



Procurement and Contracts
 Texas SmartBuy PO # 24178534
 Business Unit # 320AD
 Purchase Order # 24-0003500

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Item # 2669266 - Pendaflex Smart Shield File Folders, Letter size, Manila	13060	615/45	2.0000	BOX	\$15.90000	\$31.80	05/15/2024
							Schedule Total	<input type="text" value="\$31.80"/>
							ReqID: 0000047226	
							Item Total for Line # 1	<input type="text" value="\$31.80"/>
2-1	Item # 811132 - TOPS Second Nature Notepads, 8.5" x 11.75" Legal-Ruled, White, 50 Sheets/Pad	13060	785/73	1.0000	DOZ	\$50.48000	\$50.48	05/15/2024
							Schedule Total	<input type="text" value="\$50.48"/>
							ReqID: 0000047226	
							Item Total for Line # 2	<input type="text" value="\$50.48"/>
3-1	Item # 816198 - Westcott ExtremEdge 9" Titanium Multi-Purpose Heavy Duty Scissors	13060	605/69	1.0000	EA	\$17.22000	\$17.22	05/15/2024
							Schedule Total	<input type="text" value="\$17.22"/>
							ReqID: 0000047226	
							Item Total for Line # 3	<input type="text" value="\$17.22"/>
4-1	Item # 1134873 - Westcott Titanium Bonded Non- Stick 8" Titanium Standard Scissors	13060	605/69	1.0000	PAK	\$27.04000	\$27.04	05/15/2024
							Schedule Total	<input type="text" value="\$27.04"/>
							ReqID: 0000047226	
							Item Total for Line # 4	<input type="text" value="\$27.04"/>
							Total PO Amount	<input type="text" value="\$126.54"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 05/09/2024



Procurement and Contracts
Texas SmartBuy PO # 24178534
Business Unit # 320AD
Purchase Order # 24-0003500

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

05/09/2024