditor periodically can review and does review state agencies, can in fact review an agency's purchases and look at -- look at those -- those purchases to determine whether they've adhered to all purchasing requirements and then they can get written up in an audit report which nobody likes to be in the state auditor report.

1	MR. QUIGLEY: Right.
2	MR. SERNA: Because those are the
3	legislatures, et cetera, et cetera, et cetera. But beyond
4	that, such as a financial penalty or, you know, some other
5	penalty from the controller's office, anybody else, there's
6	no penalty for not procuring. But I think our Commission is
7	going to try to take a little bit more of a view to help a
8	little bit more.
9	MR. QUIGLEY: Okay.
10	MR. SERNA: And that will be helping me in
11	the commission meetings.
12	MR. QUIGLEY: Great.
13	MR. SERNA: Any other questions for me
14	concerning our activities?
15	MR. GRAHAM: Mr. Chairman, could I ask a
16	question?
17	MR. QUIGLEY: Yes.
18	MR. GRAHAM: A newbie question?
19	MR. QUIGLEY: Yes, sir.
20	MR. GRAHAM: The certification criteria that
21	were discussed by the committee about a year ago, were those
22	passed and is that now what you're using, what TWC is using
23	as the criteria?
24	MR. SERNA: Yes, sir. The feedback that we
25	received and was incorporated in the current rules.

MR. GRAHAM: Okay. Thank you.

MR. SERNA: yes, sir. And one thing I guess -- thank you for mentioning that because we mentioned rules and I didn't write it down. If I don't write it down, I forget. One of the things that we may be doing is opening the rules back up for this program's rules back up sometime this year before the -- and get it done before the end of the summer, opening the rules back up for some adjustments and modifications. And we'll certainly make sure the Committee knows when we're doing that.

We just -- we just redid the rules to kind of incorporate TWC and note some other changes, and it always happens, at least in my experience, after you get the rules down and everything you think is done, you find you forgot something or you didn't quite get something right and open the rules back up. And we talk to the Commissioners about that.

Anything else for me, sir, Committee members?

All right.

## AGENDA ITEM NO. 3

MR. QUIGLEY: All right. We'll move on to central nonprofit agency proposal for career counseling and staff development.

MR. WEBBER: Well, good morning. First of all, I'd like to start off with congratulating all of the Verbatim Reporting & Transcription, LLC 281.724.8600 new members on the advisory committee and welcome you. I'm Fred Webber. I'm with TIBH, the central nonprofit agency that administers the day to day program for the State Use program.

In our response and in the RFP, there were some areas that are specific to what this committee oversees and the functions of the committee. So I asked for a few minutes this morning to address the advisory committee and update you on some of the TIBH new initiatives relating to career counseling and staff development training provided to the CRPs.

These initiatives were included in the recent RFP from TWC for the CNA services. As stated in the RFP, the program rules, TIBH is required to increase employment opportunities for individuals with disabilities, including employment paying minimum wage or higher by promoting development of person-centered planning which documents employment goals, employment counseling, and placement services provided by CRPs.

The RFP also required the CNA to provide career counseling and staff development training for employees with disabilities, including a plan to increase and to support integrated employment opportunities for persons with disabilities statewide.

In moving forward to meet these expectations,

Verbatim Reporting & Transcription, LLC 281.724.8600

TIBH included the following plan in its response in the CR 
- in the RFP. To retain a qualified vocational

rehabilitation consultant to advise it regarding CRP

compliance with the above directives and to advise CRPs

through informational materials and participation in CRP

training, and will maintain this position with -- and

expense in its annual budget planning.

Identify CRPs that currently have in place career counseling, staff development training, and integrated employment opportunities, and evaluate the relative norms expected from the oversite authority.

Identify CRPs that have minimal or no programs or capabilities to provide these services and -- and initiate efforts to begin.

Consult with TWC-VR division and the Texas

Rehabilitation Council to define what programs are necessary

for CRPs to comply with the directive to provide career

counseling and staff development training and integrated

employment opportunities.

Explore how the current state use temporary services con -- services CRP vendors, which place hundreds of persons with employment each year and incorporate integrated employment goals and documentation of outcomes in their operations.

regulations -- regulatory developments such as implementation of the WIOA rules and guidance and work to give more flexibility to facility-based employers with contracts under the federal and state programs.

Explore public/private partnerships to link private industry employers with CRPs seeking integrated employment options for certain workers.

Evaluate the realities of encouraging CRPs to regularly outplace their qualified employees versus maintenance of stable and experience workforce that can fulfill the expectation of the CRP state use customers and evaluate realities of encouraging employee outplacements to integrate employment in view of potential loss of employer's -- employee's Medicaid and other public benefits from increased income.

TIBH has already begun to move forward with these initiatives and has retained the services of a vocational rehabilitation consultant to prepare a curriculum to be used for CRP staff training. We are currently working with this individual to develop training sessions for CRPs on person-centered planning and other career counseling opportunities.

TIBH will submit the plan to TWC for its approval and work with their VR staff to ensure a unified message is being presented. Last summer TIBH invited TWC-VR

staff to participate in its regional training seminars provided for CRP staff. They were able to outline services available to CRPs locally.

We have surveyed a number of the CRPs providing career counseling and staff development training and integrated employment opportunities. As a result in the 2017 annual report, approximately 80 percent of the CRPs involved in the state use program currently have some type of person-centered training planning in place.

TIBH is a member of two federal programs; state use program associations and access, which assist us closely in monitoring federal activities related to regulatory and development such as WIOA and shares that information with TWC and CRPs.

We look forward to continuing these new initiatives increasing employment opportunities for Texans with disabilities. We are available to update the advisory committee on our progress in developing these programs in each of the meetings.

I just wanted to kind out outline -- that was a new section in our -- in our requirements as Ed was talking about and I wanted to let you all know that we're moving forward on incorporating these new initiatives. So I'll be glad to answer any questions or --

MR. QUIGLEY: I've got a quick question. Do

Verbatim Reporting & Transcription, LLC 281.724.8600

you have a timeline on when the curriculum with be submitted to TWC?

MR. WEBBER: We have a -- we have an outline of the curriculum. I think we were planning on, as we go out and do our -- our compliance seminars, my -- my thinking is, I haven't gotten the approval from Mr. Serna and the staff, I would like to have it done and go out and start that in the spring or the summer and do the, you know, do our hopefully handling so that we'll have the training in the afternoon and then -- well, in conjunction with TWC's VR program, and do that. So the curriculum, I have an outline of the -- of the curriculum, but I've got to figure out how we -- how they'd like for us to -- how they would like for us to present it.

MR. QUIGLEY: Thank you.

MS. PACHA: I have a question. I'm curious about the person-centered practices training that you're talking about and who it applies to. And you're use -- you used the term CRPs involved in the state purchase program or yeah, involved in the State Use program.

MR. WEBBER: Uh-huh.

MS. PACHA: I've been -- and this may also involve you. My -- my confusion is, are we talking about only CRPs that are involved in the State Use program or are we also talking about CRPs that exclusively provide

vocational rehabilitation service contracted services? 1 2 MR. WEBBER: The only ones that we reach out 3 to that we train are the ones that are involved in the 4 program under the State Use program. So it would not 5 involve -- I mean, again, I'm going to leave it to the 6 directive of what TWC and -- and their vocational reha --7 and the Vocational Rehabilitation department there and that 8 we work in conjunction, but as far as the other providers, I 9 don't have any --10 MS. PACHA: No, that's fine. And that was 11 really one of -- one of my -- I'm just not clear when we use 12 the term CRP. 13 MR. WEBBER: Right. 14 MS. PACHA: Even though I've been involved 15 with CRPs for 30 years, there seems to be a disconnect in -in my ability to reconcile that CRP term with the 16 17 information I'm giving --18 MR. WEBBER: Right. MS. PACHA: -- with the information I'm 19 20 receiving, it -- it's not computing, so. 21 So that's a -- that's a great MR. WEBBER: 22 point, because we were talking to our -- our vocational 23 consultant the other day and we had been talking about CRPs 24 like it was -- and he goes, now, my definition of CRPs is

Verbatim Reporting & Transcription, LLC 281.724.8600

25

this --

1 MS. PACHA: Right.

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

2 MR. WEBBER: -- and yours is that. But these 3 are -- these are the -- the nonprofit --

MS. PACHA: The central nonprofit agency -
MR. WEBBER: Well, we're -- well, these are

MR. WEBBER: Well, we're -- well, these are the -- these are the CRPs, Community Rehabilitation

Programs, lighthouses, that are participating in our program. And currently we have approximately 115 of -- of those -- of those now.

MR. SERNA: So one of the things that I --I've -- and Jackie, I appreciate you asking that question because it -- it led me to think there's something again I didn't write down. But one of the other advantages of the -- of this program being in -- in TWC where Vocational Rehabilitation got moved over is we are trying to find links and synergies between the programs. So for example, we've asked the Vocational Rehabilitation staff to compare our CRPs to their list of CRPs. We're looking to use some of the same definitions and follow some of the same requirements where they're applicable so we begin to -- we begin to link those. But all the stuff that the CNA does is exclusively in support of the 115 or 20 CRPs that are certified to be in this program. And that's an entirely separate certification.

They -- there's a set of forms and process

Verbatim Reporting & Transcription, LLC 281.724.8600

1	that they go through to get signed off on by our Commission.
2	The CRPs like yourself that you're thinking of don't really
3	get approved by our Commission, it's a whole nother process
4	to become a CRP. I think eventually our Commission may look
5	to answer some of the same confusions of okay, this is a
6	CRP, and this is a CRP, they're not the same CRP.
7	MS. PACHA: If they have the same exact name
8	they have the exact same name and
9	MR. SERNA: Right.
10	MS. PACHA: the exact same terminology,
11	but different definitions.
12	MR. SERNA: Yes, ma'am.
13	MS. HERBEIN: And are I'm sorry, are some
14	CRPs both?
15	MS. PACHA: Probably.
16	MR. SERNA: Yes, ma'am. There are some CRPs
17	that are both service providers to our Vocational
18	Rehabilitation customers and that participate in the program
19	and we have some that that are not. We'll have that list
20	available because we want to we don't want to send out
21	information to any provider that is not in the program. We
22	know who they are that aren't. But at the same time, we
23	want to make sure that there's some some linkage so we're
24	not doing anything that's contradictory.
25	So for example, a contradictory thing, and we

1	walked about this previously, is the new federal Workforce
2	Incentive Opportunities Act, WIOA, prevents an entity like
3	TIBH that has a financial interest in a program from
4	providing particular types of support for individuals.
5	Conversely, there are things that our vocational
6	rehabilitation counselors, again under WIOA, are beginning
7	to not be able to do in assistance of CRPs. As an example,
8	refer refer staff, because of requirements in the
9	federal, whereas, we have a we have a requirement to
10	support the program and support those CRPs. So we're trying
11	to reconcile that and make sure that we don't we're not
12	stepping on ourselves here at the Agency or in the program.
13	MS. HERBEIN: Okay. Thank you.
14	MR. SERNA: And everything that that we
15	talk about with regard to these 115 or 20 Community
16	Rehabilitation Programs in this program.
17	MS. HERBEIN: Thank you.
18	MR. WEBBER: Thank you, sir.
19	MR. SERNA: Mr. Chairman, with the
20	Committee's indulgence, this this next item Mr. Jackson
21	had asked that there be a discussion about a mission
22	statement. I think it might be worthwhile to have him
23	participate in that unless you all want to proceed without
24	him.

MR. QUIGLEY: I'd be more than happy to wait.

25

1	MR. SERNA: Okay.
2	MR. ALLEN: Do we need a motion to table that
3	item or not?
4	MR. SERNA: We probably should.
5	MR. ALLEN: I'll move to table that table
6	item IV
7	MR. QUIGLEY: Second?
8	MS. PACHA: I'll second.
9	MR. ALLEN: until Mr. Jackson returns.
10	MR. QUIGLEY: And all in favor?
11	(Chorus of "ayes")
12	MR. QUIGLEY: Opposed? Motion carried.
13	MR. SERNA: Thank you.
14	AGENDA ITEM NO. 4
15	MR. QUIGLEY: The next item will be the
16	discussion and possible action possible actions regarding
17	the program performance measures. Anyone want to discuss
18	these?
19	MR. SERNA: Let me kind of interject just a
20	little bit, Mr. Chairman. The document that you received
21	were the performance measures that those of y'all who were
22	on the committee before may recall were worked on, developed
23	and submitted to the Commission. The Commission members
24	asked that the Committee reexamine take the opportunity
	asked that the committee reexamine take the opportunity
25	to reexamine some of these, did not vote on them, but take

1	the opportunity to reexamine some of these in light of
2	things like the WIOA and changes in the program and and
3	what the CRPs and the individuals representing advocacy
4	areas and other individuals had in mind. So that's why
5	we've presented them to you again. But as opposed to
6	starting from a blank page, staff thought that we would
7	bring these proposed measures up for discussion and the
8	initial thought is certainly the Committee can act on these
9	now, but that the Committee consider discussing some of
10	these maybe, if anybody has any ideas about modifying some
11	of them, but actually not take action on them until some
12	point in the future when the Committee has had time to
13	digest and think about the program. And by the way, that's
14	just kind of standard language that we use, discuss the
15	possible action in case the Committee does decide to act
16	they're not excluded from that.
17	MR. QUIGLEY: Well, just for clarification,
18	if I remember correctly, all of these passed out of the
19	advisory
20	MR. SERNA: Yes, sir. After several meetings
21	as a matter of fact.
22	MR. QUIGLEY: Yes.
23	MR. SERNA: And good debate.
24	MR. QUIGLEY: And good debate.

MS. HERBEIN: So can I -- just a clarifying

25

1	question. So the the first two are for the CRPs and
2	that's something that when these two gentlemen go out and
3	look at and do some audits you'd be looking at or how is
4	that to be reported?
5	MR. SERNA: It would be reported two ways.
6	One, we would get a from the CRPs to TIBH and from TIBH
7	to to the Commission and the advisory committee, we would
8	get regular reports on the status. So when you look at the
9	reporting frequency, second is the review that Kelvin and
LO	Howard would do would be with regard to the data behind
L1	that.
L2	MS. HERBEIN: Uh-huh.
L3	MR. SERNA: So when they go visit a CRP and
L4	the CRP has reported yes, I've achieved my target, they
L5	they would look to the fact the data supports it to validate
L6	that they've in fact met the target
L7	MS. HERBEIN: Uh-huh.
L8	MR. SERNA: and that they're they're
L9	proceeding accordingly and that they're executing to these.
20	MS. HERBEIN: And then who does that back end
21	check on the central nonprofit
22	MR. SERNA: We do we do the back end check
23	on the central nonprofit
24	MS. HERBEIN: Also.
25	MR. SERNA: Yes, ma'am.

1 | MS. HERBEIN: Okay.

2.2

MR. SERNA: As -- as our -- there are -- interesting enough, in -- in the statute and the rule there are specific things that the central nonprofit has to perform, duties they have to perform. The Committee worked very hard to establish performance measures for the nonprofit, but it would be TWC in its role as managing the program and managing the contract that would review -- receive and review those performance measures.

MS. HERBEIN: Uh-huh.

MR. SERNA: And that would get reported with the same frequency as the agency's other measures. We -- if you're not familiar with TWC, we hold a quarterly work session with our Commission --

MS. HERBEIN: Uh-huh.

MR. SERNA: -- and one of the agenda items on that work session are performance measures that we have a division that's just dedicated to performance measures. That's all they do for all of our programs. And that division director, Adam Leonard, reports out on our performance and the trends. So he would -- assumedly these would be incorporated in his report. If not, then -- then I or staff would report separately to the Commission on the program performance.

MS. HERBEIN: And under number one for the Verbatim Reporting & Transcription, LLC 281.724.8600

CNA, there's no target?

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

MR. SERNA: No, and that's one of the things that we have left open-ended, which is why we're -- it's coming back for discussion. Since most of these are -- are new -- new measures, and I don't -- and again, I don't mean this negatively towards the council, but there were no performance measures previously which is probably why the Legislature decided that there needed to be an advisory committee to provide input with regard to performance measures. So that -- that was something that wasn't -wasn't established and that's one of the reasons that the Council chose not to move forward with these and bring them back to the Committee is to -- is to sort of stick a stake in the sand, realizing that that target may need to be adjusted because there's no historical information to say what that estimate ought to be.

We could say it needs to be a hundred --

MS. HERBEIN: Right.

MR. SERNA: -- or 10.

MS. HERBEIN: There's no baseline.

MR. SERNA: There's no historical basis to say here's what we've done.

MS. HERBEIN: Right.

MR. SERNA: So that's kind of up for y 'all's expertise and --

1	MR. QUIGLEY: I think part of also why that
2	was left open-ended like that was that there was no the
3	CNA had never actually gone out to the CRPs to determine who
4	could who was capable and who was not capable of
5	providing that the counsel.
6	MS. HERBEIN: Okay.
7	MR. QUIGLEY: And I believe that they've
8	we've surveyed all of your CRPS at this point.
9	MR. GRAHAM: Mr. Chairman, may I ask a
10	question?
11	MR. QUIGLEY: Certainly.
12	MR. GRAHAM: Being a new another newbie
13	question.
14	MR. QUIGLEY: No problem.
15	MR. GRAHAM: On the the first performance
16	measure on the list there, the target of four percent per
17	year. Is that four percent growth per year or is that four
18	percent of the population that are serviced in workshop
19	facilities?
20	MR. QUIGLEY: It it when it was
21	discussed before it was based on each individual CRP and it
22	was four percent of the individuals that they serve with
23	disabilities.
24	MR. SERNA: So it's population, not growth.
25	MR. GRAHAM: Okay.

1	MR. SERNA: It's population.
2	MR. GRAHAM: Okay. Does anybody know what
3	that number is, universe-wide here?
4	MR. SERNA: I think the information that we
5	had provided was based on a total population in the program
6	of approximately 6000 individuals well, not individuals,
7	but so we have and as Ms. Logan might remember the
8	discussions, the calculation of the individuals
9	participating in the program is based on hours calculation
10	not on a head count. So in fact, there may be more
11	individuals in the program, but because they work part-time,
12	two individuals working and so if two individuals working 20
13	hours each accounts for one of the 6000, versus two in the
14	6000. But the four percent was based on that rough 6000 as
15	I recall. Because that was the population of total
16	employees in the program.
17	MR. GRAHAM: So that's 240 people is the
18	target?
19	MR. SERNA: Is the target.
20	MR. GRAHAM: Okay.
21	MR. SERNA: But it would be
22	MS. LOGAN: Based on FTEs.
23	MS. HERBEIN: Right.
24	MS. LOGAN: Not based on not based on
25	individuals.

MR. SERNA: FTEs, not based on the sole individual. And it is at each of the CRPs. So a larger CRP would have a larger number of individuals than a smaller CRP. And in some cases, the challenge with the small -- the really small CRPs where there are a total of five employees, four percent -- you can't get four percent of five. So their percentage would be higher.

MR. GRAHAM: Thank you.

MS. HERBEIN: Hmm.

MR. SERNA: So again, the idea that -- that - that we would reexamine this, we can certainly continue a
discussion on the performance measures. As Mr. Quigley
pointed out, these are -- these were agreed to through
several iterations. I think Jean still has some of the
arrows that were pulled out, so does Logan and Shawn, but
they are still open, so I don't -- we don't want -- we at
TWC don't want the committee to think that these are the
only ones nor that these -- any of these are not open to
discussion or adjustment.

So, for example, Michelle, setting targets would be a good thing to do; the ones that don't have them. If you want to adjust a target, we can certainly adjust a target. Or if we want to add a measure or take a measure off or adjust them, that will be up to the Committee. But we would like to at least start from -- from these, in this

1 direction. 2 MS. LOGAN: Mr. Serna. 3 MR. SERNA: Yes, ma'am. 4 MS. LOGAN: Do you think it would be just for 5 future use good to clarify that four percent is four percent of the total FTEs annually per CRP? You know, what -- go 6 7 ahead and get that sort of nailed down, whether it remains 8 four percent or not. 9 MS. HERBEIN: How did four percent -- I mean, 10 some history on just how did it become four percent or why 11 was that recommended. 12 MR. SERNA: As I recall, that was sort of a 13 number that got drawn out of the air since there were no --14 but quite frankly, and the committee members can correct me 15 if I'm wrong, but --16 MS. ZAVALLA: Had to start somewhere. 17 MR. SERNA: Right. 18 MS. LOGAN: Right. 19 MR. SERNA: Yeah. It was just -- it was just 20 a we gotta get started someplace and we picked four. 21 there was much gnashing of teeth for a higher or a lower 22 number, and we just kind of picked a number with the intent of addressing. 23 24 MS. HERBEIN: But we don't have a baseline 25 now of --

1 MR. SERNA: No, ma'am. 2 MS. HERBEIN: -- what it is? 3 MR. SERNA: None -- none of these measures 4 have any baseline. And as a matter of fact, the thing that 5 -- the information that Mr. Webber provided is the start of 6 that and it's probably the genesis is from the performance 7 measures and you'll see they have reasonability and the CRPs 8 do as well, but there -- there's no information that we 9 could have relied on or can rely on since there have been no 10 performance measures or any information collected with 11 regard to this in the past. So we actually have -- we're 12 actually adding a blank sheet with regard to historical 13 data. 14 MS. HERBEIN: Hmm. 15 MR. ALLEN: Mr. Quigley? 16 MR. QUIGLEY: Yes. 17 MR. ALLEN: Again, neophyte new guy. Is it -18 - is it within the scope of this Committee to be able to 19 form subcommittees? Is it possible that we can form a 20 subcommittee that would review these metrics, their efficacy 21 and --22 MR. QUIGLEY: Yes. 23 MR. ALLEN: -- the impact they may have on 24 how easily they are to be collected or how easily they would 25 be manipulated?

1	MR. QUIGLEY: Yes, it we can form
2	subcommittees, but we also have to be careful about the open
3	records and the open meetings. And I would want to wait
4	until everybody was briefed by the TWC open records folks
5	before we formed any subcommittees, just to be sure that
6	we're not in violation of the open meetings.
7	MR. ALLEN: Okay. Thank you.
8	MR. QUIGLEY: Yeah.
9	MR. ALLEN: I have a background in
10	measurement and when I read these measures, something like
11	perceived and increased wages, that's an easy one to
12	manipulate by simply increasing it by a penny.
13	MR. QUIGLEY: Right.
14	MR. ALLEN: So
15	MR. SERNA: And that was one of the things
16	that we had talked about.
17	MS. LOGAN: That's right.
18	MR. SERNA: So I think it would be I think
19	the Chairman's comments with regard to having some
20	information from our our staff with regard to briefing on
21	that. Now, what I would suggest, if it's okay with you, Mr.
22	Chairman, is if you can get individuals that are interested
23	in participating and at least kind of get those names down
24	now, that way I can touch base with our attorneys and if
25	they say yeah, there's no issue as long as it's, you know,
	Verbatim Reporting & Transcription, LLC 281.724.8600

1 no more than three or four, something like that. 2 MR. QUIGLEY: Right. 3 MR. SERNA: And then we can -- I can get that back to the Committee and we can move forward without a vote 4 5 because there would have already been an action versus 6 waiting until the next meeting which may be a couple of 7 months from now. 8 MR. QUIGLEY: Great. My suggestion to 9 everyone here is if we're going to do that, that we -- we 10 divide this out and see if we can get a few folks on each 11 item to -- to discuss. And again I'm -- the way I 12 understand it is -- and Ed, correct me if I'm wrong, the --13 you know, emails back and forth amongst those people is 14 fine, as long as, you know, we -- we can carbon copy Kelvin 15 Is that necessary? or something. 16 MR. SERNA: Yes, sir. As long as y'all don't 17 reply to all, no replying to all because then that's a --18 y'all can't vote without meeting. 19 MR. QUIGLEY: Okay. 20 MR. SERNA: So Kel -- Kelvin sends something 21 out or one of y'all send something out, that there's no 22 reply to all like yeah, I agree with this, because that's a 23 vote. 24 MR. QUIGLEY: Right. MR. SERNA: And y'all can't vote --25

MR. QUIGLEY: Okay. All right. 1 2 MS. HERBEIN: Can I ask just one more -- I'm 3 sorry, one more question? I feel like this is putting the 4 cart before the horse. I mean, could the Committee make a 5 recommendation to try to get a baseline on these numbers 6 before goals are set? I mean, it seems like to me that 7 because they are so open to interpretation, that if an 8 organization or a CRP was asked to just provide information 9 very specifically about a few things, without it being like 10 oh, are you hitting a target or not --11 MR. QUIGLEY: Right. 12 MS. HERBEIN: -- then the Committee could 13 easily take a look at that and see what -- what could be 14 increased or what -- it just feels odd to me be coming up 15 with goals when you don't know where they are right now. Right. And that was the --16 MR. QUIGLEY: 17 part of the discussions before is that there has been no 18 history of this information being gathered on the quarterly 19 reports, because every CRP has to provide a quarterly report 20 to TIBH and then they send it to TWC. 21 And so, I think one of the issues that we had 22 before was yes, we didn't have a baseline and that's why we 23 started with --24 MS. HERBEIN: Right. 25 MR. QUIGLEY: -- the four percent in there.

1	But the the the quarterly report was going to be
2	adjusted to capture this information.
3	MS. HERBEIN: So has that happened?
4	MR. QUIGLEY: It has not. Because again,
5	this is not this has not been approved by the Texas
6	Workforce Commission so the quarterly report form has not
7	changed.
8	MS. PACHA: So Mr. Quigley, I have a
9	question.
LO	MR. QUIGLEY: Yes.
L1	MS. PACHA: It seems like there was a
L2	committee obviously before. I don't know who amongst us are
L3	brand new. I know I am brand new.
L4	MR. QUIGLEY: Right.
L5	MS. PACHA: This is the first time I've sat
L6	here on this Committee and it seems like there may be many
L7	of us who are brand new and that there this Committee
L8	beforehand did an awful lot of work on this.
L9	MS. ZAVALLA: Amen.
20	MS. PACHA: Before they put it forth, before
21	it got into this format.
22	MR. QUIGLEY: Correct.
23	MS. PACHA: And we each have our own
24	interpretations and tweaks and whatever. But I think that
25	while it could def you know, I mean, I wasn't here to

provide public input before, so I'm not going to -- I'm not going to shoot the messenger. But I'd just like to know when are we going to -- when are we going to -- we have not seen the quarterly reports, we don't know exact -- I don't know exactly what the program is in order to be able to competently say I've got an opinion about these proposed performance measures.

MR. QUIGLEY: Right.

MS. PACHA: I agree with Mr. --

MR. ALLEN: Allen.

MS. PACHA: -- yep, thank you. That it -- and people who traditionally deal in measurement and statistics and things like this, this is not written in that way, but it's probably also not meant to be interpreted that way for -- for the average reader. So I -- I personally would just be a fan of recognizing the Committee's work that had been done prior to us and collecting this and then what -- and having a date that, you know, when are we going to review this, when are we going to review this again, when we have more information, instead of prolonging what appears to be agony.

MS. ZAVALLA: If I'm not mistaken, I think it was two meetings that we took to cover this. It was the most laborious project I have ever entered in and if you -- I just want y'all new people to understand that we can't

help it that there's no numbers, but this is our way of getting better and being responsible. But when you start from nothing, it takes forever.

And so, I -- yes, there -- they're guesstimates right now, but you have no idea how much time it takes to fix them. And so, we will do that, but I -- I applaud the committee. When you start with nothing, you're a miracle worker when you come up with anything.

MR. QUIGLEY: Now, part of the other thing that I remember discussing when we were discussing these is that many of these things for those of that do federal contracts and do the quarterly reports for federal work, this is already part of that. You know, these -- the -- the -- the outplacements, the increased wages, without increasing job duties or what have you, and then increases with supervisory duties, so, you know, some of the work centers like On Our Own Services, we already have that information. But the ones that don't participate in that have never been asked for that information and therefore, there's no baseline for those -- those individuals -- those groups.

MR. SERNA: How about if I -- if it's okay with y'all, staff will take the to-do to try to gather some information, maybe not hist -- well, historical, relying on the -- some of these -- some of the participating CRPs that

-- that may have it and meeting with those CRPs that may not and then try to extrapolate some historical trends or at least historical information.

MS. ZAVALLA: I like that. I think that's a good start.

MS. PACHA: That makes sense.

MR. SERNA: We can move forward with that and -- and get that to the Committee. And where we don't -- absolutely don't have anything, for example, the -- the Central Nonprofit has never had a program for offering career counseling and training in effect, that first measure in the Central Nonprofit, they -- they simply never had that. That's a requirement that was placed on them by TWC in its contract and based on the feedback from the Committee through these measures. But they -- they have zero experience and zero historical basis for doing that, so there may be some things where it's -- there's nothing there, so we just stick a stake in the sand and adjust.

In other cases as Mr. Quigley pointed out, we may be able to -- to extrapolate what might be the case for a particular type of CRPs, but then there's still going to be some CRPs that -- that would say I -- we've never done that, we've never had to do that, so I have no information on that. If I had to I would probably guess I could do such and such and such or I can't. So let us take a stab at

trying to collect some of that, because I -- to be quite frank, I think part of what our Commission saw was -- was some of the same thing that I think recognized -- the Commissioners, I think they recognized as well -- well, when I talked to the head of our operational insights division who does all our measures, the first thing they asked was the same thing that you're asking. You know, what does historical data look like and we said there is no historical data. Then his response was well then, get something in place so you can start collecting it.

So -- and that's what we reported back to the Commissioners because the Commissioners have the same -- you know, you're missing some targets or historical, at least in the briefings that I had with them. And they didn't -- by the way, the Commissioners did not want to take an act on these to vote no to them, to summarily say go back to the drawing board, nor do they want to take the action until this Committee was reformed to say yes, we like them or don't like them. They just said go back and work with the Committee.

MR. QUIGLEY: Yeah.

MS. ZAVALLA: We have a new set of eyes with the new members here so --

MR. SERNA: Yeah. And by the way --

MS. ZAVALLA: -- that makes sense.

MR. SERNA: -- just to let you know, half the 1 2 committee by design rolls over with the exception of the 3 HHSC, half the committee rolls over every two years, so we have a four year term, committee members that were here 4 5 before, their term expires in two years because they can 6 only serve a four year term. So half the committee is 7 turned over. 8 MS. HERBEIN: Yeah, I mean, it's very clear 9 that a lot of work went into this. It was -- it's just 10 really hard to sit and look at --11 MR. SERNA: Yeah. 12 MS. HERBEIN: -- numbers when you don't have 13 anything to start with. 14 MR. QUIGLEY: And -- and that's the -- again, 15 I believe that was why we came up with the four percent, is just as a something -- a number to start with, to see all 16 17 right, we -- our goal was -- our target was four percent, 18 did it come back in at eight percent, did it come back in at 19 three percent, because then we can adjust that goal on an 20 annual basis moving forward. 21 MS. HERBEIN: Uh-huh. 22 MR. QUIGLEY: And again, I think also for, 23 you know, the CRPs that are participating in the program and

Verbatim Reporting & Transcription, LLC 281.724.8600

data, it -- they should be able to have a measuring stick to

that -- that -- that have the data or even don't have the

24

25

1 work towards in my opinion. 2 MS. ZAVALLA: And we used that number like the four because we're not sure and we don't want to be 3 overzealous with it. And then on the other hand, we don't 4 5 want to expect them to do nothing. So that's just a 6 kickstart to start from there and then we'll find out if 7 it's realistic as we gather the information. 8 MR. ALLEN: Excuse me? 9 MR. QUIGLEY: Yes, sir. 10 MR. ALLEN: I'm sorry. With a straight table it's hard to get the --11 12 MR. QUIGLEY: Yeah. We'll do the --13 (Laughter) 14 MS. ZAVALLA: I'm getting a crick in my neck. 15 MR. ALLEN: What is the -- I know that the --16 the revised legislation requires that there be performance 17 measures, but it does not state, I don't believe, on how 18 those measures are to be used as a tool for TWC or TIBH, to 19 improve, modify, condemn, whatever, the program. 20 what is -- what was the intention in developing these 21 metrics for how they would be used as a -- as a tool for --2.2 for TWC or TIBH? 23 MR. OUIGLEY: In the discussions there was 24 discussions about whether or not these performance measures 25 would be used for -- by the Texas Workforce Commission for

the recertification of a work center. If the -- you know, whether or not they would use, you know, this or not was kind of open-ended because we don't know if they would -- if they would change the rules or reopen the rules to that. But it was so that the -- the information could be provided to the Commission at the renewal of a certification or what have you to say to a work center, you know, you've -- you've met your goals or you haven't met your goals and, you know, this is what -- you know, I don't know if it would be a probationary period or what -- what have you, but it's a baseline so that the program -- anybody looking in from the outside, as well as anybody looking from the Commission's standpoint or whatever, is -- is are the work centers doing what the program was set up for and is there -- is there growth within the program, is there opportunities for individuals to be outplaced, are there -- is there upward mobility within the work center, et cetera. And this gives -- you know, these -- these matrix here give us an idea of what is happening within the -- within the program.

1

2

3

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

MR. ALLEN: So just one top of the mind concern that was generated from those comments is that let's say that my board of directors has a -- an objective for me to have zero turnover. We all know that's unattainable, so I'll go with the extreme. Has zero turnover. If I'm being measured by TWC on the amount of folks that I have outplaced

out of my organization, I am now being -- I'm working 1 2 contrary to -- from my boss to another boss. 3 MR. QUIGLEY: Right. 4 MR. ALLEN: How would we suggest we reconcile 5 between the individual objectives that are -- that are 6 placed upon organizations like ours by our boards of 7 directors and those requirements placed on us by outside --8 outside entities? 9 MR. QUIGLEY: Again, I think that it's --10 it's not just the outplacement, it's also the --11 MR. ALLEN: Let's use that as one example. 12 MR. QUIGLEY: Right. 13 MR. ALLEN: It could be any number of things 14 that could be contrary to what the objectives of the 15 organization might be. 16 MR. QUIGLEY: And again with -- and it's 17 another item, but employment of choice. You know, if -- we 18 want to be the best employer in the community for these 19 individuals and if they don't want to move out, you know, 20 how does that affect the outplacement and here. 21 MR. ALLEN: Right. 22 I think that would have to be MR. OUIGLEY: handled on an individual basis or we break this stuff up 23 24 into more items, make it -- you know, is outplacement a 25 single line item, is increased wages a single line item, is

increased supervision and responsibilities a line item. I think that, you know, going to your point, that would give more detail rather than lumping all of those together.

MR. ALLEN: I just see some real potential conflict, unintended conflict. I applaud the committee coming up with measurements, it's complicated, especially for someone who's not steeped into that -- in that world, so I applaud the efforts, but it does -- it creates the opportunity to have contrary objectives depending on whose perspective you're looking from.

MR. QUIGLEY: Right.

MR. ALLEN: And what I would hate to do is put the 115 or so CRPs that participate in the program in a position where they either satisfy their boards of directors or they satisfy TWC and the choice is well, we will exclude ourselves from TWC because the board has control over the organization, so.

MS. ZAVALLA: Surely there would be an appeal process or them coming to us or the Workforce Commission and explaining how that is really putting them in a -- in a rough place.

MR. SERNA: So one of the things from TWC's perspective, we recognize that throughout the program there are conflict -- potential conflicts in program requirements versus business objectives. This is the only -- you -- the

CRPs participating in this program are the only employers that could have a goal of moving employees out, you know, training them and getting them -- getting them ready and moving them to other employment and bringing -- bringing others on. That may not be a goal but we're using that as an example. And there are other things as well.

Our intent initially, the way we had intended to use it and the way we intend to use these measures, is to look at the effectiveness of the program from the requirements of both state and federal requirements for our program, and then as Mr. Quigley pointed out, fine tune where we need to fine tune and -- and if we find that we are in conflict, then we would hope to be able to -- to have a conversation with a board of directors or whoever and -- and explain the position that we're in and understand the position that the board's in and maybe -- maybe come to some agreement on how we would be able to achieve that or how there's always an exception.

I'll give you a practical example, though it's not a measure, and I'll -- I'm sorry to -- maybe the committee can indulge me, but one of the requirements of the program is for 75 percent of the individuals working on a contract be individuals with disabilities. There are CRPs that struggle meeting that 75 percent because of their customer base, not because of their capabilities but because

of their customer base. And these are primarily in the temporary services area. Goodwill, Heart of Texas Goodwill struggles a lot with it because their primary clients give them challenges that -- that -- that basically have them struggling with finding individuals with disabilities to fill those positions. So that puts them serving a customer at conflict with adhering to the requirements in the program, 75 percent. And most of them they can mostly achieve 60 percent. So about once a quarter I'm meeting with them on the phone to have them explain to me why they were unable to achieve that percent.

2.2

So a step that we intend to take is reach out, work with them, because they want to -- they want to participate and they want to adhere to the requirements of the program. But reach out to their customer base and see if we can affect some of the challenge that they're getting from their customer base.

We have a couple of customers at the state agency in particular that give them challenges, so we're going to see if we can reach out to those customers and maybe help resolve that problem. We may not be able -- we may not be successful, but it -- then we will know what it is and we'll understand that they're going to always have that challenge.

The same thing is going to be true with a lot Verbatim Reporting & Transcription, LLC 281.724.8600 of these measures. But the intent is that — that we would use this to — as Mr. Quigley pointed out, to determine the effectiveness of the program, be able to report to our Commission and anybody else in the public that wants to see how the program is doing based on the requirements of the program as a whole. And hopefully be able to work with boards or CRPs to reconcile when there is a conflict or difference.

We have that, by the way, internally. Our program requires 75 percent or greater employment by an individual with disabilities. WIOA has no requirements for a percentage of employees with disabilities, but rather, is -- emphasizes integrated competitive employment. And our counselors not -- not this staff, but our counselors are in conflict as well that we're going to need to reconcile, so it's -- we recognize that from firsthand experience, as well as you all do on how we're going to be able to address that. So that -- that long -- that long explanation to say our intent is to simply use these to judge how the program is doing, be able to report to the Commission, the public and the Legislature, how the program is doing, on some objective measures.

And if you'll notice, one of the things that the Committee did is we -- previous measures had to do with sales and we really kept sales out of things to emphasize

that it's not a -- a -- an -- a purchasing program, but a program to support individuals and when we do have sales, it has to do with the CRP assisting -- the Central Nonprofit assisting the CRPs to -- to help generate revenue.

MS. HERBEIN: Certainly the federal program

requires very, you know, this. And it is a conflict a lot of times for organizations, both at the 75 percent as well as an integration level, as well as a wage level. But the federal Ability One certainly goes out and really highly monitors as you know some of the -- some of the expectations.

Just one quick question. Has there -- when is the last time that there's been any type of performance report for the purchasing program?

MR. SERNA: There's never been one.

MS. HERBEIN: Never been one? Is there --

MR. SERNA: That's what we intend to do.

MS. HERBEIN: Okay.

MR. SERNA: Once we get -- once we get measures and once staff has reviewed, so annually, we will present -- we, the staff, will present to the Commission here's what we -- here's sort of the health of the program based on our reviews, based on the activities that we're measuring, and then based on some of the requirements that are in the contract.

MS. HERBEIN: Okay. So there hasn't been one 1 previously, even though there hasn't been these measures. 2 3 MR. SERNA: They're -- they've -- there have 4 been an annual report of the program. 5 MS. HERBEIN: Uh-huh. 6 MR. SERNA: A public report that reports on -7 - and we have effected that, we -- TWC have effected that 8 recently in the past two reports, but they're reports on the 9 number of individuals participating in the program, wages 10 paid, subminimum wage, CRPs, wages paid, contracts held, 11 which are -- which is required in the statute by the way, 12 and I think it's required in the annual report in statute is 13 a list of all the CRPs, their location and the contracts 14 that they hold. So we stick that in -- in the -- in the 15 back of the report. In the front of the report, we actually 16 try to have useful information like the number of 17 individuals and the services that are being provided by those individuals and in the future provided to those 18 19 individuals, and wages and things and comparing those wages 20 to the individuals that don't have disabilities that are 21 employed in the program. So -- I can get a copy of the most 22 recent report to the committee members. 23 MS. HERBEIN: That would be helpful. Thank 24 you. 25 Mr. Chairman? MR. GRAHAM:

1 MR. QUIGLEY: Yes. 2 MR. GRAHAM: May I chime in here? Being a 3 newbie, I -- performance measures and managing -- or performance expectations is one of my favorite things in 4 5 life. And so with that, I'm going to preface this next 6 comment with I hate to be the one to suggest kicking the can 7 down the road, but in the absence of a purpose of -- for our 8 existence, I'm having trouble getting my head around what 9 the performance measures could be, should be, toward the 10 accomplishment of that purpose. And so, that's -- sorry. I 11 think we need a stated purpose that we've all agreed to and 12 -- and then we set the performance measures and go for it. 13 MR. SERNA: Is that a -- I'm sorry, a 14 clarification. From the staff perspective, is that a stated purpose for the Committee or for the program or? 15 I'm going back to the tabled 16 MR. GRAHAM: 17 agenda item. 18 MR. SERNA: Okay. Right. That's what I was 19 thinking. 20 MR. GRAHAM: That's what I meant by kicking 21 the can down the road. 22 MR. ALLEN: And Mr. Chairman, I'm not 23 comfortable taking the action on these measures today. 24 MR. QUIGLEY: Would you like to make a 25 motion?

1	MR. ALLEN: Sure. I move that we table these
2	any action on these metrics until it's determined what
3	sort of subcommittee we can form to more fully evaluate them
4	in light of the change, turnover on the committee.
5	MR. QUIGLEY: Can I get a second?
б	MS. ZAVALLA: Second.
7	MR. QUIGLEY: Those in favor?
8	(Chorus of "ayes")
9	MR. QUIGLEY: Opposed? Motion carried.
10	MS. WILLIS: May I make a request, please?
11	MR. QUIGLEY: Certainly.
12	MS. WILLIS: Is it possible to provide a
13	reference to the federal regulations and in addition to the
14	state statutes that govern the program?
15	MR. SERNA: Only the state statutes govern
16	we only have purview over the state aspect of the program
17	only to I'll get you a I'll get you reference to the
18	federal program.
19	MS. WILLIS: Okay.
20	MR. SERNA: But this this particular
21	program, TWC's role, is only with regard to the state
22	aspects of the program.
23	MS. WILLIS: State. Okay.
24	MR. SERNA: So anything that's on the federal
25	side would be useful to the committee, to the agency, but is

not anything we have a purview over. So as an example, this is just an example, the federal requirements for individuals with disabilities participating in the program may -- may be at different goal than what the state has and we will only have purview for the state, so if a CRP were violating -not violating, but not meeting federal requirements, it would not preclude them from participating in this program as long as they met the state requirements. State requirements. MS. WILLIS: MR. SERNA: We only have purview over that. MS. WILLIS: Okay. MR. QUIGLEY: Also, if I can tag on that is that you've heard a lot of discussion about WIOA. MS. WILLIS: Yes. MR. QUIGLEY: And the -- that affects a lot of the VR monies and what have you that go to different work centers and that sort of thing. They've come out with the rules of integrated versus non-integrated work environments and those sorts of things. MS. WILLIS: Uh-huh. MR. QUIGLEY: But the VR folks have to follow when they're placing individuals with disabilities in CRPs. MS. WILLIS: Uh-huh. MR. QUIGLEY: And so, that's something that -- can I ask the staff to provide her that as well?

Verbatim Reporting & Transcription, LLC 281.724.8600

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

1	MR. SERNA: Absolutely.
2	MR. QUIGLEY: Because it's it's that at
3	times we conflict with that in trying to produce the the
4	the services or the products.
5	MS. WILLIS: Uh-huh.
6	MR. QUIGLEY: We we conflict with the
7	WIOA.
8	MS. WILLIS: Okay.
9	MR. SERNA: Not knowing when the next
10	committee meeting, though it's an agenda item, will be set,
11	I'd like to suggest that we can have someone from our
12	Vocational Rehabilitation division come and present and
13	provide that of the
14	MR. QUIGLEY: Great.
15	MS. WILLIS: Yeah.
16	MR. SERNA: of the program and of the
17	impacts of WIOA and the changes that that's having on the
18	program and their particular operation. When I say the
19	program, their operation.
20	MR. QUIGLEY: Right.
21	MR. SERNA: And by inference, the impact on
22	this program.
23	MS. WILLIS: And please remind me what WIOA
24	actually stands for?
25	MR. SERNA: It's the Workforce Innovations

and Opportunities Act. It is basically the Department of 1 2 Labor's --3 MS. WILLIS: Thank you. MS. PACHA: And it also reauthorized the 4 5 Rehabilitation Act. 6 MR. SERNA: Right. 7 MS. PACHA: Just significant component to 8 that. 9 MR. SERNA: This is -- just as a point of 10 reference, Texas is one of the few states, probably the only 11 state, that has all aspects of WIOA -- is responsible for 12 all aspects of adult education, employment services, 13 unemployment, and vocation rehabilitation all integrated in 14 a single agency. 15 AGENDA ITEM NO. 5 16 MR. QUIGLEY: Okay. The next item is 17 discussion regarding employment of choice within the program 18 CRPs. This is actually my -- my agenda item, so I will -- I 19 will get started with it. 20 During the previous discussions and what have 21 you of the previous committee, we had long discussions in 22 regards to outplacements and individuals being placed out in the community and again, that went back to the goal of four 23 24 percent and what have you. Within, you know, a part of our

Verbatim Reporting & Transcription, LLC 281.724.8600

mission statement is to provide meaningful employment for

25

individuals with disabilities in an environment where they can achieve their maximum independence. We -- since the previous committee meetings and what have you, we went ahead and held meetings with our employees, their family members, caregivers, what have you, and actually had a survey of the 61 individuals that have been employed in our work center for more than 10 years. We -- we chose that 10-year time period to -- to actually go through and see why it was that these individuals have not taken advantage of outplacements in the community, why they have, you know, when opportunities have been provided, they haven't taken advantage of career counseling and other things like that.

The majority of the individuals came back very, very positively in that they -- they liked where they worked, they liked the wage that they were making, which was more than they could make out in the community, and you know, that they didn't want to move on. And I don't know how within the program, and that's really what I want to discuss within the program, if -- if -- as a CRP we want to be the employer of choice, we want to be where that person, that individual, comes to work, goes to work, and they feel proud about the job that they have.

Even the individuals that may identify that they work for TXDOT or they may identify that they work for the City of Houston or they work for whomever it is the

agency that they go to work for every day, that's part of, you know, again, if they've been with us 10 years or longer, they've -- they've worked their way up, they've got their vacation time, they have their opportunity for insurances and what have you, if you are a part-time janitorial worker and you're going to work for ABM or one of those folks, you're not going to get an opportunity for an insurance plan, you're not going to get a paid vacation, you're not going to get those other benefits.

1

2

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

And so I -- the -- my -- my big thing is that we just want to be sure that individuals through the rules that we make or the guidelines that -- that we send to -advice that we give the Texas Workforce Commission, that we don't exclude those individuals that are extremely comfortable and then long-term employees, that we're not in any way setting it up to where there's -- a rule that says that everybody must be out in a certain amount of time or that everybody, you know, can only stay for "X" amount of time before they -- they have to go out. Because again, I know for the lighthouses and for our -- for our CRP, is that, you know, our job and our setup is that we want to give them the -- the best work environment that we possibly can at the highest wage that they can -- that they can earn and provide those other services that the other employer may not always do.

And so again, I just want to -- to stress that, you know, being the employer -- employment of their choice, ensuring that they have the opportunities, but also making sure that if they choose to stay in a CRP, that that not be held against the CRP. And that -- that was the whole reason that I wanted to have that item in there.

MS. ZAVALLA: You know, in -- in forcing them out because of what's laid down and needs to happen, there's a new book out on the Kennedy family, and I was very surprised that Jacqueline Kennedy had post traumatic stress syndrome because of watching her husband die. We don't know what we're going to do to these individuals that are very happy when we make them go. We could do so much damage.

MR. QUIGLEY: Absolutely.

MS. PACHA: I'd like to make a comment.

MR. QUIGLEY: Yes.

MS. PACHA: So I listened to what you said and my only concern is, is in thinking about program of choice, that it's truly an informed choice and it's not -- you know, a lot of individuals that choose to stay in -- in a workplace setting, choose to stay there because that is their comfort zone, but maybe they don't have the opportunity or have never had the opportunity to sample or try or do, you know, have those other -- have those other opportunities to know if they would truly be happy or if it

would be of a benefit to them to -- to live there or if those potentials for growth existed within those other organizations. I understand what you're saying in terms of, you know, employees who have established, you know, I've got healthcare and I've got -- you know, I've got vacation time and I've got sick leave and I'm comfortable working a parttime job. But there's also this faction of people who -- and -- and most particularly those who are being employed under sub-minimum wage certificates who I do not believe have been afforded an opportunity to employment outside of that CRP that's nesting them.

MR. QUIGLEY: Right.

MS. PACHA: So I don't know what the committee has discussed in terms of making sure that this is truly an informed choice and it's not just something that is being -- I mean, it sounds like you run a great -- it sounds like you run a great company. But, there are other folks that, you know, they've -- they just want the sheltered workshop concept and have not necessarily had the opportunity to see what, you know, see what else is out there.

MR. QUIGLEY: Well, and again, I think that was part of why the -- the career counseling was put in there, to ensure that even if they want to stay, that they receive those -- that career counselling and -- and provided

| with those opportunities that's out there.

MS. PACHA: But that's not an impartiality, right? I mean, because the CRP is the one who's providing the career counseling.

MR. QUIGLEY: Well, that's true.

MS. PACHA: So, I mean, I look at it from the perspective of on a different CRP side in -- in the VR realm, one of the services that -- that we provide is we do a lot with project search, so I'm -- I don't want to get in the -- in the depths of project search, but when it comes to hiring those individuals once they have graduated from high school --

MR. QUIGLEY: Uh-huh.

MS. PACHA: -- the CRP is not allowed to hire the individual under -- once they've, you know, we're responsible for placement, but we're not allowed to hire the individual. And but, you know, the school district participant could hire the individual, VR could hire the individual, the other partners, the -- the host site could hire the individual, but the CRP that's responsible for placement can't. So I'm almost wondering if that's not a conflict if the CRP is the one who is providing the career counselling if there's not some other --

MR. QUIGLEY: Well, again, and I don't know - I can't speak for any other work center, but I know within

Verbatim Reporting & Transcription, LLC 281.724.8600

-- within ours, we have the job coaches, we have the others 1 2 for the outplacements, we have the -- the locations, we have some enclave locations that we work with and what have you. 3 But we don't do -- we don't work for the VR. We do all this 4 5 strictly off the funds that come in from the service 6 contracts. But the -- one of the things that we found over 7 the years and that -- that is the -- there have been 8 individuals that we have been able to outplace, but then it 9 wasn't successful and they were able to return back to -- to 10 work for us. 11 MS. PACHA: Right. 12 MR. QUIGLEY: It doesn't mean that that's the 13 last time that they'll be outplaced, it's just that that --14 that's that safety net for them when they go out and then 15 they come back. And --16 MS. ZAVALLA: And I --17 MR. QUIGLEY: Go ahead. 18 MS. ZAVALLA: I'm sorry. I was very 19 impressed when we took the tour through the lighthouse in 20 San Antonio. The thing that kept snatching my brain that 21 whole day was so many of these disabled people, this is 22 their family. 23 MR. QUIGLEY: Uh-huh. 24 MS. ZAVALLA: And when you snatch them out of

Verbatim Reporting & Transcription, LLC 281.724.8600

that family, yeah, they probably could -- that one over

25

there, my daughter, she could do just about anything. But you know, she chooses to volunteer at the animal shelter and we shouldn't force her to go somewhere and get a job because that's indeed what she likes.

And there's just a family situation when you have somebody with disabilities. And I just don't want us to take away their family.

MS. PACHA: And all I'm saying is that there needs to be an informed choice, that that's the -- that I'm -- I am definitely, that is one of my -- one of my biggest concerns is, is that people have the ability to choose, it is their choice.

MS. ZAVALLA: Choose. That's correct.

MS. PACHA: And -- and whether that choice is staying in that CRP and in that -- in that environment and at that place, that's fine. But people who haven't had an opportunity to explore or haven't had an opportunity, that that's the only point of reference that they have saying that this is their choice because they want to be here.

Some people you can ask them, do you like your job; yes. Do you like what you're doing here; yes. Do you like your -- your pay; yes. Do you like these things; yes. But they don't know -- they don't know what those other opportunities looked like.

So I'm not in any way suggesting that we Verbatim Reporting & Transcription, LLC 281.724.8600

should go in and snatch up people that are comfortable in 1 2 their -- in their work environment, but I am saying that people not only do they need a choice, but it really needs to be -- this Committee needs to look at what -- how are we 4 5 going to define informed choice. And if you guys have already looked at that, then I just need to do some more 6 7 reading on what you've done. 8 MS. ZAVALLA: The other thing, too, is yeah, 9 I'm agreeing, it's good to have a choice. That's why we 10 live in America so that we can have a choice. But I don't 11 want these disabled people to be shamed by any place they 12 are because you chose not to leave. So that's all I'm 13 saying. I agree the choice, but it's not a -- it's not a pattern that will fit all. 14 15 MS. HERBEIN: Well, you know, nationally there's a whole lot of talk about employment first. And I 16 17 think that people somehow have interpreted that, that it's 18 employment only. And it's like no, it really is employment 19 first. 20 MS. ZAVALLA: Yes. 21 MS. HERBEIN: So that we should first be 22 offering community -- competitive employment to people and if that is not what they choose, then there's no --23

MS. HERBEIN: -- penalty there, it's just

Verbatim Reporting & Transcription, LLC 281.724.8600

MS. ZAVALLA: Exactly.

24

25

1 that it needs to be offered first. 2 MS. ZAVALLA: Yes. Most definitely. 3 MR. QUIGLEY: Anyone else? I'm inclined to chime in. 4 MR. GRAHAM: 5 MR. QUIGLEY: Please do. 6 As a bit of a dissenting MR. GRAHAM: 7 workshop voice. 8 MR. QUIGLEY: Okay. 9 MR. GRAHAM: Many years ago I built a very 10 large sheltered workshop in the state of Oregon and with 11 about 500 employees and blah, blah, very successful, 12 financially successful and blah, blah, blah, but there was -13 - and those were the days when supported employment was a new, great brand new idea. And -- and I started a new 14 15 business concept in part out of disgust. 16 Disgust for what I had been witnessing in our 17 own organization and in -- in all of the sheltered workshops 18 in the state of Oregon. And that was no movement of the 19 people, of the -- the employees that were working in the 20 workshops. 21 Uh-huh. MR. QUIGLEY: 22 MR. GRAHAM: And the -- the business concept 23 that I started was temporary employment services in the 24 state of Oregon. And the -- what we found with that was the 25 temporary employment model provided an opportunity for

people to sample different kinds of work in the world.

Since then obviously, I've moved to Texas, I started Peak

Performers with the same concept/disgust is too strong of a

word, my apologies, but I believe there is -- I -- I believe

there's more opportunity to be had. I think we can do a

better job as -- as the employers who specialize in working

with people with disabilities. We have that expertise and

we also have as a consequence, we have expertise in

developing positive business relationships.

And -- and I believe that all the work -- all workshops, whether they're integrated or not integrated, I believe all workshops have the opportunity and the challenge really, to use both sets -- both skillsets of their management group, all the way through the organization, to develop more and better opportunities and more opportunities for choice, for employment choice. So what kind of a job do you -- do you think you might like? Well, you know, I just raised three children and they have no clue what they wanted to do after college. And they're still struggling in part trying to figure out what it is they want to do in life. And they won't know until they do it.

And so, that's my pitch and my challenge to my workshop friends here and -- and that is, I think we can get movement of our employee populations through some kind of a continuum of services within our communities that gets

people moving where they want to move, with the kinds of 1 2 work that they want to do and then maybe find out that they 3 don't like that work anymore, but that's okay, too. So -- end of speech. 4 Sorry. 5 MS. ZAVALLA: Bravo. 6 MS. HERBEIN: One of the things that I have 7 clearly noticed since coming to Texas a couple years ago is 8 that there's a serious kind of flaw in the supported 9 employment model here. And so I think it really limits 10 people to be able to really go out on their own. And that 11 is that, you know, and when you said well, people will go 12 out and then they'll come back. 13 MR. QUIGLEY: Uh-huh. 14 MS. HERBEIN: The reality is, is that there 15 is no really ongoing supported employment follow along 16 dollars for people here, other than the waiver. 17 MR. QUIGLEY: Right. 18 That -- I think we're the only MS. HERBEIN: 19 state that -- that doesn't have that. And so it is very 20 concerning to parents and to other folks of saying -- you 21 know, going, okay, well, I'll let them try it. Well, that's 22 a lot easier to say if I'm going to try it, but I'm going to 23 continue to receive support beyond VR or beyond that. 24 doesn't exist here and I think until we address that issue,

Verbatim Reporting & Transcription, LLC 281.724.8600

we're always going to be coming back around to it feels so

25

1	much safer to stay within walls.
2	MR. QUIGLEY: Right.
3	MS. HERBEIN: Medicaid waiver is the only
4	funding source there really is for follow along and yet,
5	what, three percent of people only three percent of
6	people on the waiver even have employment as part of a plan.
7	So unless we figure that out, I think we're going to be
8	having these same conversations forever and ever.
9	MR. QUIGLEY: And we've we've actually had
LO	individuals that, because their earnings got too high
L1	MS. HERBEIN: Uh-huh.
L2	MR. QUIGLEY: they were no longer eligible
L3	for all the Medicaid employment dollars that were going
L4	towards that individual. And so that's an issue as well.
L5	MS. HERBEIN: Well, that is definitely an
L6	issue, too, but there's a whole lot of myths here around
L7	benefits and
L8	MS. ZAVALLA: Yes, there is.
L9	MS. HERBEIN: planning and lack of support
20	I think to families around
21	MS. ZAVALLA: Indeed.
22	MS. HERBEIN: understanding all of that.
23	MR. QUIGLEY: Yes?
24	MS. PACHA: I had a question. Michelle
25	brought up the Employment First initiative in Texas and my
	Verbatim Reporting & Transcription, LLC 281.724.8600

question, there is an advisory committee already established in Texas that -- nope? Did it go away?

MS. HERBEIN: Yeah, they got rid of it.

MS. PACHA: Okay. Never mind. There was an advisory committee for Employment First and I wanted to know if there was any integration between this committee and that committee, but missed that memo, so never mind.

MR. QUIGLEY: You wanted --

MR. ALLEN: Thank you. I just wanted to echo some of your comments and just provide a little more color to this committee on our organization, the Lighthouse for the Blind in Fort Worth and the efforts that we've taken to create competitive employment opportunities out -- that would -- that would generate outside placement.

The first example I'll bring to your attention is three, four years ago, we bought a machine shop; a machine shop that turns metal into parts. We spent \$2.2-million on that effort and prov -- taught four individuals who are blind to operate C&C mills, lathes, saws, deburring equipment, any -- any man -- anything that was necessary short of welding, metal welding, short of welding in that machine shop. Three years afterwards, we decided that we were going to sell off the machine shop, it wasn't generating the revenue we needed to support it, but we certainly were proud of the fact that we had four

individuals that learned how to operate those machines.

We had at least three other machine shops that came and purchased our equipment that interviewed our employees and offered them positions to come and work in their machine environments. All four of those employees declined those offers. Not because they weren't good offers, not because they weren't competitive wages to what they were — they were currently receiving, but because it was not the job they wanted.

Second example I'll give you is that we have opened up an optical lab. I've got folks who are blind making glasses for people who can see. It's fantastic irony in my mind and I love that. All right. It's -- we're not the only ones in the country that do it, but we're the second ones in the country that are doing it. And here again, the objective is that we can take an individual who is -- and put them into a non-traditionally disabled position of a finishing lab employee, turning discs of polycarbonate plastic into corrective lenses, installing those into a frame and having a person who can see, see better because of those efforts; with the option that any of those individuals could then go work in any other optical lab that was available to them from a transportation and -- and ability standpoint.

Here again, we have had no one that has gone

Verbatim Reporting & Transcription, LLC 281.724.8600

through that training decide that they want to leave our employment and go work somewhere else. They are happy to have an occasional job where they would work in the -- in the optical lab and rotate into any one of our other production -- production lines.

The third one I'll bring to your attention is we are in the process today of installing what are called sonic welders. They -- they put pieces of plastic together. And as I talked to our employees about that opportunity, you know, what it's going to look like and what it's going to sound like, and what it's going to mean to them from a -- an employment cont -- continuing education, continuing employment opportunity, they -- the excitement and buzz around our shop is really pretty high right now.

We've brought in the optical lab, we bring -we're bringing in the sonic welding lab, we are providing
inside our walls this -- the -- the varied opportunity that
you could see if you were to go out and survey in a
temporary employment perspective other -- other employers
within the city of Fort Worth.

And maybe we are unique in the CRP world for the diversity of our product lines, but that's very intentional. We want to be diversified so that I don't ever have to tell an employee that we don't have work for them today. So every employee in our shop is cross trained on

every single -- on -- on at least two production lines so 1 2 that I never have to tell them I don't have work for you today, I'm sorry, you need to stay home, because that -that conversation is the conversation that hurts my heart. 4 5 Now, maybe because we are -- we are unique in 6 the diversity of our products and the diversity of our 7 production lines, we don't -- we don't see the anxiety that an employee might -- might exhibit elsewhere, because they 8 9 are dissatisfied in their job. 10 Yesterday we celebrated the 34th anniversary 11 of one of our employees. Last month I celebrated a 42nd 12 anniversary. The tenure in our -- in our organization is 13 very long. We're proud of that tenure. I don't -- I don't 14 want to see by any sort of rule or edict that that -- that 15 pride that they have that they work for us, and the pride 16 that I have that they continue to work for us, be 17 jeopardized by -- by whatever action this committee might 18 take. 19 MR. QUIGLEY: Thank you. 20 MR. ALLEN: Thank you. 21 MR. QUIGLEY: You never have to tell them no 22 work today, huh? 23 MR. ALLEN: I try not to. 24 MR. QUIGLEY: Yeah.

MR. ALLEN: Only if they -- they stop buying.

Verbatim Reporting & Transcription, LLC 281.724.8600

25

## AGENDA ITEM NO. 6

2		MR.	QUIGLEY:	Opening	it	up	for	public
3	comment.	Jean?						

MS. LANGENDORF: Hi. I'm Jean Langendorf. I am with Disability Rights Texas and I previously served on the Committee, so bless you all.

And in that role, the performance measures were -- there have been ongoing challenge of the Committee and did spend a whole lot of time. And yes, the frustration that there's no baseline is -- is obviously frustrating and I hope you can get one at one -- one point. It's sort of chicken or the egg. Should we do this and start from nothing and then get the baseline or at what point do you do that? And I think we went back and forth with TWC's -- I'm not sure we ever got that group to come in to do --

 $$\operatorname{MR}.$  SERNA: No, we could never get them to come in --

MS. LANGENDORF: We could never get them to come in and so this sort of languished because it wasn't -- wasn't what the Commissioners were used to looking at or -- or so -- so I mean, I think it's something that needs to be accomplished. But on the one that was presented, it was similar discussions in the past. But I do want -- on the first one listed, I -- it seems like everybody was overlooking the "or" on this sentence; or received increased

wages, responsibilities or supervisory duties within the program.

There was a lot of discussion about people that are in their current to stay where they are or they want to stay where they are. All we were trying to see is that there would be some goals that people would advance. Because I think the challenge here, not that I agree with there should be two CRPs in the state and until that is addressed, I think we're all going to continue to be confused. So if there's a CRP in the VR world and then there's a CRP state use world. But if there's going to be a change and there's not going to be this goal that people actually receive rehabilitation, then take out the word rehabilitation.

I mean, that's -- that's the reality here.

If we're not in -- in the world of rehab, you're -- you're moving people into integrated to gain employment. And so I think -- I think there's -- there could be that clarification.

On the state use program as I understand it or have grown to understand it, is -- do -- two-fold, in that it's providing products in many instances or temporary employment for individuals with disabilities, at least 75 percent. It -- so it's creating products as well as creating employment. And sometimes those don't necessarily

fit within the VR world as I know a VR counselor cannot place somebody -- a VR -- not a VR counselor -- well, I guess that's true, too, but a CRP -- a CRP in the VR world cannot place somebody in a state use program, even the temporary services, which I think is horrible, because they so many times move into employment, so there's overarching things that those of us that are in the field know somehow need to be addressed. And now that they're all under TWC, we were hoping that some of these conflicts could be addressed.

And then WIOA comes in and those of us who are in that world, know that that impacts the concept of integrated employment or people being placed in the community, to say nothing of the HCBS, Home and Community Based Services, settings rules where people have day-hab here and sheltered workshop here, they shouldn't -- they get paid as we all know, we all -- that go to some of the sheltered workshops, especially the subminimum wage, they're collecting money for the work that the people do, as well as they're being paid as a day-hab.

So there are some conflicting things set.

Bless you all for -- for undertaking this, but there's a lot of things there. So we have conflict -- you have competing interests as it's very clear from the representation. So, TWC, fix it, would ya?

(Laughter)

MR. SERNA: We I think not being not
being part of the development of the enabling legislation or
the legislation that transferred it, but in looking at it,
it was my understanding that that probably is that
conflict, that sort of opposing views is the intent of the
construction of the advisory committee and the feedback that
it provides to TWC. So we we appreciate it very much and
we know that in a professional manner we've had very good
discussions in the meetings that I thought went very well.
Second, just to clarify, VR counselors can't
either.
MS. LANGENDORF: They cannot. Okay. I

MS. LANGENDORF: They cannot. Okay. I wasn't sure of that.

MR. SERNA: Which we are now, but as we get further into the WIOA regulations and we look into those and interpret those and get those interpreted four or five attorneys, we're finding that we can't either. So that's a conflict that I was mentioning earlier, that -- that TWC itself is placed in.

We have a program to acquire 75 percent employment or greater by the way, and our Commission has clearly said in the revised rules it will be 75 percent or greater. They can make -- they could make the employment requirement greater. And on the vocational rehabilitation

side, which is still under our Commission, says you can't refer anybody to an inte -- a workshop that's not integrated and competitive, which would mean that it shouldn't be greater but lesser. So we're going to try to -- we're trying to work through that and reconcile through that and -- and, Mr. Chairman, that's why I said we'll get somebody from VR to kind of come and talk to you, because they're -- they're a little closer to this as a practice that they're having to grapple with right now.

2.2

MR. QUIGLEY: Well, and, you know, there's also the -- the actual work settings that are integrated, because they're employed by a CRP that is technically not, because we have the 75 percent rule. Even though they're employment may be in a public building, you know, where they're interacting with the public all day long, that setting is not. I mean, it is not -- it is integrated and -- but you know, again, we don't -- we don't take VR funds, but if we were, then they couldn't place anyone with us in order to -- to fulfill that job. And so --

MS. HERBEIN: Texas VR couldn't, but other -I mean, in other states --

MR. SERNA: Right.

MS. HERBEIN: -- that is allowed that even if the employer of record is a CRP, as long as it's integrated and above minimum wage, then it can be a placement for --

1	you know, because you yes, you might be part of a small
2	group, but if you're
3	MR. SERNA: Right.
4	MS. HERBEIN: in the middle of a great big
5	other group, it's still considered integrated. And it's not
6	here, which is interesting.
7	MR. SERNA: Hmm.
8	AGENDA ITEM NO. 7
9	MR. QUIGLEY: All right. Next action item is
10	trying to schedule the next meeting. We looking at two
11	months, a month?
12	MR. SERNA: Whatever the committee prefers,
13	you can make it a month
14	MR. QUIGLEY: Anyone want to make a motion on
15	when how long until the next meeting?
16	MS. LOGAN: I move that two months.
17	MR. QUIGLEY: Two months? Can I get a
18	second?
19	MS. ZAVALLA: Second.
20	MR. QUIGLEY: All those in favor?
21	(Chorus of "ayes")
22	MR. GRAHAM: Hang on.
23	MR. QUIGLEY: Well, I don't know the
24	MR. GRAHAM: I don't think we've gotten
25	MR. QUIGLEY: exact date. Let's we're
	Verbatim Reporting & Transcription, LLC 281.724.8600

or two months at this point and then we'll narrow it down to a date.  MR. GRAHAM: Well, when I suggested kicking
MR. GRAHAM: Well, when I suggested kicking
the can down the road, I didn't mean too long.
MR. QUIGLEY: Right. Sometime in April?
MS. ZAVALLA: Looks good.
MR. QUIGLEY: Sometime in April? I'll make a
motion for that. Can I get a second?
UNIDENTIFIED VOICE: Second.
MR. QUIGLEY: Those in those in favor?
(Chorus of "ayes")
MR. QUIGLEY: Those opposed? Hearing no
opposed, I will say that that was a motion.
Now, we narrow it down to a day.
MR. ALLEN: Kelvin, you guys have a tool that
you guys use to try and coordinate schedules across 15
people or?
MR. SERNA: Inside the agency we do. Outside
we don't because the tool is Kelvin sends a message out with
some dates and people respond back to him and he finds a
date that most people can and kind of puts that date out
there. Which is pretty much the same as this, except it's
literally more time for people to look at the calendar and
all that, but it's the same process we're going through now.

1	So we can we can certainly do that later
2	today or tomorrow or y'all can pick a couple of dates that
3	look look good now or we can throw some dates out, which
4	is any date that you want.
5	MS. PACHA: I would like to suggest April
б	26th.
7	MS. HERBEIN: I'd like to suggest April 18th.
8	I feel like we're on like
9	MS. ZAVALLA: Bidding show.
10	MS. HERBEIN: a bidding show.
11	(Laughter)
12	UNIDENTIFIED VOICE: That works for me.
13	MR. ALLEN: The 18th is the national
14	symposium for NIB, so you'll your Lighthouse agencies
15	will be should be attending that.
16	MS. ZAVALLA: 26th is good for me.
17	MS. HERBEIN: No, I so how about the 19th?
18	MR. ALLEN: They'll be gone yeah, we'll be
19	gone that whole
20	MS. PACHA: That's that whole
21	MR. ALLEN: The whole week, yeah.
22	MR. SERNA: Week of April the 9th?
23	MR. QUIGLEY: Week of April the 9th?
24	UNIDENTIFIED VOICE: I cannot do week of
25	April 9th.

1	MR. GRAHAM: Wide open.
2	(Laughter)
3	MR. SERNA: Week of April 2nd.
4	UNIDENTIFIED VOICE: I'm not available that
5	week, first week in April.
6	MS. ZAVALLA: Yeah, I think we might just
7	have to say the majority and then
8	UNIDENTIFIED VOICE: Google scheduler?
9	Kelvin, Google scheduler? Can we do that? Something
10	simple.
11	MR. SERNA: Okay.
12	MR. ALLEN: First week, second week, is out.
13	UNIDENTIFIED VOICE: Third week's out.
14	MR. SERNA: Third week is out.
15	MR. ALLEN: The week of the 23rd I've got
16	some pretty good holes there.
17	UNIDENTIFIED VOICE: Yeah.
18	MR. QUIGLEY: I'm good for the whole week of
19	the 23rd.
20	UNIDENTIFIED VOICE: Same here.
21	UNIDENTIFIED VOICE: Same here.
22	UNIDENTIFIED VOICE: Me too.
23	UNIDENTIFIED VOICE: Yeah, the week of the
24	23rd.
25	MR. QUIGLEY: Yeah.

1	UNIDENTIFIED VOICE: I'm not.
2	MS. HERBEIN: The week of the 23rd? Well,
3	I'm available on Monday, the 23rd, and that's it.
4	MS. ZAVALLA: I'm not here the week of the
5	23rd.
6	(Laughter)
7	MS. ZAVALLA: Kelvin, you've got your job.
8	UNIDENTIFIED VOICE: Okay.
9	MR. QUIGLEY: Staff will send that out.
10	UNIDENTIFIED VOICE: What about May 1st? The
11	week of May 1st? Does anyone have any problems with the
12	week of May 1st?
13	MS. ZAVALLA: I just turned my phone off.
14	Give me a minute.
15	(Laughter)
16	MR. SERNA: We'll send something out.
17	MS. ZAVALLA: Thank you.
18	UNIDENTIFIED VOICE: Kelvin, I'm not
19	available that week.
20	MS. HERBEIN: Yeah, I would suggest that you
21	all because it seems like April is so difficult for
22	we're not even close to maybe also either look at the last
23	week of March and the first week of April and May, in that.
24	MR. SERNA: We can do that.
25	UNIDENTIFIED VOICE: Okay.
	Verbatim Reporting & Transcription, LLC 281.724.8600

1	MR. QUIGLEY: All right. Any other business,
2	folks?
3	MS. ZAVALLA: You did a good job, sir.
4	AGENDA ITEM NO. 8
5	MR. QUIGLEY: Well, thank you. Make a motion
6	to adjourn?
7	MS. ALLEN: Move to adjourn.
8	MR. QUIGLEY: Second?
9	MS. ZAVALLA: Yes, sir.
10	MR. QUIGLEY: Those in favor?
11	(Chorus of "ayes")
12	MR. QUIGLEY: We're adjourned.
13	(Meeting adjourned at 12:12 p.m.)
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	

	<u>CERTIFICATE</u>
2	STATE OF TEXAS )
3	COUNTY OF TRAVIS )
4	I, Kimberly C. McCright, Certified Vendor and
5	Notary in and for the State of Texas, do hereby certify that
6	the above-mentioned matter occurred as hereinbefore set out.
7	I FURTHER CERTIFY THAT the proceedings of such
8	were reported by me or under my supervision, later reduced
9	to typewritten form under my supervision and control and
10	that the foregoing pages are a full, true and correct
11	transcription of the original notes.
12	IN WITNESS WHEREOF, I have hereunto set my hand
13	and seal this 13th day of April, 2018.
14	
15	/s/ Kimberly C. McCright
16	Kimberly C. McCright Certified Vendor and Notary Public
17	Verbatim Reporting & Transcription, LLC
18	1322 Space Park Drive, Suite C165 Houston, Texas 77058
19	281.724.8600
20	
21	
22	
23	
24	
25	