



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0002728

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** H **PO Date:** 02/29/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: CITIBANK N A
 TRAVEL CENTRAL BILL ACCOUNT CBA PAYMENTS
 PO BOX 78025
 PHOENIX AZ 85062-8025
 United States

Ship To: Texas Workforce Commission
 4405 SPRINGDALE RD
 RM 144T
 AUSTIN TX 78723
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1135266470 046

Purchaser: Marie Diemer
Phone: (737) 400-5620
Fax:
Email: marie.diemer@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$10000 or Less

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	The Chicago Manual of Style Online 2-Year Subscription	13060	956/49	1.0000	EA	\$432.00000	\$432.00	03/11/2024

VIN 1362177139

Receipt number - order #
 6724131

Schedule Total

ReqID:
 0000046421

Item Total for Line # 1

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

03/13/2024



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Annual AP Stylebook Online for up to 10 Members - Named User Licenses	13060	956/49	1.0000	EA	\$182.70000	\$182.70	03/11/2024
	VIN 1813609667							
	6 @ 26.10 = 156.60 => receipt # 100311019							
	1 @ 26.10 = 26.10 => receipt # 100311027							
	Total ===== \$ 182.70							
							Schedule Total	<input type="text" value="\$182.70"/>
						RegID: 0000046421		
							Item Total for Line # 2	<input type="text" value="\$182.70"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTCM

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03/13/2024