



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0000016

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: 0 PO Date: 09/01/2023 PO End Date: PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 DBA TIBH INDUSTRIES INC
 1011 E 53RD 1/2 ST
 AUSTIN TX 78751-1703
 United States

Ship To: Texas Workforce Commission
 1713 W LOUISIANA ST
 MCKINNEY TX 75069-7858
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1741976051 001

Purchaser: Gregory Kolz
Phone: (737) 400-5673
Fax:
Email: gregory.kolz@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:
 Texas Government Code 2155.441
 Managed Term Contract 962-S1
 FTY2024 Document destruction services for the McKinney Tax office for term: 9/1/2023 - 8/31/2024
 TWC Requester: Montessa Turner montessa.turner@twc.texas.gov
 TWC Point of Contact: Michael Hocker michael.hocker@twc.texas.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FTY24 for September 2023 Document Destruction Services (5568)		962/27	1.0000	MO	\$40.00000	\$40.00	08/31/2024
							Schedule Total	\$40.00
							ReqID:	
							0000043453	
							Item Total for Line # 1	\$40.00
2-1	FTY24 for Oct 2023 - Aug 2024 Document Destruction Services (5568)		962/27	1.0000	LOT	\$440.00000	\$440.00	08/31/2024
							Schedule Total	\$440.00
							ReqID:	
							0000043453	
							Item Total for Line # 2	\$440.00

Total PO Amount \$480.00

Authorized Signature
Sonya Babley, CTCD, CTCM
Sonya Babley, CTCD, CTCM **07/26/2023**



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

07/26/2023