



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 24-0002958

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 03/20/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PERRY OFFICE PRODUCTS INC
P O BOX 1200
TEMPLE TX 76503
United States

Ship To: Texas Workforce Commission
4800 N LAMAR BLVD
AUSTIN TX 78756
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1742262229 000

Purchaser: Marie Diemer
Phone: (737) 400-5620
Fax:
Email: marie.diemer@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:
PLEASE MAKE SURE TO PUT "CCRC- LATOYA JACKSON 4800 N. LAMAR BLVD. AUSTIN TX 78756" IN THE SHIP TO
*****PLEASE DO NOT SUBSTITUTE*****
Justification: This a client service cost. The item(s) will be used by CCRC Students and will not be retained by the agency.
Purpose: These item(s) will be by students taking the My Reflection Matters course with BTC where they will learn nonvisual techniques for applying make-up, shaving, tying a tie as well as tips for professional dressing and hygiene.
Requisition Type: Purchase Order
Funding Source: VR
Cost code: 42802
Requester Contact information:
Name: LaToya Jackson
Phone No: 512-377-0349
Fax No: 512-377-0469
Email: latoya.jackson@tw.texas.gov
Delivery Contact:
Criss Cole Rehabilitation Center
Attn: LaToya Jackson
4800 N Lamar Blvd., MC 6804
Austin TX 78756
Vendor Data and Contact Information
Vendor ID: 1742262229
Vendor Name: PERRY OFFICE PLUS
Contact Name: Adam P. Dolan
Address: 1401 North 3rd
TEMPLE, TX 76501
Phone No: (254) 778-4755
Fax:
Email: adamd@perryop.com

Authorized Signature

Sonya Babley, CTCD, CTCM

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03/20/2024



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Bill to Address (this is always)

101 E 15th St

Rm 470

Austin, TX 78778-0001

Email: APPO@twc.texas.gov

Delegated Purchase \$10000 or Less - as per Quote - SO-1554790

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	MISCOFFICE Nautica Blue Eau De Toilette for Men 3.4 Oz	13060	615/60	15.0000	EA	\$31.00000	\$465.00	03/28/2024
							Schedule Total	\$465.00
							ReqID:	0000046572
							Item Total for Line # 1	\$465.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	MISCOFFICE Convenience Kits International Mens Premium Travel Kit	13060	615/60	25.0000	EA	\$32.00000	\$800.00	03/28/2024
							Schedule Total	\$800.00
							ReqID:	0000046572
							Item Total for Line # 2	\$800.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	MISCOFFICE Maybelline Master Strobing Stick Number 100 Light	13060	615/60	20.0000	EA	\$17.00000	\$340.00	03/28/2024
							Schedule Total	\$340.00
							ReqID:	0000046572
							Item Total for Line # 3	\$340.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	MISCOFFICE Beltox Fine Mens Dress Belt Leather Reversible, 1.25 Black With Cognac, Size 48, 50	13060	615/60	10.0000	EA	\$27.00000	\$270.00	03/28/2024
							Schedule Total	\$270.00
							ReqID:	0000046572
							Item Total for Line # 4	\$270.00

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	MISCOFFICE Rimmel Scandaleyes Shadow Sticks, Prohibition Pink, 0.11 Fluid Ounce	13060	615/60	20.0000	EA	\$26.00000	\$520.00	03/28/2024
							Schedule Total	<input type="text" value="\$520.00"/>
					ReqID:			
					0000046572			
							Item Total for Line # 5	<input type="text" value="\$520.00"/>
6-1	MISCOFFICE SIPA Bulk Cherry Scent Hand Sanitizer Travel Size Bundle 1 oz, Pack of 24	13060	615/60	2.0000	EA	\$29.00000	\$58.00	03/28/2024
							Schedule Total	<input type="text" value="\$58.00"/>
					ReqID:			
					0000046572			
							Item Total for Line # 6	<input type="text" value="\$58.00"/>
7-1	MISCOFFICE Wet N Wild Color Icon Multistick	13060	615/60	30.0000	EA	\$8.00000	\$240.00	03/28/2024
							Schedule Total	<input type="text" value="\$240.00"/>
					ReqID:			
					0000046572			
							Item Total for Line # 7	<input type="text" value="\$240.00"/>
8-1	MISCOFFICE Wet N Wild MegaGlo Makeup Stick	13060	615/60	20.0000	EA	\$6.00000	\$120.00	03/28/2024
							Schedule Total	<input type="text" value="\$120.00"/>
					ReqID:			
					0000046572			
							Item Total for Line # 8	<input type="text" value="\$120.00"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	Aspen Cologne Spray, Vegan Formula, Cologne Spray, Woody Spicy Scent, 4oz	13060	615/60	10.0000	EA	\$21.00000	\$210.00	03/28/2024
							Schedule Total	<input type="text" value="\$210.00"/>
						ReqID: 0000046572		
							Item Total for Line # 9	<input type="text" value="\$210.00"/>
							Total PO Amount	<input type="text" value="\$3,023.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 03/20/2024