# Procurement and Contracts
## Business Unit # 320AD
## Purchase Order # 19-0005795

Payment Terms: **N/A** Freight Terms: **N/A** Ship Via: **N/A** PCC: **X** Date: **05/07/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:**
MONO MACHINES LLC
DBA SUPPLY CHIMP
PO BOX 70
CARLETON MI 48117-0070
**United States**

**Ship To:**
Texas Workforce Commission
6400 E HIGHWAY 290
SUITE 201
AUSTIN TX 78723-1032
United States

**Bill To:**
APPO@twc.state.tx.us or

Texas Workforce Commission
101 E 15TH ST
RM 446
AUSTIN TX 78778-0001
United States

**Vendor ID**: 1263499518

**Purchaser:** Constance L Conerly
**Phone:**
**Fax:**
**Email:** constance.conerly@twc.state.tx.us

**TWC Prefers Electronic Submission**

**PO Information:**

Agency Contact: Yvonne G. Garcia/Email: yvonne.garcia@twc.state.tx.us/Phone:(512) 407-1323

Contract: TXMAS-19-7502

Vendor Contact: Christopher McPherson/Email: helpme@supplychimp.com/Phone: (800) 592-1306

| Line-Sch | Line Description | Class/Item | Quantity | UOM | Unit Price | Extended Amt | Due Date |
|---|---|---|---|---|---|---|---|
| 1- 1 | Pilot 84066 G2 Premium Retractable Gel Ink Pen, Refillable, Blue Ink, .7 Mm, 36/Pack, commodity code 62085 | 620/85 | 2.0000 | PKG | $38.14000 | $76.28 | 05/21/2019 |

**Schedule Total** $76.28

ReqID:
0000020535

**Item Total for Line # 1** $76.28

**Authorized Signature**

Glenn Smith

**05/07/2019**

# Procurement and Contracts
## Business Unit # 320AD
## Purchase Order # 19-0005795

| Line-Sch | Line Description | Class/Item | Quantity | UOM | Unit Price | Extended Amt | Due Date |
|---|---|---|---|---|---|---|---|
| 2- 1 | Pilot G2 Premium Retractable Gel Ink Pen, Refillable, Black Ink, .7 Mm, 36/Pack, PIL84065, commodity code 62085 | 620/85 | 2.0000 | PKG | $38.14000 | $76.28 | 05/21/2019 |
| | | | | | | **Schedule Total** | $76.28 |
| | | | | ReqID: 0000020535 | | | |
| | | | | | | **Item Total for Line # 2** | $76.28 |
| 3- 1 | Post-it Notes Bonus Pack, 4 x 4, Lined, Canary Yellow, 5 100-Sheet Pads/Pack, commodity code 61562 | 615/62 | 1.0000 | EA | $10.01000 | $10.01 | 05/21/2019 |
| | | | | | | **Schedule Total** | $10.01 |
| | | | | ReqID: 0000020535 | | | |
| | | | | | | **Item Total for Line # 3** | $10.01 |
| 4- 1 | Tops Prism Plus Colored Junior Legal Pad | 615/62 | 2.0000 | PKG | $8.82000 | $17.64 | 05/21/2019 |
| | | | | | | **Schedule Total** | $17.64 |
| | | | | ReqID: 0000020535 | | | |
| | | | | | | **Item Total for Line # 4** | $17.64 |

**Authorized Signature**

Glenn Smith

**05/07/2019**

# Procurement and Contracts
## Business Unit # 320AD
## Purchase Order # 19-0005795

| Line-Sch | Line Description | Class/Item | Quantity | UOM | Unit Price | Extended Amt | Due Date |
|---|---|---|---|---|---|---|---|
| 5- 1 | Post It Notes Original Notes 5x7 lined canary yellow | 615/62 | 3.0000 | PKG | $3.66000 | $10.98 | 05/21/2019 |
| | | | | | | **Schedule Total** | $10.98 |
| | | | | ReqID: 0000020535 | | | |
| | | | | | | **Item Total for Line # 5** | $10.98 |
| 6- 1 | Post it Notes Lined 4x6 colored | 005/05 | 2.0000 | PKG | $7.64000 | $15.28 | 05/21/2019 |
| | | | | | | **Schedule Total** | $15.28 |
| | | | | ReqID: 0000020535 | | | |
| | | | | | | **Item Total for Line # 6** | $15.28 |
| 7- 1 | AMpad Gold Fibre Wirebound, Legal pad 91/2x71/4 white green cover 84 sheets | 615/62 | 10.0000 | EA | $3.28000 | $32.80 | 05/21/2019 |
| | | | | | | **Schedule Total** | $32.80 |
| | | | | ReqID: 0000020535 | | | |
| | | | | | | **Item Total for Line # 7** | $32.80 |

**Total PO Amount** $239.27

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**Authorized Signature**

Glenn Smith

**05/07/2019**

# Procurement and Contracts
## Business Unit # 320AD
## Purchase Order # 19-0005795

IMPORTANT CONDITIONS OF ORDER
This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.
STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

Glenn Smith

**05/07/2019**