



# Purchase Order

## PO No. 24196004

Order Date: 5/23/2024

Internal Tracking No.: PO 24-0003646 / PR 47371

**Contractor Info**

WorkQuest, Inc.  
17419760511  
1011 East 53 1/2 Street  
Austin, TX 78751

(512) 451-8145

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

3800 PALUXY DR  
STE 325  
Tyler TX 75703

**NOTE TO CONTRACTOR: TWC POC -**

Name: Etta Coates  
Phone: +1 (903) 236-2381  
Email: etta.coates@twc.texas.gov

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Rubyna Ochoa	rubyna.ochoa@twc.texas.gov	(737) 295-0317

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	64521	64521350104-2	<b>Paper, Bond, Virgin, Premium No. 4, 20 Lb., 8-1/2" X 11"</b> Contract: 645-S1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 6/12/2024 Manufacturer Name: Skilcraft	8	CRTN	60.91	\$487.28

**Total \$487.28**