



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 23-0000245

Payment N/A Freight N/A Ship Via: N/A PCC: E Date: 09/01/22 PO Method: DG Dispatch: Dispatch Rev Dt:
Terms: Terms: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
DBA TIBH INDUSTRIES INC
1011 E 53RD 1/2 ST
AUSTIN TX 78751-1703
United States

Ship To: Texas Workforce Commission
4801 NW LOOP 410
STE 725
SAN ANTONIO TX 78229-5308
United States

Vendor ID: 1741976051

Purchaser: Anna James
Phone:
Fax:
Email: anna.james@twc.texas.gov

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

****FY23 PURCHASE ORDER EFFECTIVE 09-01-2022****

Delegated Purchase \$10000 or Less

ATI Secure Docs Quote Attached FY22 no price change.

Service date: September 2022 and October thru August 2023.

PLEASE CALL OR EMAIL ATTENTION PERSON BELOW WHEN DELIVERY WILL BE MADE. PROVIDED TRACKING NUMBER WHEN POSSIBLE.

Contact:
Vanessa Trevino
210-256-3020
vanessa.trevino@twc.texas.gov

Vendor:
1741976051
WorkQuest Inc

Contact:
Alyssa Cole
ATI Secure Docs
512-389-3333
alyssa@austintask.com

Authorized Signature

Sonya Bebley, CTCD, CTCM

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07/25/2022



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Shred Bin Services Oct-Aug	920/50	11.0000	MO	\$96.00000	\$1,056.00	09/01/2022
						Schedule Total	<input type="text" value="\$1,056.00"/>
						ReqID:	
						0000038524	
Shred Bin Svcs. for the months of October 2022 - August 2023						Item Total for Line # 1	<input type="text" value="\$1,056.00"/>
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Shred Bin Svcs (Sep)	920/50	1.0000	MO	\$96.00000	\$96.00	09/01/2022
						Schedule Total	<input type="text" value="\$96.00"/>
						ReqID:	
						0000038524	
Shred Bin svc for the month of September 2022						Item Total for Line # 2	<input type="text" value="\$96.00"/>
						Total PO Amount	<input type="text" value="\$1,152.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Bebley, CTCD, CTCM
 Sonya Bebley, CTCD, CTCM
 07/25/2022