



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 24-0004146

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** X **PO Date:** 07/02/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MONO MACHINES LLC
DBA SUPPLY CHIMP
228 PARK AVE S # 36842
NEW YORK NY 10003-1502
United States

Ship To: Texas Workforce Commission
400 E HACKBERRY AVE
MCALLEN TX 78501-9222
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1263499518 009

Purchaser: Sonya S Bebley
Phone: (737) 400-5694
Fax:
Email: Sonya.Bebley@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

***DO NOT DUPLICATE THIS ORDER - (TXSMARTBUY PO NUMBER 24208432 HAS BEEN SUBMITTED TO VENDOR VIA EMAIL ON 07/02/2024) - FOR PAYMENT PROCESSING PURPOSES ONLY**
Purchase Order issue in accordance to Term contracts: TXMAS CONTRACTS : 34 TX ADMIN CODE §§ 20.231-20.233 - MULTIPLE AWARD SCHEDULE

TERM Contract: 24-61501
Contract start date: 01/22/2024
Contract end date: 09/27/2028

Delivery Terms: 15 Days ARO

Contract Manager -
Name: Aida Paredes
Phone:
Email: aida.paredes@twc.texas.gov

Vendor Contact -
Contact Name: Marlene Lamsen
Email: government@supplychimp.com
Phone: (800) 592-1306
Alternate Contact Name: Edilyn Trajico
Alternate Email: government@supplychimp.com

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes will be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement Contract Services."

Ship to Comments:

6485-South Texas Tele Center
Essential office supplies to support operations of the Tele Center.
Inside delivery.

Ship to Comments:

6485-South Texas Tele Center
Essential office supplies to support operations of the Tele Center.
Wish list added on most items.

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

07/02/2024



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0004146

Inside delivery.

Ship to Comments:

Office supplies needed for daily operation of the
 Tele-Center 6485 South Texas Tele-Center Essential
 Office supplies to support operations of the Tele-Center
 Inside Delivery

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Steno books 6x9 each	13069	615/15	12.0000	EA	\$1.27000	\$15.24	07/02/2024	
							Schedule Total	<input type="text" value="\$15.24"/>	
					ReqID:				
					0000047841				

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

07/02/2024