



# Purchase Order

## PO No. 24178316

Order Date: 5/8/2024

Internal Tracking No.: PR 47199/PO 24-0003475

**Contractor Info**

Staples Contract & Commercial LLC  
10433908166  
500 Staples Drive  
Framingham, MA 01702

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

TEXAS WORKFORCE COMMISSION ATTN UI  
HR TEAM  
1411 BRAZOS ST, ANNEX BLDG, RM 0210  
AUSTIN TX 78701

**NOTE TO CONTRACTOR: CONTACT**

Frances J Cruz  
512-936-3557  
frances.cruz@twc.texas.gov

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Anna McCorkle	anna.mccorkle@twc.texas.gov	(512) 111-1111

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	62080	612884	<b>Paper Mate Profile Retractable Ballpoint Pen, Bold Point, Black Ink, Dozen (89465)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 5/13/2024 MPN: 612884-1855753 Manufacturer Name: SANFORD CORP	12	DOZ	7.45	\$89.40



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	78573	163485	<b>Staples Steno Pads, 6" x 9", Gregg Ruled, Green, 80 Sheets/Pad, Dozen Pads/Pack (ST57353)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 5/13/2024 MPN: 163485-1855753 Manufacturer Name: WORKLIFE BRANDS	6	DOZ	19.73	\$118.38
3	62080	2195235	<b>BIC Glide Bold Retractable Ballpoint Pen, Bold Point, Blue Ink, 36/Pack (VLGB361BLU)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 5/13/2024 MPN: 2195235-1855753 Manufacturer Name: BIC CORPORATION	2	PACK	14.69	\$29.38

**Total \$237.16**