



Procurement and Contracts
Texas SmartBuy PO # 23125243
Business Unit # 320AD
Purchase Order # 23-0003426

Page: 1 of 2

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: 0 Date: 04/17/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
DBA TIBH INDUSTRIES INC
1011 E 53RD 1/2 ST
AUSTIN TX 78751-1703
United States

Ship To: Texas Workforce Commission
4405 SPRINGDALE RD
RM 504T
AUSTIN TX 78723
United States

Vendor ID: 1741976051

Purchaser: Kelly A Hall
Phone: (737) 667-5150

Fax:
Email: kelly.hall@twc.texas.gov

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:
620-S1

Pens, Highlighter and Permanent Markers

TWC POC: Angelica Ancira / angelica.ancira@twc.texas.gov / +1 (512) 936-3702

Texas Workforce Commission
Attention To Angelica Ancira
4405 SPRINGDALE RD
RM 504T
Austin, TX 78723

Contractor: WorkQuest, Inc.
Contact Name: WorkQuest Customer Service
Email: customerservice@workquest.com
Phone: (512) 451-8145
Address: 1011 East 53 1/2 Street Austin TX 78751

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Permanent Markers, ULettera Fine Point, Assorted Colors, 5/Set	620/90	1.0000	PKG	\$4.00000	\$4.00	05/01/2023

Schedule Total

ReqID:
0000041925

Item Total for Line # 1

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

04/17/2023



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Page: 2 of 2

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Highlighters, Retractable, Assorted Colors, 5/Pkg	620/90	1.0000	SET	\$6.08000	\$6.08	05/01/2023
						Schedule Total	\$6.08
						ReqID:	0000041925
						Item Total for Line # 2	\$6.08

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Pen, Retractable, Ballpoint, Recycled Water Bottle;	620/80	1.0000	DOZ	\$8.00000	\$8.00	05/01/2023
						Schedule Total	\$8.00
						ReqID:	0000041925
						Item Total for Line # 3	\$8.00

Total PO Amount \$18.08

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

04/17/2023