



# Purchase Order

## PO No. 24155585

Order Date: 4/15/2024

Internal Tracking No.: PO 24-0003209 PR 46873

**Contractor Info**

Staples Contract & Commercial LLC  
10433908166  
500 Staples Drive  
Framingham, MA 01702

**Bill To**

101 East 15th Street, Room 274  
MAIN BUILDING  
AUSTIN TX 78701

**Ship To**

3320 PHOENIX DR  
Fort Worth TX 76116

**NOTE TO CONTRACTOR:** Attn: Sharon Figueroa

(817) 759-3757

sharon.figueroa@twc.texas.gov

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Michael Kagan	michael.kagan@twc.texas.gov	(737) 400-5664

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61562	490943	<b>Post-it Notes, 4" x 6", Beachside Caf233; Collection, Lined, 100 Sheets/Pad, 5 Pads/Pack (660-5PK-AST)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/18/2024 MPN: 490943-1855753 Manufacturer Name: 3M CORPORATION	8	PACK	6.75	\$54.00
2	45006	41302	<b>Duracell Coppertop AAA Alkaline Battery, 36/Pack (MN24P36)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/18/2024 MPN: 041302-1855753 Manufacturer Name: DURACELL DISTRIBUTING INC.	3	PACK	34.78	\$104.34



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3	61562	2105804	<b>Post-it174; Super Sticky Notes, 3" x 3", Supernova Neons, 90 Sheets/ Pad, 12 Pads/Pack (654-12SSMIA)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/18/2024 MPN: 2105804-1855753 Manufacturer Name: 3M CORPORATION	4	PACK	8.79	\$35.16
4	64043	24298689	<b>Staples174; 4 mil. Filament Tape, 1.9" x 60 yards, 3" Core, 6/Pack (52945)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/18/2024 MPN: 24298689-1855753 Manufacturer Name: WORKLIFE BRANDS	2	PACK	22.34	\$44.68
5	78573	163485	<b>Staples Steno Pads, 6" x 9", Gregg Ruled, Green, 80 Sheets/Pad, Dozen Pads/Pack (ST57353)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/18/2024 MPN: 163485-1855753 Manufacturer Name: WORKLIFE BRANDS	3	DOZ	19.73	\$59.19
6	61562	512669	<b>Post-it174; Flags Pack, 1" x 1.7", Yellow, 50 Flags/Dispenser, 12 Dispensers/Box (680-YW12)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/18/2024 MPN: 512669-1855753 Manufacturer Name: 3M CORPORATION	3	BOX	15.82	\$47.46



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7	61562	572049	<b>Post-it174; Flags Pack, 1" x 1.7", Blue, 50 Flags/Dispenser, 12 Dispensers/Box (680-BE12)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/18/2024 MPN: 572049-1855753 Manufacturer Name: 3M CORPORATION	3	BOX	15.82	\$47.46
8	61562	512667	<b>Post-it174; Flags Pack, 1" x 1.7", Red, 50 Flags/Dispenser, 12 Dispensers/Box (680-RD12)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/18/2024 MPN: 512667-1855753 Manufacturer Name: 3M CORPORATION	3	BOX	15.82	\$47.46

**Total \$439.75**