



Procurement and Contracts
 Texas SmartBuy PO # 23191704
 Business Unit # 320AD
 Purchase Order # 23-0004889

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: X PO Date: 08/04/2023 PO End Date: PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MONO MACHINES LLC
 DBA SUPPLY CHIMP
 228 PARK AVE S # 36842
 NEW YORK NY 10003-1502
 United States

Ship To: Texas Workforce Commission
 1919 S SHILOH
 STE 420
 GARLAND TX 75042
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1263499518 009

Purchaser: MaryLou Ochoa

Phone:

Fax:

Email: marylou.ochoa@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

TXMAS-19-7502

TWC POC:

Mary J Friesen
 janine.friesen@twc.texas.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Sparco 01569 Fingertip Moistener		605/46	7.0000	EA	\$2.84000	\$19.88	08/11/2023

Schedule Total

ReqID:
0000043986

Fingertip Moistener for the Garland RAs, the AARP Contract Worker and the RA Supervisor to sort paper files quickly and efficiently.

Item Total for Line # 1

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Post-it & reg; New York Collection Post-it Super Sticky Notes - 4" x 6"		615/62	2.0000	PKG	\$16.16000	\$32.32	08/11/2023

Schedule Total

ReqID:
0000043986

4x6 Lined Post-it Notes for the VRCs at the Garland Office.

Item Total for Line # 2

Authorized Signature

Sonya Babley, CTCD, CTCM

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08/04/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Accent Pocket Highlighter, Chisel Tip, Assorted Ink, 12 Per Set		620/90	2.0000	SET	\$7.42000	\$14.84	08/11/2023
							Schedule Total	<input type="text" value="\$14.84"/>
					ReqID: 0000043986			
Sharpie Slim Highlighters for the VRCs and RAs in the Garland Office.								
							Item Total for Line # 3	<input type="text" value="\$14.84"/>
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Sharpie Accent Tank Highlighter		620/90	2.0000	PKG	\$3.11000	\$6.22	08/11/2023
							Schedule Total	<input type="text" value="\$6.22"/>
					ReqID: 0000043986			
Large Sharpie Highlighters for the VRCs and RAs in the Garland Office.								
							Item Total for Line # 4	<input type="text" value="\$6.22"/>
							Total PO Amount	<input type="text" value="\$73.26"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 08/04/2023