



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 24-0003294

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** E    **PO Date:** 04/19/2024    **PO End Date:**    **PO Method:** SP    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** RICOCHET PROMOTIONS LLC  
DBA RICOCHET PROMOTIONS  
PO BOX 2851  
PFLUGERVILLE TX 78691-2851  
**United States**

**Ship To:** Texas Workforce Commission  
4800 N LAMAR BLVD  
AUSTIN TX 78756  
United States

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**Vendor ID:** 1464394915 004

**Purchaser:** Rubyna M Ochoa  
**Phone:** (737) 295-0317  
**Fax:**  
**Email:** rubyna.ochoa@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

Justification: This is a Client Service cost. The item(s) will be directly distributed to CCRC Customers and will not be retained by the agency. These items will be given to CCRC students and GEAR participants who will be participating in the My Reflection Matters course where they will learn nonvisual skills for applying make-up, shaving, tying a tie, as well as tips for professional dressing and hygiene. 34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

er [Vendor Name] corresponding Quote No. 11377 dated 04/11/2024. By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order. Delivery Terms: 7-10 Days ARO

TWC Contact-  
Name: LaToya Jackson  
Tel: 512-377-0349  
E-mail: latoya.jackson@twc.texas.gov; shemeka.keith@twc.texas.gov

Vendor Contact-  
Name: Dennis Spencer  
Tel: 888-543-8714  
E-mail: dennis@ricochetpromotions.com; orders@ricochetpromotions.com

Submit invoices via email to APPO@TWC.texas.gov and the TWC Contact listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

**Ship to Comments:**

PLEASE SHIP TO CRISS COLE REHABILITATION CENTER ATTN: LATOYA JACKSON and SHEMEKA KEITH 4800 NORTH LAMAR BLVD AUSTIN, TX 78756  
Contact: Shemeka.keith@twc.texas.gov and latoya.jackson@twc.texas.gov

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**04/19/2024**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Item# 730869877634 12 Pieces Professional Makeup Sponge Set, Latex Free Flawless Soft Setting Face Puffs, Multicolor Beauty Blender Cosmetic Applicator for Powder, Liquid, Facial Makeup Tools Color: Various	13060	855/60	15.0000	EA	\$8.39000	\$125.85	05/01/2024
							<b>Schedule Total</b>	<input type="text" value="\$125.85"/>
							<b>RegID:</b> 0000047038	
							<b>Item Total for Line # 1</b>	<input type="text" value="\$125.85"/>
2-1	Item# ?655315719958 Individually Wrapped Towelettes with Micellar Water Makeup Remover for Facial Wipes Cleansing, Remove Makeup, Mascara, Lipstick, Oil and Dirt, Bulk Supply Makeup Wipes (500 Make Up Removers Wipes) Color: Black	13060	855/60	2.0000	EA	\$107.75000	\$215.50	05/01/2024
							<b>Schedule Total</b>	<input type="text" value="\$215.50"/>
							<b>RegID:</b> 0000047038	
							<b>Item Total for Line # 2</b>	<input type="text" value="\$215.50"/>
3-1	Item# B087CKJL67 Hedume 10 Pcs Transparent Waterproof Cosmetic Bag, PVC Clear Makeup Organizing Bags With Zipper Perfect for Bathroom, Travel Color: Various	13060	855/60	15.0000	EA	\$20.38000	\$305.70	05/01/2024
							<b>Schedule Total</b>	<input type="text" value="\$305.70"/>
							<b>RegID:</b> 0000047038	
							<b>Item Total for Line # 3</b>	<input type="text" value="\$305.70"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Item# ? K3752300 Maybelline The Falsies Lash Lift Washable Mascara Volumizing, Lengthening, Lifting, Curling, Multiplying, Eye Makeup, Very Black, 1 Count Color: Very Black	13060	855/60	5.0000	EA	\$9.59000	\$47.95	05/01/2024
							<b>Schedule Total</b>	<input type="text" value="\$47.95"/>
							<b>ReqID:</b> 0000047038	
							<b>Item Total for Line # 4</b>	<input type="text" value="\$47.95"/>
5-1	Item# 53131619 essence Lash Princess Volume Mascara Cruelty Free Black (Pack of 3) Color: Black	13060	855/60	25.0000	EA	\$17.96000	\$449.00	05/01/2024
							<b>Schedule Total</b>	<input type="text" value="\$449.00"/>
							<b>ReqID:</b> 0000047038	
							<b>Item Total for Line # 5</b>	<input type="text" value="\$449.00"/>
6-1	Item# 3607345131368 Rimmel Stay Glossy Lip Gloss - Non-Sticky and Lightweight Formula for Lip Color and Shine - 820 Seduce Me, .18oz Color: Seduce Me	13060	855/60	20.0000	EA	\$4.25000	\$85.00	05/01/2024
							<b>Schedule Total</b>	<input type="text" value="\$85.00"/>
							<b>ReqID:</b> 0000047038	
							<b>Item Total for Line # 6</b>	<input type="text" value="\$85.00"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Item# ?077802160973 wet n wild Mega Glo Makeup Stick, Buildable Color, Versatile Use, Cruelty-Free & Vegan - Glitized Spell Color: Glitized Spell	13060	855/60	20.0000	EA	\$5.99000	\$119.80	05/01/2024
							<b>Schedule Total</b>	<input type="text" value="\$119.80"/>
							<b>ReqID:</b> 0000047038	
							<b>Item Total for Line # 7</b>	<input type="text" value="\$119.80"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

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**04/19/2024**