



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 23-0000133

Payment Terms: N/A    Freight Terms: N/A    Ship Via: N/A    PCC: 0    Date: 09/01/22    PO Method: DG    Dispatch: Dispatch Via Print    Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST  
 DBA TIBH INDUSTRIES INC  
 1011 E 53RD 1/2 ST  
 AUSTIN TX 78751-1703  
 United States

Ship To: Texas Workforce Commission  
 524 E LAMAR BLVD  
 ARLINGTON TX 76011-3929  
 United States

Bill To: APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

Vendor ID: 1741976051

Purchaser: Michael Kagan  
 Phone:  
 Fax:  
 Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

**PO Information:**

Coverage Terms : 9/1/22 - 8/31/23

Contract # 962-S1

5451 document destruction services

POC - Beth R Wright  
 (972) 595-3471  
 beth.wright@twc.texas.gov

3 - 64 gal bins (\$18 ea) at Dallas Metroplex Appeals Office located 524 E Lamar Blvd ste 350, Arlington TX 76011  
 Texas Governmental Code 2155.138 - Blind made goods/services.

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY21 5451 - Sept Document Destruction Services Dallas Metroplex Appeals	962/27	1.0000	MO	\$54.00000	\$54.00	09/01/2022

Schedule Total

ReqID:  
 0000038345

5451 document destruction services - fee to cover Covers 3 - 64 gal bins Sept 2021 (\$18 ea) at Dallas Metroplex Appeals Office located 524 E Lamar Blvd ste 350, Arlington TX 76011

Item Total for Line # 1

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**07/15/2022**



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	FY21 5451 - Oct 2022-Aug 2023 Document Destruction Services Dallas Metroplex Appeals	962/27	11.0000	MO	\$54.00000	\$594.00	09/01/2022	
						<b>Schedule Total</b>	<input type="text" value="\$594.00"/>	
				<b>ReqID:</b>				
				0000038345				
5451 document destruction services - fee to cover Covers 3 - 64 gal bins Oct 2022 -August 2023 (\$18 ea) at Dallas Metroplex Appeals Office located 524 E Lamar Blvd ste 350, Arlington TX 76011							<b>Item Total for Line # 2</b>	<input type="text" value="\$594.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
*Sonya Babley, CTCD, CTCM*  
 Sonya Babley, CTCD, CTCM **07/15/2022**