Procurement and Contracts
Business Unit # 320AD
Purchase Order # 19-0007829

Payment Terms: **N/A** Freight Terms: **N/A** Ship Via: **N/A** PCC: **E** Date: **07/24/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor:
DIAMOND KEAN LEARNING LLC
10455 N CENTRAL EXPY STE 111
DALLAS TX 75231-2272
United States

Ship To:
Texas Workforce Commission
4405 SPRINGDALE RD
RM 608M
AUSTIN TX 78723
United States

Bill To:
APPO@twc.state.tx.us or

Texas Workforce Commission
101 E 15TH ST
RM 446
AUSTIN TX 78778-0001
United States

Vendor ID: 1823595448

Purchaser: Constance L Conerly
Phone:
Fax:
Email: constance.conerly@twc.state.tx.us

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase $5000 or Less

Agency Contact: Melissa Collins/Phone: 512/936-3653/Email: melissa.collins@twc.state.tx.us

Vendor Contact: Tom Davey/Phone: 214/342-3305/Email: tom@sylvannorthdallas.com

For payment inquiries, please contact Texas Workforce Commission Accounts Payable customer service by calling 512-463-1671 (Select Option 5), or by e-mail to appo@twc.state.tx.us. Invoices may be emailed to appo@twc.state.tx.us or the bill to address listed above.

Authorized Signature

Glenn Smith

07/24/2019

Procurement and Contracts
Business Unit # 320AD
Purchase Order # 19-0007829

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	TWC VR Appeal 2019-11, Reader Srvs for Administrative Hearing Date: August 2, 2019 Location: Texas Workforce Solutions Field Office 5955 Alph Rd., Ste. 200 Dallas, TX 752140	961/72	7.0000	HR	$55.00000	$385.00	08/02/2019

Schedule Total $385.00

ReqID:
0000023242

Item Total for Line # 1 $385.00

Total PO Amount $385.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.
STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Glenn Smith

07/24/2019