



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 24-0002956

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** E    **PO Date:** 03/20/2024    **PO End Date:**    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PASCO BROKERAGE INC  
 PO BOX 260399  
 PLANO TX 75026  
 United States

**Ship To:** Texas Workforce Commission  
 1821 DIRECTORS BLVD  
 AUSTIN TX 78769  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1751760725 000

**Purchaser:** Gregory Kolz  
**Phone:** (737) 400-5673  
**Fax:**  
**Email:** gregory.kolz@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.  
 Per [Pasco Brokerage] corresponding Quote No. N/A dated 02/27/2024.  
 By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order.  
 Delivery Terms: 7-10 Days ARO

TWC Requester Contact-  
 Name: Shalon Hornsby  
 Tel: 512-533-7137  
 E-mail: shalon.hornsby@twc.texas.gov

TWC Contact for Scheduling-  
 Business Enterprise of Texas (BET)  
 Division for Blind Services  
 6400 E Hwy 290, Suite 300  
 Austin TX 78723  
 Name: Aaron Hanna  
 Tel: 512-799-4966  
 E-mail: aaron.hanna@twc.texas.gov

Vendor Contact-  
 Name: Walt Mannari  
 Tel: 972-596-3350  
 E-mail: wmannari@pascoinc.net

Submit invoices via email to APPO@TWC.texas.gov and the TWC Contact listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services."

**Ship to Comments:**

Delivery Information: TWC Warehouse CONTACTS Robert (Bobby) Lewis cell: 512-952-1716 / office #512-936-2358 or Robert Ramirez cell: 512-284-0123 / office #512-936-3689 Contact Upon Shipment Arrival: Business Enterprises of Texas (BET), Contact to schedule repair: Business Enterprises of Texas (BET) Aaron Hanna, aaron.hanna@twc.texas.gov (512) 799-4966 Division for Blind Services, 6400 E. Hwy 290, suite 300, Austin, TX 78723.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

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**03/20/2024**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	REFRIGERATED MERCHANDISER/ Beverage Air Model No. MMR27HC-1-B for existing FAC 961 IRS Bldg; per quote	13061	165/07	2.0000	EA	\$3,845.00000	\$7,690.00	03/26/2024
							<b>Schedule Total</b>	<input type="text" value="\$7,690.00"/>
					<b>ReqID:</b> 0000046523			
							<b>Item Total for Line # 1</b>	<input type="text" value="\$7,690.00"/>
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	GDL Glass door locks, per door	13061	165/07	2.0000	EA	\$109.00000	\$218.00	03/26/2024
							<b>Schedule Total</b>	<input type="text" value="\$218.00"/>
					<b>ReqID:</b> 0000046523			
							<b>Item Total for Line # 2</b>	<input type="text" value="\$218.00"/>
							<b>Total PO Amount</b>	<input type="text" value="\$7,908.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
*Sonya Babley, CTCD, CTCM*  
 Sonya Babley, CTCD, CTCM  
 03/20/2024