



Purchase Order

PO No. 24109030

Order Date: 2/29/2024

Internal Tracking No.: 24-0002718 / 46350

Contractor Info

Staples Contract & Commercial LLC
10433908166
500 Staples Drive
Framingham, MA 01702

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

Texas Workforce Commission
Atten Shawna Lunsford
101 E 15TH ST
AUSTIN TX 78778

NOTE TO CONTRACTOR: Delivery Contact: Shawna Lunsford +1 (512) 936-3342

Delivery Hours: Mon-Fri 8:00AM-4:30PM

Submit invoices via email to APPO@twc.texas.gov PDF or Word Documents only are accepted. All Invoices must include reference to TXSMB PO and TWC PO Internal Tracking # 24-0002718 / 46350

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Kelly Hall	kelly.hall@twc.texas.gov	(737) 667-5150

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61562	586113	Post-it Super Sticky Notes, 4" x 4", Energy Boost Collection, Lined, 90 Sheets/Pad, 6 Pads/Pack (675-6SSUC) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 3/4/2024 MPN: 586113-1855753 Manufacturer Name: 3M CORPORATION	2	PACK	7.05	\$14.10



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	78576	563837	Mead 1-Subject Notebooks, 8" x 11", College Ruled, 100 Sheets, Each (6622) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 3/4/2024 MPN: 563837-1855753 Manufacturer Name: ACCO BRANDS	12	EACH	3.72	\$44.64
3	60546	649920	Dab 'N Seal 1.69 oz. Envelope Moistener Sealing Solution, Clear Liquid (QUA46065) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 3/4/2024 MPN: 649920-1855753 Manufacturer Name: TOPS PRODUCTS LLC	2	EACH	2.44	\$4.88
4	67069	867474	Duracell Coppertop AA Alkaline Battery, 24/Pack (MN1500B240001) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 3/4/2024 MPN: 867474-1855753 Manufacturer Name: DURACELL DISTRIBUTING INC.	3	PACK	20.18	\$60.54
5	61560	1667998	Sharpie Oil-Based Paint Marker, Medium Tip, White (35558) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 3/4/2024 MPN: 1667998-1855753 Manufacturer Name: SANFORD CORP	10	EACH	2.32	\$23.20

Total \$147.36