



Purchase Order

PO No. 24096202

Order Date: 2/27/2024

Internal Tracking No.: PO 24-0002682 / PR 46170

Contractor Info

Staples Contract & Commercial LLC
10433908166
500 Staples Drive
Framingham, MA 01702

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

Texas Workforce Commission
Attn: Daisy Gonzalez
+1 (956) 290-9003
1406 Jacaman Rd
Laredo TX 78041-6168

NOTE TO CONTRACTOR: Delivery Contact: [Contact Name: Daisy Gonzalez and Phone Number: +1 (956) 290-9003]
Delivery Hours: Mon-Fri 8:00AM-4:30PM

Submit invoices via email to APPO@twc.texas.gov PDF or Word Documents only are accepted. All Invoices must include reference to TXSMB PO and TWC PO Internal Tracking #.

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Rubyna Ochoa	rubyna.ochoa@twc.texas.gov	(737) 295-0317

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	60082	864363	HSM Shredder Bags, 58 Gal., 100/ Box (HSM2117) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 3/1/2024 MPN: 864363-1855753 Manufacturer Name: HSM OF AMERICA	2	BOX	204.47	\$408.94
2	61533	806545	Oxford Index Card File Box, Black, 300 Card Capacity (OXF 01351) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 3/1/2024 MPN: 806545-1855753 Manufacturer Name: TOPS PRODUCTS LLC	3	EACH	3.04	\$9.12



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Total \$418.06