



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 24-0002818

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 03/07/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MILLER BLUEPRINT COMPANY
PO BOX 81771
AUSTIN TX 78708-1771
United States

Ship To: Texas Workforce Commission
101 E 15TH ST
RM 660
AUSTIN TX 78778-0001
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1742049505 003

Purchaser: Gregory Kolz
Phone: (737) 400-5673
Fax:
Email: gregory.kolz@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less

"Per [Miller Blueprinting] corresponding Quote No. Q100408 dated 02/29/2024.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order.

Delivery Terms: 3-4 Days ARO

Needed for the Texas Workforce Commission Rural Summit to be held in Abilene, Texas on March 27, 2024.

TWC Contact:

Name: Miguel Hernandez
Tel: 512-933-9110 X1221
E-mail: miguel.hernandez@twc.texas.gov

Vendor Contact-

Name: Elesha Marsh
Tel: 512-381-5279
E-mail:

Submit invoices via email to APPO@TWC.texas.gov and the TWC Contact listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services."

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

03/08/2024



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Signage for Rural Summit	13068	801/86	9.0000	EA	\$16.08000	\$144.72	03/13/2024	
							Schedule Total	\$144.72	
					ReqID:	0000046447			
20 x 14 Printed Color x 1 side on 3/16" white foamcore, 9 needed - Signage needed for the Rural Summit on March 27, 2024, in Abilene, Texas.									
							Item Total for Line # 1	\$144.72	
2-1	Signage - Rural Summit	13068	801/86	1.0000	EA	\$76.62000	\$76.62	03/13/2024	
							Schedule Total	\$76.62	
					ReqID:	0000046447			
48 x 24 Printed Color x 1 side on 3/16" White Foamcore to be used at the Rural Summit on March 27, 2024 in Abilene, Texas									
							Item Total for Line # 2	\$76.62	
3-1	Foam Board packaging	13068	801/86	2.0000	EA	\$24.63000	\$49.26	03/13/2024	
							Schedule Total	\$49.26	
					ReqID:	0000046447			
2 Large Foamboards for packaging - Large Format - 48 x 24 unprinted on 3/16" White Foamcore - to transport to the Rural Summit to be held on March 27, 2024 in Abilene, Texas.									
							Item Total for Line # 3	\$49.26	
4-1	Labor/Handwork - Packaging - Rural Summit	13068	801/86	1.0000	EA	\$11.25000	\$11.25	03/13/2024	
							Schedule Total	\$11.25	
					ReqID:	0000046447			
Labor/Handwork - Package 48x24 board for shipping - Signage for the Rural Summit on March 27, 2024 in Abilene, Texas.									
							Item Total for Line # 4	\$11.25	

Authorized Signature

Sonya Babley, CTCD, CTCM

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Freight cost - Signage	13068	801/86	1.0000	EA	\$10.00000	\$10.00	03/13/2024
							Schedule Total	<input type="text" value="\$10.00"/>
							ReqID:	
							0000046447	
Freight \$10.00 cost - Signage shipped is needed for the Rural Summit to be held on March 27, 2024 in Abilene, Texas.								
							Item Total for Line # 5	<input type="text" value="\$10.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

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03/08/2024