



# Purchase Order

## PO No. 24181182

Order Date: 5/20/2024

Internal Tracking No.: PR47325 / PO 24-0003602

**Contractor Info**

Staples Contract & Commercial LLC  
10433908166  
500 Staples Drive  
Framingham, MA 01702

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

2600 MacArthur Blvd  
Ste 102  
Lewisville TX 75067

**NOTE TO CONTRACTOR:****Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Donna Navarro	donna.navarro@twc.texas.gov	(737) 400-5662

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61581	889081	<b>Officemate Standard Staples, 1/4" Leg Length, 5000/Box (91900)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 5/23/2024 MPN: 889081-1855753 Manufacturer Name: OFFICEMATE LLC	2	BOX	1.71	\$3.42
2	61560	504274	<b>Swingline Eco Friendly Desktop Stapler, 15-Sheet Capacity, Black (54501)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 5/23/2024 MPN: 504274-1855753 Manufacturer Name: GENERAL BINDING CORP ACCO	5	EACH	11.18	\$55.90



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
3	61560	24403732	<b>Westcott All Purpose 8" Stainless Steel Standard Scissors, Pointed Tip, Black, 3/Pack (16907)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 5/23/2024 MPN: 24403732-1855753 Manufacturer Name: ACME UNITED CORP.	2	PACK	5.48	\$10.96
4	61569	480117	<b>Staples Push Pins, Clear, 500/Pack (32014)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 5/23/2024 MPN: 480117-1855753 Manufacturer Name: WORKLIFE BRANDS	1	PACK	5.68	\$5.68

**Total \$75.96**