



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0003332
 Purchase Order Change Notice (# 1)

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 04/24/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 05/17/2024

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TRADESHOW MULTIMEDIA INC
 4350 RENAISSANCE PKWY STE D
 CLEVELAND OH 44128
 United States

Ship To: Texas Workforce Commission
 4405 SPRINGDALE RD.
 RM 678M
 AUSTIN TX 78723
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1341791945 000

Purchaser: Kelly A Hall
Phone: (737) 667-5150
Fax:
Email: kelly.hall@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Per TMI Tradeshow Multimedia Inc corresponding Quote No. 2113 dated 04/22/2024

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order.

GOODS OR SERVICES LESS THAN \$10,000.00 : 34 TX ADMIN CODE § 20.82 - DELEGATED PURCHASES

Requestor-
 Name: Lakeshia Bailey
 Tel: +1 (737) 235-1345
 E-mail: lakeshia.bailey@twc.texas.gov

Vendor Contact-
 Name: Anne
 Tel: 216-378-0700
 E-mail: anne@TMIEXPOS.COM

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

POCN1 Freight line is added as requested by Procurement to add a line for shipping. Reduce line 1 to \$7,263.82 and add a new line for shipping \$2352.68. The shipping was added in the LOT on line 1 which was an estimated amount of \$2,200.00.

Original Total \$9,463.82
 New Total will be \$9,616.50
 EU - Asoka

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

05/17/2024



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Badge Printing Services for the April 2024 Childcare Conference at Loews Hotel	13072	080/35	1.0000	LOT	\$7,263.82000	\$7,263.82	04/26/2024	
							Schedule Total	\$7,263.82	
					ReqID:				
					0000047076				
							Item Total for Line # 1	\$7,263.82	
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	Freight transferred from Line 1	13072	080/35	1.0000	LOT	\$2,352.68000	\$2,352.68	05/17/2024	
							Schedule Total	\$2,352.68	
							Item Total for Line # 2	\$2,352.68	
							Total PO Amount	\$9,616.50	

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Bebley, CTCD, CTCM
 Sonya Bebley, CTCD, CTCM
 05/17/2024