



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0004183

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Stanley174; Bostitch Heavy-Duty Staples, 3/8"	13069	615/81	6.0000	BOX	\$3.85000	\$23.10	07/05/2024	
							Schedule Total	<input type="text" value="\$23.10"/>	
					ReqID:				
					0000047746				
							Item Total for Line # 1	<input type="text" value="\$23.10"/>	
2-1	ACCO 3 Economy Paper Clips, Silver, 100/Box, 10 Boxes/Pack (72320)	13069	615/69	6.0000	PAK	\$7.91000	\$47.46	07/05/2024	
							Schedule Total	<input type="text" value="\$47.46"/>	
					ReqID:				
					0000047746				
							Item Total for Line # 2	<input type="text" value="\$47.46"/>	
3-1	ACCO Economy 1 Paper Clips, Silver, 100/Box, 10 Boxes/Pack (A7072380)	13069	615/69	6.0000	BOX	\$6.77000	\$40.62	07/05/2024	
							Schedule Total	<input type="text" value="\$40.62"/>	
					ReqID:				
					0000047746				
							Item Total for Line # 3	<input type="text" value="\$40.62"/>	
4-1	Avery Print-On Printable Paper	13069	615/39	4.0000	SET	\$4.20000	\$16.80	07/05/2024	
							Schedule Total	<input type="text" value="\$16.80"/>	
					ReqID:				
					0000047746				
							Item Total for Line # 4	<input type="text" value="\$16.80"/>	

Authorized Signature

Sonya Babley, CTCD, CTCM

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07/05/2024



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5-1	Staples Heavyweight Sheet Protectors, Clear, 100/Box (31866)	13069	615/05	4.0000	BOX	\$7.73000	\$30.92	07/05/2024
							Schedule Total	<input type="text" value="\$30.92"/>
							ReqID: 0000047746	
							Item Total for Line # 5	<input type="text" value="\$30.92"/>
6-1	Smead Manila File Folder, 1/3-Cut Tab, Letter Size, Manila, 100/Box (10330)	13069	615/45	1.0000	BOX	\$23.62000	\$23.62	07/05/2024
							Schedule Total	<input type="text" value="\$23.62"/>
							ReqID: 0000047746	
							Item Total for Line # 6	<input type="text" value="\$23.62"/>
7-1	Scotch174; Permanent Double Sided Tape w/Refillable Dispenser, 1/2" x 6.94 yds., 1" Core, 1.	13069	615/88	2.0000	ROL	\$1.75000	\$3.50	07/05/2024
							Schedule Total	<input type="text" value="\$3.50"/>
							ReqID: 0000047746	
							Item Total for Line # 7	<input type="text" value="\$3.50"/>
8-1	Scotch Heavy Duty Packing Tape, 1.88" x 54.6 yds., Clear, 3/Pack (39503)	13069	615/88	2.0000	PAK	\$15.04000	\$30.08	07/05/2024
							Schedule Total	<input type="text" value="\$30.08"/>
							ReqID: 0000047746	
							Item Total for Line # 8	<input type="text" value="\$30.08"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Sonya Babley, CTCD, CTCM

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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

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07/05/2024