



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0002958
 Purchase Order Change Notice (# 1)

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 03/20/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 03/20/2024
PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PERRY OFFICE PRODUCTS INC
 P O BOX 1200
 TEMPLE TX 76503
 United States

Ship To: Texas Workforce Commission
 4800 N LAMAR BLVD
 AUSTIN TX 78756
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1742262229 000

Purchaser: Marie Diemer
Phone: (737) 400-5620
Fax:
Email: marie.diemer@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

PLEASE MAKE SURE TO PUT "CCRC- LATOYA JACKSON 4800 N. LAMAR BLVD. AUSTIN TX 78756" IN THE SHIP TO

*****PLEASE DO NOT SUBSTITUTE*****

Justification: This a client service cost. The item(s) will be used by CCRC Students and will not be retained by the agency.

Purpose: These item(s) will be by students taking the My Reflection Matters course with BTC where they will learn nonvisual techniques for applying make-up, shaving, tying a tie as well as tips for professional dressing and hygiene.

Requisition Type: Purchase Order
 Funding Source: VR
 Cost code: 42802

Requester Contact information:
 Name: LaToya Jackson
 Phone No: 512-377-0349
 Fax No: 512-377-0469
 Email: latoya.jackson@tw.texas.gov

Delivery Contact:
 Criss Cole Rehabilitation Center
 Attn: LaToya Jackson
 4800 N Lamar Blvd., MC 6804
 Austin TX 78756

Vendor Data and Contact Information
 Vendor ID: 1742262229
 Vendor Name: PERRY OFFICE PLUS
 Contact Name: Adam P. Dolan
 Address: 1401 North 3rd
 TEMPLE, TX 76501
 Phone No: (254) 778-4755
 Fax:
 Email: adamd@perryop.com

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

03/20/2024



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Bill to Address (this is always)

101 E 15th St

Rm 470

Austin, TX 78778-0001

Email: APPO@twc.texas.gov

Delegated Purchase \$10000 or Less - as per Quote - SO-1554790

POCN1 updates to Line 1 and Line 5 as per REVISED Quote SO-1554790 / 03/20/24 - MD

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	MISCOFFICE Nautica Blue Eau De Toilette for Men 3.4 Oz	13060	615/60	15.0000	EA	\$34.00000	\$510.00	03/28/2024
							Schedule Total	\$510.00
					ReqID:	0000046572		

Item Total for Line # 1 \$510.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	MISCOFFICE Convenience Kits International Mens Premium Travel Kit	13060	615/60	25.0000	EA	\$32.00000	\$800.00	03/28/2024
							Schedule Total	\$800.00
					ReqID:	0000046572		

Item Total for Line # 2 \$800.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	MISCOFFICE Maybelline Master Strobing Stick Number 100 Light	13060	615/60	20.0000	EA	\$17.00000	\$340.00	03/28/2024
							Schedule Total	\$340.00
					ReqID:	0000046572		

Item Total for Line # 3 \$340.00

Authorized Signature

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	MISCOFFICE Beltax Fine Mens Dress Belt Leather Reversible, 1.25 Black With Cognac, Size 48, 50	13060	615/60	10.0000	EA	\$27.00000	\$270.00	03/28/2024
							Schedule Total	\$270.00
							ReqID:	0000046572
							Item Total for Line # 4	\$270.00
5-1	MISCOFFICE Rimmel Scandaleyes Shadow Sticks, Prohibition Pink, 0.11 Fluid Ounce *** removed not available - replace with: NYX Professional Make-up Infinite Shadow Stick - Sweet Pink 0.19oz.	13060	615/60	20.0000	EA	\$24.00000	\$480.00	03/28/2024
							Schedule Total	\$480.00
							ReqID:	0000046572
							Item Total for Line # 5	\$480.00
6-1	MISCOFFICE SIPA Bulk Cherry Scent Hand Sanitizer Travel Size Bundle 1 oz, Pack of 24	13060	615/60	2.0000	EA	\$29.00000	\$58.00	03/28/2024
							Schedule Total	\$58.00
							ReqID:	0000046572
							Item Total for Line # 6	\$58.00
7-1	MISCOFFICE Wet N Wild Color Icon Multistick	13060	615/60	30.0000	EA	\$8.00000	\$240.00	03/28/2024
							Schedule Total	\$240.00
							ReqID:	0000046572
							Item Total for Line # 7	\$240.00

Authorized Signature

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
8-1	MISCOFFICE Wet N Wild MegaGlo Makeup Stick	13060	615/60	20.0000	EA	\$6.00000	\$120.00	03/28/2024	
							Schedule Total	<input type="text" value="\$120.00"/>	
					ReqID:				
					0000046572				
							Item Total for Line # 8	<input type="text" value="\$120.00"/>	
9-1	Aspen Cologne Spray, Vegan Formula, Cologne Spray, Woody Spicy Scent, 4oz	13060	615/60	10.0000	EA	\$21.00000	\$210.00	03/28/2024	
							Schedule Total	<input type="text" value="\$210.00"/>	
					ReqID:				
					0000046572				
							Item Total for Line # 9	<input type="text" value="\$210.00"/>	
							Total PO Amount	<input type="text" value="\$3,028.00"/>	

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 03/20/2024