



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 23-0004107

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** E    **PO Date:** 06/07/2023    **PO End Date:**    **PO Method:** EN    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** THE TEXAS ASSOCIATION OF VOCATIONAL  
 DBA TAVAC  
 3300 STONECREST DR  
 GRAPEVINE TX 76051-6300  
 United States

**Ship To:** Texas Workforce Commission  
 3555 TIMMONS LN STE 790  
 HOUSTON TX 77027-6466  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1742073527 002

**Purchaser:** Michael Kagan  
**Phone:** (737) 400-5664  
**Fax:**  
**Email:** michael.kagan@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

State Employee Training Act. Texas Governmental Code. Sec. 656.048. The Governor has approved TWC's education/training policy.  
 Delegated purchase \$10,000 or less

POC - Nedra Zeno  
 nedra.zeno@twc.texas.gov

Training for staff that provide services to Transition customers.

**Ship to Comments:**

3555 Timmons Lane, #790  
 Houston, TX 77027  
 281-768-0308

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Megan Susong [REDACTED] - TAVAC 2023 Conference	13060	924/35	1.0000	EA	\$350.00000	\$350.00	06/19/2023	
							<b>Schedule Total</b>	<input type="text" value="\$350.00"/>	
							<b>ReqID:</b>		
							0000042698		
2023 TAVAC 48th Annual Conference [Megan Susong [REDACTED]] July 16-19, 2023 Hyatt Regency Riverwalk, 123 Losoya St., San Antonio, Texas								<b>Item Total for Line # 1</b>	<input type="text" value="\$350.00"/>

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**06/07/2023**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Grace Akpaffiong [REDACTED] [REDACTED] - TAVAC 2023 Conference	13060	924/35	1.0000	EA	\$350.00000	\$350.00	06/19/2023
							<b>Schedule Total</b>	<input type="text" value="\$350.00"/>
							<b>ReqID:</b> 0000042698	
2023 TAVAC 48th Annual Conference [Grace Akpaffiong [REDACTED]] July 16-19, 2023 Hyatt Regency Riverwalk, 123 Losoya St., San Antonio, Texas								
							<b>Item Total for Line # 2</b>	<input type="text" value="\$350.00"/>
3-1	Tracy Darjean [REDACTED] - TAVAC 2023 Conference	13060	924/35	1.0000	EA	\$350.00000	\$350.00	06/19/2023
							<b>Schedule Total</b>	<input type="text" value="\$350.00"/>
							<b>ReqID:</b> 0000042698	
2023 TAVAC 48th Annual Conference [Tracy Darjean [REDACTED]] July 16-19, 2023 Hyatt Regency Riverwalk, 123 Losoya St., San Antonio, Texas								
							<b>Item Total for Line # 3</b>	<input type="text" value="\$350.00"/>
4-1	Stacy O'Neal [REDACTED] - TAVAC 2023 Conference	13060	924/35	1.0000	EA	\$350.00000	\$350.00	06/19/2023
							<b>Schedule Total</b>	<input type="text" value="\$350.00"/>
							<b>ReqID:</b> 0000042698	
2023 TAVAC 48th Annual Conference [Stacy O'Neal [REDACTED]] July 16-19, 2023 Hyatt Regency Riverwalk, 123 Losoya St., San Antonio, Texas								
							<b>Item Total for Line # 4</b>	<input type="text" value="\$350.00"/>
5-1	Elisa Gutierrez [REDACTED] - TAVAC 2023 Conference	13060	924/35	1.0000	EA	\$350.00000	\$350.00	06/19/2023
							<b>Schedule Total</b>	<input type="text" value="\$350.00"/>
							<b>ReqID:</b> 0000042698	
2023 TAVAC 48th Annual Conference [Elisa Gutierrez [REDACTED]] July 16-19, 2023 Hyatt Regency Riverwalk, 123 Losoya St., San Antonio, Texas								
							<b>Item Total for Line # 5</b>	<input type="text" value="\$350.00"/>

Authorized Signature

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**06/07/2023**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	Belinda Medious [REDACTED] [REDACTED] - TAVAC 2023 Conference	13060	924/35	1.0000	EA	\$350.00000	\$350.00	06/19/2023
							<b>Schedule Total</b>	<input type="text" value="\$350.00"/>
					<b>ReqID:</b> 0000042698			
2023 TAVAC 48th Annual Conference [Belinda Medious EID 31302] July 16-19, 2023 Hyatt Regency Riverwalk, 123 Losoya St., San Antonio, Texas								
							<b>Item Total for Line # 6</b>	<input type="text" value="\$350.00"/>
7-1	Janeen Gordon [REDACTED] - TAVAC 2023 Conference	13060	924/35	1.0000	EA	\$350.00000	\$350.00	06/19/2023
							<b>Schedule Total</b>	<input type="text" value="\$350.00"/>
					<b>ReqID:</b> 0000042698			
2023 TAVAC 48th Annual Conference [Janeen Gordon EID 26048] July 16-19, 2023 Hyatt Regency Riverwalk, 123 Losoya St., San Antonio, Texas								
							<b>Item Total for Line # 7</b>	<input type="text" value="\$350.00"/>
							<b>Total PO Amount</b>	<input type="text" value="\$2,450.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
*Sonya Babley, CTCD, CTCM*  
 Sonya Babley, CTCD, CTCM  
 06/07/2023