



Purchase Order Change Notice

PO No. 24064647

Order Date: 1/22/2024

Internal Tracking No.: PR 45862/PO 24-0002239

Contractor Info

Staples Contract & Commercial LLC
10433908166
500 Staples Drive
Framingham, MA 01702

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

TEXAS WORKFORCE COMMISSION
ATTN ALISON HERNANDEZ
512-463-7902
4405 SPRINGDALE ROAD
RM 608M
AUSTIN TX 78723

NOTE TO CONTRACTOR:

Contact

Alison Lynn Hernandez

512-463-7902

alison.hernandez@twc.texas.gov

REVISION HISTORY:

PO Revision #: 1

PO Change Reasons (Aggregated): 1/22/2024 4:44 pm-Internal tracking number changed From PR 45863/PO 24-0002239 to PR 45862/PO 24-0002239

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency/CO-OP Member	Purchaser	Email	Phone
Texas Workforce Commission - 320	Anna McCorkle	anna.mccorkle@twc.texas.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Amount
1	78573	586996	TOPS Prism Steno Pads, 6" x 9", Gregg, Purple, 80 Sheets/Pad, 4 Pads/Pack (TOP 80264) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 1/25/2024 MPN: 586996-1855753 Manufacturer Name: TOPS BUSINESS FORMS	3	PACK	20.27	\$60.81



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Amount
2	72043	2655371	2000 PLUS174;Felt Replacement Ink Pad for 2000 PLUS Economy Message Dater, Red/Blue (COS061797) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 1/25/2024 MPN: 2655371-1855753 Manufacturer Name: COSCO IND. INC.	10	EACH	6.67	\$66.70

Total \$127.51