



Procurement and Contracts
 Texas SmartBuy PO # 24197898
 Business Unit # 320AD
 Purchase Order # 24-0003657

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** 0 **PO Date:** 05/24/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 DBA TIBH INDUSTRIES INC
 1011 E 53RD 1/2 ST
 AUSTIN TX 78751-1703
 United States

Ship To: Texas Workforce Commission
 4405 SPRINGDALE RD
 RM 414M
 AUSTIN TX 78723
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1741976051 001

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:
Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Contract Details: 615-S1
 Start Date: 11/16/2021
 End Date: 11/30/2026

Texas Smart Buy
 Vendor Contact - Workquest

PCC Legal Cites that is applicable to your procurement

Submit invoices via email to APPO@twc.texas.gov PDF or Word Documents only are accepted. All Invoices must include reference to TXSMB PO and TWC PO Internal Tracking #.

Best Value awarded in accordance with Texas Gov. Code, Title 10, Subtitle D, Chapter 2155, Section 2155.074

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised dated 1/30/24 (ATTACHMENT 1)

TWC Contact
 Name: London Baird
 E-mail: london.baird@twc.texas.gov

Ship to Comments:

Supplies to last through Sept 2024 for Appeals Department daily operations and supply orders.

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Lead Refill, 0.7mm. 12 Leads/Rube, 12 Tubes/Box	13069	616/60	2.0000	BOX	\$11.11000	\$22.22	05/30/2024
							Schedule Total	<input type="text" value="\$22.22"/>
						ReqID: 0000047459		
							Item Total for Line # 1	<input type="text" value="\$22.22"/>

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

05/24/2024



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Scissors	13069	616/60	10.0000	EA	\$3.85000	\$38.50	05/30/2024
							Schedule Total	<input type="text" value="\$38.50"/>
							ReqID: 0000047459	
							Item Total for Line # 2	<input type="text" value="\$38.50"/>
3-1	Yellow Legal Pads	13069	616/60	36.0000	EA	\$2.64000	\$95.04	05/30/2024
							Schedule Total	<input type="text" value="\$95.04"/>
							ReqID: 0000047459	
							Item Total for Line # 3	<input type="text" value="\$95.04"/>
4-1	White Legal Pads	13069	616/60	36.0000	EA	\$2.01000	\$72.36	05/30/2024
							Schedule Total	<input type="text" value="\$72.36"/>
							ReqID: 0000047459	
							Item Total for Line # 4	<input type="text" value="\$72.36"/>
5-1	Correction Tape	13069	616/60	36.0000	EA	\$1.77000	\$63.72	05/30/2024
							Schedule Total	<input type="text" value="\$63.72"/>
							ReqID: 0000047459	
							Item Total for Line # 5	<input type="text" value="\$63.72"/>

Authorized Signature

Sonya Babley, CTCD, CTCM

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	Binder 2" for PPM Manuals	13069	616/60	20.0000	EA	\$5.35000	\$107.00	05/30/2024
							Schedule Total	<input type="text" value="\$107.00"/>
					ReqID:			
					0000047459			
							Item Total for Line # 6	<input type="text" value="\$107.00"/>
							Total PO Amount	<input type="text" value="\$398.84"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 05/24/2024