



Procurement and Contracts  
 Texas SmartBuy PO # 24157230  
 Business Unit # 320AD  
 Purchase Order # 24-0003268  
 Purchase Order Change Notice (# 1)

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** A    **PO Date:** 04/18/2024    **PO End Date:**    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:** 04/18/2024  
**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** LABATT INSTITUTIONAL SUPPLY CO INC  
 P O BOX 137  
 SAN ANTONIO TX 78291  
 United States

**Ship To:** Texas Workforce Commission  
 4800 N LAMAR BLVD  
 AUSTIN TX 78756  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1741599564 000

**Purchaser:** Kelly A Hall  
**Phone:** (737) 667-5150  
**Fax:**  
**Email:** kelly.hall@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

**\*\*DO NOT DUPLICATE THIS ORDER - (TXSMARTBUY PO NUMBER 24157230 HAS BEEN SUBMITTED TO VENDOR VIA EMAIL ON 04/18/2024) - FOR PAYMENT PROCESSING PURPOSES ONLY\*\***

Purchase Order issue in accordance to Term contracts: 34 TX Admin. Code 20.220

TERM Contract 300- GS1  
 Contract start date: 04/01/2024  
 Contract end date: 03/31/2025

Requester Contact information: Gerard King/Gerard.King@twc.texas.gov

Additional Contacts:  
 Name: Celeste Rocha/Mandy Frederick  
 Phone: 512-377-0383/512-377-0381  
 Email: celeste.rocha@twc.texas.gov/mandy.frederick@twc.texas.gov

Vendor Contact -  
 Contact Name: Barbara McCall  
 Email: bmccall@labattfood.com  
 Phone: (210) 661-4216  
 Alternate Contact Name: Ariel Penny  
 Alternate Email: apenny@labattfood.com  
 Alternate Phone: (210) 661-4216 x 8104

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO. Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes will be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement Contract Services.

POCN 1 Change Buyer KH 4/18/24

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**04/18/2024**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Commodity Code # 38596455840 Labatt # 9020108 Fries, Wedge Cut, 10-Cut, Skin-On, 6/5 lbs	13060	385/96	1.0000	CS	\$42.38000	\$42.38	04/29/2024
							<b>Schedule Total</b>	<input type="text" value="\$42.38"/>
							<b>ReqID:</b> 0000047007	
							<b>Item Total for Line # 1</b>	<input type="text" value="\$42.38"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
*Sonya Babley, CTCD, CTCM*  
 Sonya Babley, CTCD, CTCM  
 04/18/2024