



Procurement and Contracts
 Texas SmartBuy PO # 24181023
 Business Unit # 320AD
 Purchase Order # 24-0003593
 Purchase Order Change Notice (# 1)

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** A **PO Date:** 05/17/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 05/20/2024
PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: POLLOCK INVESTMENTS INCORPORATED
 DBA POLLOCK - ORORA
 PO BOX 735070
 DALLAS TX 75373-5070
United States

Ship To: Texas Workforce Commission
 4800 N LAMAR BLVD
 AUSTIN TX 78756
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1751015406 011

Purchaser: Kelly A Hall
Phone: (737) 667-5150
Fax:
Email: kelly.hall@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

***DO NOT DUPLICATE THIS ORDER - (TXSMARTBUY PO NUMBER 24181023 HAS BEEN SUBMITTED TO VENDOR VIA EMAIL ON 05/17/2024) - FOR PAYMENT PROCESSING PURPOSES ONLY**

Purchase Order issue in accordance to Term contracts: 34 TX Admin. Code 20.220

TERM Contract 640-A1
 Contract start date: 3/29/2018
 Contract end date: 2/28/2025

Delivery Terms: 15 Days ARO

Contract Manager -
 Name: Mandy Frederick
 Phone: +1 (512) 377-0381
 Email: mandy.frederick@twc.texas.gov

Vendor Contact -
 Contact Name: Susan Ritchie
 Email: Susan.Ritchie@Pollockpaper.Com
 Phone: (972) 337-3681

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes will be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement Contract Services."

POCN 1 to add freight charges 05/20/2024 KH
 POCN#1 Shipping added. A.Riojas 05.20.24

Authorized Signature

Sonya Babley, CTCD, CTCM

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05/20/2024



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Toilet Tissue, Green Certified, Two Ply, 80 Rolls Per Case	13060	640/75	25.0000	CS	\$54.16000	\$1,354.00	05/29/2024
							Schedule Total	<input type="text" value="\$1,354.00"/>
					ReqID: 0000047358			
							Item Total for Line # 1	<input type="text" value="\$1,354.00"/>
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Freight	13060	640/75	1.0000	EA	\$10.00000	\$10.00	05/29/2024
							Schedule Total	<input type="text" value="\$10.00"/>
							Item Total for Line # 2	<input type="text" value="\$10.00"/>
							Total PO Amount	<input type="text" value="\$1,364.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 05/20/2024