



# Purchase Order

## PO No. 24155750

Order Date: 4/16/2024

Internal Tracking No.: PR 46791 PO 24-0003234

**Contractor Info**

WorkQuest, Inc.  
17419760511  
1011 East 53 1/2 Street  
Austin, TX 78751

(512) 451-8145

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

4405 Springdale Rd., RM 678M  
Attn: Misty Malnassy  
Austin TX 78723

**NOTE TO CONTRACTOR:** Deliver To:

Misty Malnassy  
512-936-3791  
misty.malnassy

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	MaryLou Ochoa	marylou.ochoa@twc.texas.gov	(512) 111-1111

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61562	61562500001	<b>Legal Pad, White, 8-1/2" X 11-3/4". Order in multiples of 12. Freight is added to orders less than \$25.</b> Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 4/30/2024 MPN: 598 Manufacturer Name: Bazic	24	EACH	2.01	\$48.24
2	61562	61562500002	<b>Legal Pad, Yellow, 8-1/2" X 11-3/4", Order In Multiples Of 12. Freight Is Included.</b> Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 4/30/2024 MPN: 00597 Manufacturer Name: Bazic	24	EACH	2.64	\$63.36



# Purchase Order

## PO No. 24155750

Order Date: 4/16/2024

Internal Tracking No.: PR 46791 PO 24-0003234

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
3	64521	64521350104-1	<b>Paper, Bond, Virgin, Premium No. 4, 20 Lb., 8-1/2" X 11"</b> Contract: 645-S1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 5/6/2024 Manufacturer Name: Skilcraft	20	CRTN	60.91	\$1,218.20

**Total \$1,329.80**