



# Purchase Order

## PO No. 24208448

Order Date: 7/2/2024

Internal Tracking No.: PR 47740 PO 24-0004148

**Contractor Info**

Staples Contract & Commercial LLC  
10433908166  
500 Staples Drive  
Framingham, MA 01702

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

4800 N. Lamar  
Attn: Lupita Ramon  
Austin TX 78756

**NOTE TO CONTRACTOR:** Deliver To:

Lupita Ramon  
lupita.ramon@twc.texas.gov  
512-340-4502 Ext: 4502

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	MaryLou Ochoa	marylou.ochoa@twc.texas.gov	(512) 111-1111

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	62080	912542	<b>Pentel R.S.V.P.174; RT Retractable Ballpoint Pen, Medium Point, Assorted Ink, 8/Pack (BK93CRBP8M)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 7/5/2024 MPN: 912542-1855753 Manufacturer Name: PENTEL OF AMERICA LTD	2	PACK	5.79	\$11.58

**Total \$11.58**