



Procurement and Contracts
 Texas SmartBuy PO # 23056638
 Business Unit # 320AD
 Purchase Order # 23-0001798

Payment N/A Freight N/A Ship Via: N/A PCC: X Date: 12/01/22 PO Method: DG Dispatch: Dispatch Rev Dt:
 Terms: Terms: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: STAPLES PRINT SOLUTIONS
 STAPLES CONTRACT & COMMERCIAL LLC
 DBA STAPLES BUSINESS ADVANTAGE
 PO BOX 660409
 DALLAS TX 75266-0409
 United States

Ship To: Texas Workforce Commission
 400 E HACKBERRY AVE
 MCALLEN TX 78501-9222
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1043390816

Purchaser: Marie Diemer
 Phone: (737) 400-5620
 Fax:
 Email: marie.diemer@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$10000 or Less - contract TXMAS 20-7502

TWC contact - aida.paredes@twc.texas.gov

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Letter Opener, 9" Blade, Chrome Plated part number - 458232	615/53	6.0000	EA	\$1.36000	\$8.16	12/09/2022
						Schedule Total	<input type="text" value="\$8.16"/>
				ReqID:	0000040255		
						Item Total for Line # 1	<input type="text" value="\$8.16"/>
2-1	Staples Loose Leaf Book Rings Silver 10/Pack (44417)	615/69	2.0000	PAK	\$3.53000	\$7.06	12/09/2022
						Schedule Total	<input type="text" value="\$7.06"/>
				ReqID:	0000040255		
						Item Total for Line # 2	<input type="text" value="\$7.06"/>

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

12/06/2022



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Woodcase Pencil 48/Pk	620/60	2.0000	EA	\$5.32000	\$10.64	12/09/2022
	part number - 2636714						
						Schedule Total	<input type="text" value="\$10.64"/>
				ReqID:			
				0000040255			
						Item Total for Line # 3	<input type="text" value="\$10.64"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Bebley, CTCD, CTCM
 Sonya Bebley, CTCD, CTCM
 12/06/2022