



Procurement and Contracts
 Texas SmartBuy PO # 24157465
 Business Unit # 320AD
 Purchase Order # 24-0003275

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** X **PO Date:** 04/20/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: IDM PRODUCTS LLC
 10460 MARKISON RD
 DALLAS TX 75238-1650
 United States

Ship To: Texas Workforce Commission
 4801 NW LOOP 410, STE 902
 SAN ANTONIO TX 78229-5347
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1832646668 000

Purchaser: Donna M Navarro
Phone: (737) 400-5662
Fax:
Email: donna.navarro@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

**DO NOT DUPLICATE THIS ORDER - (TXSMARTBUY PO NUMBER 24157465 HAS BEEN SUBMITTED TO VENDOR VIA EMAIL ON 04/20/2024) - FOR PAYMENT PROCESSING PURPOSES ONLY* Purchase Order issue in accordance to TXMAS contracts: 34 TX Admin. Code 20.231-.233 for Multiple Award Schedule.

TXMAS Contract TXMAS-18-51V08
 Contract start date: 07/02/2018
 Contract end date: 06/30/2024

Delivery Terms: XX Days ARO

TWC Contact -
 Name: Margaret Lopez
 Phone: 210-258-6850 or 210-258-6748
 Email: margaret.lopez@twc.texas.gov

Vendor Contact -
 Name: Customer Service
 Phone: 972-345-3952
 Email: gerald@idmproducts.com;sales@idmproducts.com

Submit invoices via email to APPO@twc.texas.gov and the TWC Contact isted above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes will be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Ship to Comments:

9th Floor and Please call 210.258.6850 or 210.258.6748 or Knock on Double Glass Doors.

Authorized Signature

Sonya Babley, CTCD, CTCM

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04/20/2024



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	12 Qty 200 Sheet 1 Ply White C-Fold Paper Towels, Recycled, 10-1/8" Wide, #9340126	13069	641/75	2.0000	EA	\$81.12000	\$162.24	04/30/2024
							Schedule Total	\$162.24
					ReqID: 0000046908			
							Item Total for Line # 1	\$162.24
2-1	Document Protectors Frames; Type: Frame ; Width (Inch): 8.5, #11147451	13069	615/60	2.0000	EA	\$24.48000	\$48.96	04/30/2024
							Schedule Total	\$48.96
					ReqID: 0000046908			
							Item Total for Line # 2	\$48.96

Total PO Amount \$211.20

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

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04/20/2024