



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0000080

Payment Terms: Freight Terms: Ship Via: PCC: PO Date: PO End Date: PO Method: Dispatch: Rev Dt:
 N/A N/A N/A 0 09/01/2023 LS Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PITNEY BOWES GLOBAL FINANCIAL SERVICES
 PO BOX 981022
 BOSTON MA 02298-1022
 United States

Ship To: Texas Workforce Commission
 3608 E 29TH ST
 STE 214
 BRYAN TX 77802-3814
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1060495050 059

Purchaser: Marie Diemer
 Phone: (737) 400-5620
 Fax:
 Email: marie.diemer@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$10000 or Less
 FTY2024 Lease Mail Machine / Bryan TAX

TWC contact - danette.townsend@twc.texas.gov / 903 483 3115

Ship to Comments:

979-383-2382

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FTY2024 Lease Mail Machine Bryan Sept 2023		985/54	1.0000	MO	\$54.84000	\$54.84	09/01/2023

Schedule Total

ReqID:
0000043291

Item Total for Line # 1

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	FTY2024 Lease Mail Machine Bryan Oct 2023 - August 2024		985/54	11.0000	MO	\$54.84000	\$603.24	09/01/2023

Schedule Total

ReqID:
0000043291

Item Total for Line # 2

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

08/08/2023



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unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

08/08/2023