

## INSTRUCTIONS FOR SUBMISSION FOR PARTIAL TRANSFER OF COMPENSATION EXPERIENCE

**Note: Submissions for Partial Transfer of Compensation Experience must be submitted no later than the second anniversary of the effective date of the acquisition.**

### **FORM C-82M**

1. Form C-82M is to be signed by the successor in Item 5. The predecessor may sign the form in Item 4 (Note: Predecessor signature is not required). The original copy is to be returned to the Texas Workforce Commission Status Section and one copy retained for each signatory's files.
2. Items 1 and 2 on Form C-82M must be completed. Item 1 requires an identification of two or more identifiable and segregable operations or locations operated by the predecessor, the nature of each business, and the date that operation or location first paid wages in Texas. Item 2 should indicate which of those listed on Item 1 was acquired by the successor.

### **FORM C-83** (See example)

1. In Columns 1 and 2, list the Social Security Number and name of each employee being transferred. This also includes those individuals that ever worked for the part acquired. The list must be in ascending SSN order.
2. In Columns 3 and 4, list the amount of total wages for each employee being transferred as reported on the predecessor's form C-4 for that quarter.
3. The total wages of all employees being retained by the predecessor may be shown as a "lump" sum in Columns 3 and 5 as wages retained by the predecessor.
4. The totals at the bottom of Column 3 should be the same as the amounts reported on the predecessor's Form C-3 for Total and Taxable wages or the subsequent adjusted amount. Those amounts are then allocated between Column 4 (applicable to successor) and Column 5 (retained by the predecessor).

A Form C-83 is needed for each quarter in the year of acquisition plus the four prior years. If the business being acquired does not go back four (4) years, then Forms C-83 are needed back to when the business first began. Examples:

If the acquisition date is January 1, 2019, a Form C-83 is needed for each quarter in 2015, 2016, 2017, and 2018.

If the acquisition date is July 1, 2019, a Form C-83 is needed for each quarter in 2015, 2016, 2017, 2018, and the first and second quarters of 2019.

If business (the one being acquired) only began January 1, 2018, and it was acquired on July 1, 2019, then a Form C-83 is needed for 2018 and the first and second quarters of 2019.

Note: If residual wages are paid to the individuals transferred by the predecessor past the date of the acquisition, those quarters also need to be included.

**If you have any questions in completing the Form C-83, please contact the Rates Section of the Tax Department at (512) 463-2758 or (512) 463-2600.**