



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0003625

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 05/21/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: DREAM RANCH LLC
 DBA DREAM RANCH OFFICE SUPPLIES
 129 N 2ND ST STE B
 KRUM TX 76249-9327
 United States

Ship To: Texas Workforce Commission
 2600 MACARTHUR BLVD, STE 102
 LEWISVILLE TX 75067-6748
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1270077967 005

Purchaser: Gregory Kolz
Phone: (737) 400-5673
Fax:
Email: gregory.kolz@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Per [Dream Ranch] corresponding Quote No. 13886 dated 05/21/2024.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order.

Delivery Terms: 7-10 Days ARO

TWC Contact-

Name: Jo M Feike
 Tel: 940-331-6816
 E-mail: jo.feike@twc.texas.gov

Vendor Contact-

Name: Sheri D Wet
 Tel: 972-668-3190
 E-mail: sheri@dreamranchtx.com

Submit invoices via email to APPO@TWC.texas.gov and the TWC Contact listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	TRU RED ₂ Claw Staple Remover, Black, 3/Pack (TR58087)	13060	605/82	5.0000	EA	\$7.21000	\$36.05	05/31/2024
							Schedule Total	<input type="text" value="\$36.05"/>
						ReqID: 0000047325		
							Item Total for Line # 1	<input type="text" value="\$36.05"/>

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

05/21/2024



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	CloroxPro Disinfecting Wipes, Fresh Scent, 75 Count (15949)	13060	435/67	6.0000	EA	\$4.91000	\$29.46	05/31/2024
							Schedule Total	\$29.46
							ReqID: 0000047325	
							Item Total for Line # 2	\$29.46
3-1	Concealed Blade Letter Opener, Black, 2/Pack (18006-CC)	13060	615/53	5.0000	EA	\$2.37000	\$11.85	05/31/2024
							Schedule Total	\$11.85
							ReqID: 0000047325	
							Item Total for Line # 3	\$11.85
4-1	Desk Pad 22" x 17" Desk Pad, Gray (ST59701-24)	13060	615/33	2.0000	EA	\$8.24000	\$16.48	05/31/2024
							Schedule Total	\$16.48
							ReqID: 0000047325	
							Item Total for Line # 4	\$16.48
5-1	VersaDesk PowerPro 40" W Adjustable Standing Electric Desk Converter with Keyboard Tray & USB Port, Black (SP7644024-00-01)	13060	425/17	1.0000	EA	\$577.52000	\$577.52	05/31/2024
							Schedule Total	\$577.52
							ReqID: 0000047325	
							Item Total for Line # 5	\$577.52
							Total PO Amount	\$671.36

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 05/21/2024



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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

05/21/2024