Texas Workforce Commission Shared Work Plan Union Acknowledgment

If your company has unions this Shared Work Plan will affect, an official from each union must acknowledge the plan by completing, signing, and dating the information below.

1. Union Name	2. Local Union Number
3. Union Official's Name (Please Print)	4. Title
5. Shared Work Plan Approved ◯ Yes ◯ No	
6. **Union Official's Signature**	**Date**

7. Union Name	8. Local Union Number
9. Union Official's Name (Please Print)	10. Title
11. Shared Work Plan Approved ◯ Yes ◯ No	
12. **Union Official's Signature**	**Date**

13. Union Name	14. Local Union Number
15. Union Official's Name (Please Print)	16. Title
17. Shared Work Plan Approved ◯ Yes ◯ No	
18. **Union Official's Signature**	**Date**

Save a completed copy of this form to your computer for your records. Submit the completed copy to TWC.

How To Submit: Send the completed form to TWC through Employer Benefits Services. Log in and select the Shared Work tab from the My Home page and follow the instructions to upload the form.

Need Help? Email questions or corrections to TWC's Shared Work Unit at: ui.sharedwork@twc.texas.gov. Employees may participate in training while in the Shared Work program. For more information about the program, visit twc.texas.gov/employer-resources/shared-work.

An individual may receive and review information that TWC collects regarding that individual. To learn more, contact TWC Open Records at 866-274-0940 or visit twc.texas.gov/services/open-records.