Welcome to the Unemployment Benefits Services Tutorial

How to View Your Appeal Status
Tutorial Overview

Checking your appeal status over the Internet is fast, easy, and secure. The Internet is available 24 hours a day, 7 days a week, in English and Spanish.

This tutorial includes instructions for checking your appeal status over the Internet.

You may view:

- a list of your most current appeal(s) by date
- your appeal status, and
- a decision summary and rulings made by the Appeal Tribunal or Commission Appeals

To view your appeal status, go to our Web site at ui.texasworkforce.org, select the link View Appeal Status under the heading, On this page, and log on to Unemployment Benefits Services.
This is the first page you see when you go to ui.texasworkforce.org.

Before you can access the View Appeal Status option, you must log on to UBS using your User ID and Password.

For instructions on how to create, retrieve or reset a User ID and Password, go to the How to Create User IDs and Passwords Tutorial.

Note: If you want to print pages from this tutorial and don’t have a printer, you may use a printer at your local Workforce Solutions office.

Select this link if you already have a User ID or Password, or to create a User ID and Password.
Viewing Your Appeal Status Online

In this section you will learn how to find:

- Appeal List
- Appeal Status
- Appeal Parties
- Decision Summary
Appeal Status

After you log on, the “My Home” page displays.

This page provides:
- Quick Links to various topics and resources
- Messages from TWC

To check your appeal status, select the link, Appeal List, under the Quick Links heading.
Appeal List

The **Appeal List** page displays an overview of your appeal(s), including:

- appeal number assigned
- date appeal filed
- current appeal level (Appeal Tribunal, Commission Appeals, Motion for Rehearing)
- who appealed (claimant or employer)
- appeal status (active or complete)
- employer’s name
- link to view action taken

To view action taken on the appeal, select the link, **View** in the last column under the heading, **Action**.
The Appeal Status page shows:

- appeal information, such as initial claim date, date appeal filed, and who filed the appeal
- appeal status, such as date decision was mailed
- activity log, such as date appeal received and date hearing held

To view another appeal, choose the link, Select another appeal to view, located above the Appeal Information heading.
To see the parties involved in the appeal, select the link, **Appeal Parties**, under the **Quick Links** heading.

The **Appeal Parties** page shows:
- appeal number, file date, appeal level and who appealed
- claimant’s Social Security number, name and address
- employer’s TWC tax account number, name and address
To view the **Appeal Summary** page, select the **Decision Summary** link under the **Appeal List** heading from the **Quick Links** menu.

This page shows:

- determination(s)
- issue(s)
- date decision letter mailed
- appeal number
- appeal level
- who appealed
- appeal issue(s)
- TWC ruling
- Chargeback (for employers or TWC staff)
Still need help?

Call Appeals Status at 512-463-2807 and leave a message. TWC staff will return your call.