



# Purchase Order

## PO No. 24208747

Order Date: 7/5/2024

Internal Tracking No.: 24-0004195

**Contractor Info**

WorkQuest, Inc.  
17419760511  
1011 East 53 1/2 Street  
Austin, TX 78751

(512) 451-8145

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

101 E 15th Street  
Room 414  
Austin TX 78778

**NOTE TO CONTRACTOR:** Contract Manager -

Name: London Baird  
Phone: +1 (512) 936-4032  
Email: london.baird@twc.texas.gov

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Yvonne Franklin	yvonne.franklin@twc.texas.gov	(512) 111-1111

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	64521	64521411718	<b>Paper, Bond, Recycled, White, Premium No. 4, 20 lb., 8-1/2" x 11", 500 Sheets/Pkg, 10 Pkgs/CS, Freight Included. Qty price breaks at 10, 40, 121, 500, and 800 cases.</b> Contract: 645-S1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 7/25/2024 Manufacturer Name: Skilcraft	17	CRTN	78.39	\$1,332.63

**Total \$1,332.63**