



# Purchase Order

## PO No. 24191804

Order Date: 5/23/2024

Internal Tracking No.: PR47397 / PO 24-0003633

**Contractor Info**

WorkQuest, Inc.  
17419760511  
1011 East 53 1/2 Street  
Austin, TX 78751

(512) 451-8145

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

101 E 15th St  
Rm 630  
Austin TX 78778

**NOTE TO CONTRACTOR:****Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Donna Navarro	donna.navarro@twc.texas.gov	(737) 400-5662

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	64521	64521411718	<b>Paper, Bond, Recycled, White, Premium No. 4, 20 lb., 8-1/2" x 11", 500 Sheets/Pkg, 10 Pkgs/CS, Freight Included. Qty price breaks at 10, 40, 121, 500, and 800 cases.</b> Contract: 645-S1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 6/11/2024 Manufacturer Name: Skilcraft	2	CRTN	81.81	\$163.62
2	61541	61541227150	<b>2" Expanding Wallet, Flap w/Hook &amp; Loop, Letter Size-Case Qty. Freight included.</b> Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 6/5/2024 MPN: 77142 Manufacturer Name: Smead	1	BOX	99.26	\$99.26



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
3	61515	61515074505	<b>Appointment Planner, Monthly, Black, Wire Bound, 8-7/8 X 11-1/4, Black, 100% Post-Consumer Recycled, Freight included</b> Attribute 1: 2024 Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 6/5/2024	3	EACH	15.76	\$47.28

**Total \$310.16**