



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 24-0000076  
 Purchase Order Change Notice (# 1)

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** D    **PO Date:** 09/01/2023    **PO End Date:**    **PO Method:** IT    **Dispatch:** Dispatch Via Print    **Rev Dt:** 07/31/2023

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** SAFESITE INC  
 9505 JOHNNY MORRIS RD  
 AUSTIN TX 78724  
**United States**

**Ship To:** Texas Workforce Commission  
 4405 SPRINGDALE RD  
 RM 0315B  
 AUSTIN TX 78723  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1742167888 000

**Purchaser:** Kelly A Hall  
**Phone:** (737) 667-5150  
**Fax:**  
**Email:** kelly.hall@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

Catalog Purchase subject to TWC Terms and Conditions

State Agencies are granted an exemption from the statutory requirement to purchase IT commodities through a DIR contract for procurements not to exceed \$10,000.

Period Of Performance 09/1/2023 - 08/31/2024

Storage of vault containers (16@ \$10.00 ea.) \$160.00 per month  
 Storage of Large Vault Containers (2@ \$20.00 ea.) \$ 40.00 per month  
 Total Estimated Monthly Charges: \$ 200.00 monthly (\$2,400.00 annually)

TECHNICAL POC: Chrys Wier / it.purchaserequests@twc.texas.gov  
 EMAIL INVOICES AND PAYMENT INQUIRIES TO: appo@twc.texas.gov

Vendor Safesite Inc  
 Office 512-926-1780  
 Email: jroberts@safesite.cc

POCN 1 Change of NIGP Codes

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**07/31/2023**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY24 Offsite Storage DR- Storage Services Period Of Performance 09/1/2023 Storage of vault containers (16@ \$10.00 ea.) \$160.00 per month Storage of Large Vault Containers (2@ \$20.00 ea.) \$ 40.00 per month Total Estimated Monthly Charges: \$ 200.00 mo		920/48	1.0000	LOT	\$200.00000	\$200.00	09/30/2023
							<b>Schedule Total</b>	<input type="text" value="\$200.00"/>
							<b>ReqID:</b> 0000043335	
term 9/1/23 to 8/31/24 Storage of vault containers (16@\$10.00 ea./mo.) Storage of Large Vault Containers (2@ \$20.00 ea./mo)								
							<b>Item Total for Line # 1</b>	<input type="text" value="\$200.00"/>
2-1	FY24 Offsite Storage DR- Storage Services Period Of Performance 10/1/2023 - 08/31/2024 Storage of vault containers (16@ \$10.00 ea.) \$160.00 per month Storage of Large Vault Containers (2@ \$20.00 ea.) \$ 40.00 per month Total Estimated Monthly Charge		920/48	1.0000	LOT	\$2,200.00000	\$2,200.00	08/31/2024
							<b>Schedule Total</b>	<input type="text" value="\$2,200.00"/>
							<b>ReqID:</b> 0000043335	
Term 9/1/23 to 8/31/24 Storage of vault containers (16@\$10.00 ea./mo.) Storage of Large Vault Containers (2@ \$20.00 ea./mo)								
							<b>Item Total for Line # 2</b>	<input type="text" value="\$2,200.00"/>
							<b>Total PO Amount</b>	<input type="text" value="\$2,400.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature  
*Sonya Babley, CTCD, CTCM*  
 Sonya Babley, CTCD, CTCM  
 07/31/2023



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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**07/31/2023**