



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0003368
 Purchase Order Change Notice (# 1)

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 04/26/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 05/06/2024

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MOVE SOLUTIONS LTD
 2201 CHEMSEARCH BLVD
 IRVING TX 75062-6400
United States

Ship To: Texas Workforce Commission
 See Detail Below

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1752912841 001

Purchaser: Kelly A Hall
Phone: (737) 667-5150
Fax:
Email: kelly.hall@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Per Move Solutions corresponding Proposal 65376 dated 04/25/2024.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order.

GOODS OR SERVICES LESS THAN \$10,000.00 : 34 TX ADMIN CODE § 20.82 - DELEGATED PURCHASES

Contract Manager-
 Name: Sarah Frias
 Tel: +1 (817) 598-4883
 E-mail: sarah.frias@twc.texas.gov

Vendor Contact-
 Name: Tom Saal
 Tel: 512-326-1711 / 469-446-8377
 E-mail: tsaab@tospartners.com

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

POCN 1 Line item 7 Added for additional finds in the amount of \$950.00 5/6/2024 KH

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

05/06/2024



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	AUSTIN_DISASSEMBLE WORKSTATIONS_MS	13060	962/46	1.0000	LOT	\$3,229.30000	\$3,229.30	04/29/2024
Ship To: 2230-2022		Delivery Instructions:						
(Inactive) 6400 E HIGHWAY 290 STE 201 AUSTIN TX 78723-1032 United States								
							Schedule Total	<input type="text" value="\$3,229.30"/>
							ReqID: 0000047139	
							Item Total for Line # 1	<input type="text" value="\$3,229.30"/>
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	AUSTIN_PRODUCT RELOCATION	13060	962/46	1.0000	LOT	\$2,070.80000	\$2,070.80	04/29/2024
Ship To: 2230-2022		Delivery Instructions:						
(Inactive) 6400 E HIGHWAY 290 STE 201 AUSTIN TX 78723-1032 United States								
							Schedule Total	<input type="text" value="\$2,070.80"/>
							ReqID: 0000047139	
							Item Total for Line # 2	<input type="text" value="\$2,070.80"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	AUSTIN_ELECTRICIAN_D ISCONNECT WHIPS	13060	962/46	1.0000	LOT	\$650.00000	\$650.00	04/29/2024
Ship To: 2230-2022		Delivery Instructions:						
(Inactive) 6400 E HIGHWAY 290 STE 201 AUSTIN TX 78723- 1032 United States								
							Schedule Total	<input type="text" value="\$650.00"/>
							ReqID: 0000047139	
							Item Total for Line # 3	<input type="text" value="\$650.00"/>
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	AUSTIN_MONTHLY STORAGE_MS	13060	962/46	1.0000	LOT	\$800.00000	\$800.00	04/29/2024
Ship To: 2230-2022		Delivery Instructions:						
(Inactive) 6400 E HIGHWAY 290 STE 201 AUSTIN TX 78723- 1032 United States								
							Schedule Total	<input type="text" value="\$800.00"/>
							ReqID: 0000047139	
							Item Total for Line # 4	<input type="text" value="\$800.00"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	AUSTIN_MS_WAREHOU SE DEL	13060	962/46	1.0000	LOT	\$876.00000	\$876.00	04/29/2024
Ship To: 2230-2022		Delivery Instructions:						
(Inactive) 6400 E HIGHWAY 290 STE 201 AUSTIN TX 78723- 1032 United States								
							Schedule Total	<input type="text" value="\$876.00"/>
							ReqID: 0000047139	
							Item Total for Line # 5	<input type="text" value="\$876.00"/>
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	AUSTIN_MS_FUEL SURCHARGE	13060	962/46	1.0000	LOT	\$149.60000	\$149.60	04/29/2024
Ship To: 2230-2022		Delivery Instructions:						
(Inactive) 6400 E HIGHWAY 290 STE 201 AUSTIN TX 78723- 1032 United States								
							Schedule Total	<input type="text" value="\$149.60"/>
							ReqID: 0000047139	
							Item Total for Line # 6	<input type="text" value="\$149.60"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	AUSTIN_MOVE_ADD PO 24-0003368_LINE3_MS	13060	962/46	1.0000	LOT	\$950.00000	\$950.00	05/06/2024
Ship To: 2234-3316		Delivery Instructions:						
6400 E HIGHWAY 290 STE 201 AUSTIN TX 78723 United States								
						ReqID: 0000047198	Schedule Total	<input type="text" value="\$950.00"/>
region 3- Austin- Office move- requesting to add to PO 24-0003368 - line item 3- Austin electrician disconnect whips.								
							Item Total for Line # 7	<input type="text" value="\$950.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 05/06/2024