



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 24-0000161

Payment Terms: Freight Terms: Ship Via: PCC: PO Date: PO End Date: PO Method: Dispatch: Rev Dt:  
 N/A N/A N/A E 09/01/2023 SU Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WEST PUBLISHING CORPORATION  
 PO BOX 6292  
 CAROL STREAM IL 60197  
 United States

Ship To: Texas Workforce Commission  
 101 E 15TH ST  
 RM 154  
 AUSTIN TX 78701-1442  
 United States

Bill To: APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

Vendor ID: 1411426973 034

Purchaser: Marie Diemer  
 Phone: (737) 400-5620  
 Fax:  
 Email: marie.diemer@twc.texas.gov

TWC Prefers Electronic Submission

**PO Information:**  
 FY 24 PO required by 9/1/23 to avoid service lapse. Please reference Quote #: Q-03650631 for vendor reference.  
 Delegated Purchase \$10000 or Less - quote Q-03650631  
 TWC contact - thelma.villanueva@twc.texas.gov / mobile 512 755 7504

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY24 Clear Subscription September Only		956/35	1.0000	MO	\$217.35000	\$217.35	09/30/2023
							<b>Schedule Total</b>	<input type="text" value="\$217.35"/>
					<b>ReqID:</b> 0000043452			
							<b>Item Total for Line # 1</b>	<input type="text" value="\$217.35"/>

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	FY24 Clear Subscription October through August		956/35	11.0000	MO	\$228.22000	\$2,510.42	08/31/2024
							<b>Schedule Total</b>	<input type="text" value="\$2,510.42"/>
					<b>ReqID:</b> 0000043452			
							<b>Item Total for Line # 2</b>	<input type="text" value="\$2,510.42"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature  
*Sonya Bebley, CTCD, CTCM*  
 Sonya Bebley, CTCD, CTCM  
 08/11/2023



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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**08/11/2023**