



Purchase Order

PO No. 24149275

Order Date: 4/4/2024

Internal Tracking No.: PR 46796/24-0003118

Contractor Info

Staples Contract & Commercial LLC
10433908166
500 Staples Drive
Framingham, MA 01702

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

TEXAS WORKFORCE COMMISSION
ATTN CINDY QUIMBY
512-463-2771
101 E 15TH ST
RM556
AUSTIN TX 78778

NOTE TO CONTRACTOR: Contact

Cindy Quimby
512-463-2771
cindy.quimby@twc.texas.gov

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Anna McCorkle	anna.mccorkle@twc.texas.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	64043	338207	Staples Moving Storage Packing Tape, 1.88"W x 54.6 yds., Clear, 12 Rolls (ST-A26-12) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/8/2024 MPN: 338207-1855753 Manufacturer Name: WORKLIFE BRANDS	1	PACK	22.55	\$22.55



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2	61539	806647	Avery Recycled Economy Weight Sheet Protectors, Lightweight, 8-1/2" x 11", Semi-Clear, 100/Box (75537) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/8/2024 MPN: 806647-1855753 Manufacturer Name: AVERY PRODUCTS CORPORATION	2	BOX	9.92	\$19.84
3	61543	510412	Smead End Tab Poly Outguides, Two Pocket, Bottom Position Tab, Letter Size, Red, 25/Box (61950) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/8/2024 MPN: 510412-1855753 Manufacturer Name: SMEAD MANUFACTURING	2	BOX	45.29	\$90.58
4	61529	1129044	Tombow MONO Retro Correction Tape, White, 10/Pack (68723) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/8/2024 MPN: 1129044-1855753 Manufacturer Name: AMERICAN TOMBOW INC	1	PACK	15.45	\$15.45
5	61539	2420618	Avery Big Tab Print Apply Label Dividers, 8-Tab, White, 4 Sets/Pack (14433) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/8/2024 MPN: 2420618-1855753 Manufacturer Name: AVERY PRODUCTS CORPORATION	3	PACK	8.24	\$24.72



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6	61543	757120	Smead File Guides, Jan-Dec Index, Straight Cut, Letter Size, Gray/Green, 12/Set (50365) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 4/8/2024 MPN: 757120-1855753 Manufacturer Name: SMEAD MANUFACTURING	2	SET	14.74	\$29.48

Total \$202.62