



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 24-0002466

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 02/08/2024 **PO End Date:** **PO Method:** MB **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: AMERICAN SOCIETY FOR TRAINING AND
PO BOX 13324
AUSTIN TX 78711
United States

Ship To: Texas Workforce Commission
1411 BRAZOS ST
ANNEX 0224
AUSTIN TX 78778-0001
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1390852310 004

Purchaser: Anna James

Phone:

Fax:

Email: anna.mccorkle@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

State Employee Training Act. Texas Governmental Code. Sec. 656.048. The Governor has approved TWC's education/training policy.

Per [AMERICAN SOCIETY FOR TRAINING AND DEVELOPMENT] corresponding attached invoice 12142605-12924 dated 01/29/2024.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30.2024 (ATTACHMENT I) apply to this order.

MEMBERSHIP: 01/29/2024 TO 01/29/2025

Contact
Frances Cruz
512-936-3559
frances.cruz@twc.texas.goc

Vendor
AMERICAN SOCIETY FOR TRAINING AND DEVELOPMENT
atd ASSOCIATION FOR TALENT DEVELOPMENT
CUSTERCARE@TD.ORG
703-683-8100

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above or Word documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

02/08/2024



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Jennifer Aleman Order No. 9006461286 ATD Enterprise Membership Basic 1/11	13069	963/48	1.0000	EA	\$259.00000	\$259.00	02/08/2024
							Schedule Total	<input type="text" value="\$259.00"/>
					ReqID: 0000046003			
							Item Total for Line # 1	<input type="text" value="\$259.00"/>
2-1	Melissa Beltran Order No. 9006461284 ATD Enterprise Membership - Basic 2/11	13069	963/48	1.0000	EA	\$259.00000	\$259.00	02/08/2024
							Schedule Total	<input type="text" value="\$259.00"/>
					ReqID: 0000046003			
							Item Total for Line # 2	<input type="text" value="\$259.00"/>
3-1	Margaret Braun Order No. 9006461276 ATD Enterprise Membership - Basic 3/11	13069	963/48	1.0000	EA	\$259.00000	\$259.00	02/08/2024
							Schedule Total	<input type="text" value="\$259.00"/>
					ReqID: 0000046003			
							Item Total for Line # 3	<input type="text" value="\$259.00"/>
4-1	Elizabeth Chancellor Order No. 9006461277 ATD Enterprise Membership - Basic 4/11	13069	963/48	1.0000	EA	\$259.00000	\$259.00	02/08/2024
							Schedule Total	<input type="text" value="\$259.00"/>
					ReqID: 0000046003			
							Item Total for Line # 4	<input type="text" value="\$259.00"/>

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5-1	Wendy Ann Damon Order No. 9006461288 ATD Enterprise Membership - Basic 5/11	13069	963/48	1.0000	EA	\$259.00000	\$259.00	02/08/2024
							Schedule Total	<input type="text" value="\$259.00"/>
					ReqID: 0000046003			
							Item Total for Line # 5	<input type="text" value="\$259.00"/>
6-1	Roberta Del Bianco Order No. 9006461280 ATD Enterprise Membership Basic 6/11	13069	963/48	1.0000	EA	\$259.00000	\$259.00	02/08/2024
							Schedule Total	<input type="text" value="\$259.00"/>
					ReqID: 0000046003			
							Item Total for Line # 6	<input type="text" value="\$259.00"/>
7-1	Henry Mendoza Order No. 9006461285ATD Enterprise Membership Basic 7/11	13069	963/48	1.0000	EA	\$259.00000	\$259.00	02/08/2024
							Schedule Total	<input type="text" value="\$259.00"/>
					ReqID: 0000046003			
							Item Total for Line # 7	<input type="text" value="\$259.00"/>
8-1	Mark Noack Order No. 9006461281 ATD Enterprise Membership Basic 8/11	13069	963/48	1.0000	EA	\$259.00000	\$259.00	02/08/2024
							Schedule Total	<input type="text" value="\$259.00"/>
					ReqID: 0000046003			
							Item Total for Line # 8	<input type="text" value="\$259.00"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	Beverlye Sanders Order No. 9006461283 ATD Enterprise Membership Basic 9/11	13069	963/48	1.0000	EA	\$259.00000	\$259.00	02/08/2024
							Schedule Total	\$259.00
					ReqID: 0000046003			
							Item Total for Line # 9	\$259.00
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
10-1	Sheryl Torres Order No. 9006461278 ATD Enterprise Membership Basic 10/11	13069	963/48	1.0000	EA	\$259.00000	\$259.00	02/08/2024
							Schedule Total	\$259.00
					ReqID: 0000046003			
							Item Total for Line # 10	\$259.00
							Total PO Amount	\$2,590.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 02/08/2024