

TEXAS WORKFORCE COMMISSION  
Order Delegating Authority to the Executive Director and Deputy Executive Director

WHEREAS, on January 24, 2005, the Commission adopted an Order Setting Responsibilities of the Commission, Executive Director, and Commission Staff delegating to the Executive Director the authority to enter into contracts and memoranda of understanding as the Executive Director or the Commission considers necessary or suitable to fulfill the duties of the Commission;

WHEREAS, on March 12, 2018, the Commission adopted an Order delegating to the Executive Director, or in that person's absence the Interim or Acting Executive Director, the approval and signature authority for contracts exceeding \$1 million, following consultation with the Commissioners on any contract not already reviewed and approved during a scheduled meeting of the Commission;

WHEREAS, Section 2261.254 of the Texas Government Code, effective September 1, 2015, sets forth approval and signature requirements for state agency contracts for the purchase of goods and services that have a value exceeding \$1 million;

WHEREAS, in accordance with Section 2261.254 (c) the governing body of a state agency must approve the contract and the contract be signed by the presiding officer of the governing body;

WHEREAS, on January 21, 2020, in accordance with Section 2261.254 (d), the Commission delegated to the Executive Director and Deputy Executive Director the approval and signature authority for contracts exceeding \$1 million, following consultation with the Commissioners on any contract not already reviewed and approved during a scheduled meeting of the Commission. The Order was subject to review on a biennial basis following a legislative session;

WHEREAS, the Commission has reviewed the Order and determined that prior consultation is not statutorily required;

NOW THEREFORE, based on these considerations and findings, the Commission amends the January 21, 2020 Order and hereby delegates to the Executive Director and the Deputy Executive Director the approval and signature authority for contracts exceeding \$1 million.

It is further ordered that the Executive Director or designee will provide the commissioners a regular report of contracts exceeding \$1 million on a quarterly basis.

This Order continues in effect until further Commission action on this matter. The delegation authority in this Order will be reviewed on a biennial basis following a legislative session and amended by the Commission as necessary.

May 21, 2024

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Bryan Daniel, Chairman and Commissioner representing the Public

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Alberto Treviño III, Commissioner representing Labor

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Joe Esparza, Commissioner representing Employers