

# Meeting of the Elected Committee of Managers

January 17th, 2015, 9:00 am

Wyndham Garden Austin, 3401 South IH-35, Austin, TX 78741

**Call to order 9:00 A.M.**

## Roll Call of ECM and Guests

All twelve ECM:

- Clayton Hell
- Dave Corbett
- Dwayne Zuppardo
- Zach Davis
- Aloha Cook
- Manny Sifuentes
- Kingsly Fier
- Greg Stavinoha
- Harvey Johnson
- Paul Parker
- Karla Martinez
- Calvin Shepherd

Audience:

- Wayne Sibson
- Beverly Hell
- Harvey and Georgie Stavinoha
- Sylvia Delaney
- Tom Chepey
- Kim Chepey
- Bunk Goodrum and guest
- Bobby Allen
- Mark Russell
- Mike Vandervoort and guest
- Esta Scott
- Tammy Nowell

## Approval of minutes of last meeting

Minutes adopted without change.

## BET Directors Report

Provided by Mike Hooks

## Facilities Information

Current Facility Status: 118

Started FY @ 119

New Facilities Opened This Year: 1

- 2-826-5 LaSalle Rest Area

Facilities Closed This Year: 2

- 1-800-5 Yselta Bridge
- 1-964-5 Medina/Kerr Rest Areas vending

Facilities That Had Operational Areas of the Business Upgraded This Year: 3

- 853 South Austin Vending Route
- 897 Elias Ramirez
- 967 and 933 USPS remodel project

Facilities W/Operational Areas to Be Upgraded: 7

- 970 Mickey Leland
- 949 FW Mail facility
- 906 Stars and Stripes
- 914 Austin USPS
- 944 Piney Woods
- 989 Abilene prison vending
- 868 FAA new facility

Facilities Operational Changes This Year:

San Antonio vending route to include Medina Kerr and Randolph AFB

Barbara Jordon facilities will be closing soon

Facilities With Out-Source Management: 2

- 1-888-3 VA Waco Beverly Evans
- 1-779-3 NASA Shemika Fills

Facilities with Temporary Management: 6

- 1-844-5 SA Downtown Vending Route Gay Nimitz
- 1-969-5 IRS Vending Harvey Stavinoha (Carnell Pardue designated)
- 2-902-4 Camp Hubbard John DeSimone
- 2-885-3 AG Child Support Mark Russell (Myra Escalante designated)
- 2-880-3 TCEQ Snack Bar Tom Chepey
- 2-724-5 Hardeman County Rest Area Dylan Williams

## **BET Manager Information**

Current Assigned Managers: 110 Started FY @ 112

Marlene Beeson (9-29-14) retired from 902 (Camp Hubbard) (1<sup>st</sup>)

Billy Joe Hutchison (10-14-14) unassigned over 6 months (1<sup>st</sup>)

Bunk Goodrum (12-19-14) retired from 880 (TCEQ) (2<sup>nd</sup>)

Unassigned Licensed Managers: 1

Frank Riojas left 885 10-17-14

Managers Entering the Program This Year: 3

Carnell Pardue newly licensed on 11-14-14 (1<sup>st</sup>)

Jenna Norwood newly licensed on 11-14-14 (1<sup>st</sup>)

Matthew Brewerton newly licensed on 11-14-14 (1<sup>st</sup>)

Newly Licensed Managers Beginning Initial Operations This Quarter Year: 1

Matthew Brewerton 2-900-4 DDS (01-09-15)

Current Trainees – Class Starts: February 2, 2015 Graduates: May 29, 2015

2 applicants pending acceptance.

## **Program Information**

Service Delivery

Business visitations completed

1<sup>st</sup> Qtr: 608

2<sup>nd</sup> Qtr:

3<sup>rd</sup> Qtr:

4<sup>th</sup> Qtr:

Year to date total visitations: 608

Number of Employees with No Disability in BET Businesses

1<sup>st</sup> Qtr: 1422

Number of Blind Employees in BET Businesses

1<sup>st</sup> Qtr: 10

Number of Employees with Other Disabilities in BET Businesses

1<sup>st</sup> Qtr: 77

Highway Rest Area Construction

Starting construction on IH-20 between Abilene and Ft Worth. One mile east of Ranger in Eastland County. This one might close Palo Pinto county rest area. January 2015 may slide to February targeted completion date.

## Current Events:

- Department of Defense food service contract news
- Sunset review still under way with a new issue regarding BET move to TWC
- Full Internal Audit of the BET program beginning within the next 90 days
- Legislative session underway and the Dean of the Senate and the Governor have issued statements potentially affecting the agency.
- Financial report

Mr. Hooks finished his report by fielding questions from the committee and audience related to the current Sunset report, vending revenues, and the methods used by BET for ascertaining equipment needs, budgeting for purchase of equipment and distribution of equipment and progress in hiring the new Business Consultant for South Austin

## Chairman's Report

Clayton Hell stated the need to discuss the Managers Annual Performance Evaluation on the next conference call. Made a call for contributions for the Annual Training Conference to be held this October

## Subway Presentation

Representatives from Subway did not attend the conference or make a presentation

## District Reports

**Manny Sifuentes:** Presented topics from his recent discussions with managers in his district including repair challenges at the VA and Time Warner drilling into his grease trap.

**Calvin Sheppard:** Presented topics from his recent discussions with managers in his district including sales in facilities, rest area facility and contractor challenges.

**Zach Davis:** Presented topics from his recent discussions with managers in his district including facility menu adjustments and sales fluctuations.

**Duane Zuppardo:** Presented topics from his recent discussions with managers in his district including a managers wish to relocate and managers stating they enjoyed the conference in November,

**Kingsly Fier:** Presented topics from his recent discussions with managers in his district including upcoming closing of the Barbara Jordon Post office and the beginning of a monthly discussion group within his district.

**Dave Corbett:** Presented topics from his recent discussions with managers in his district including the success of the new manager, Rebecca Chambers at the Hidalgo County Courthouse and tenured manager Sylvia De La Garza.

**Clayton Hell:** Presented topics from his recent discussions with managers in his district including the recent resignation of a manager in Corpus Christi, the addition of more machines to the San Antonio Vending Route, a manager wishing to relocate to Austin, recent sales increases at the INS prison facility in South Texas, new credit card readers at his rest area vending facility in La Salle County.

**Harvey Johnson:** a manager beginning operations at the Allred prison facility, and the fact that his facility was doing well.

**Karla Martinez:** Presented topics from her recent discussions with managers in her district including needed repairs at the DPS facility, need for new facilities, sales drops at Camp Mabry, equipment needs at Camp Hubbard, construction at the Winters building, temporary management at the Environmental commission facility.

**Aloha Cook:** Presented topics from her recent discussions with managers in her district including a non-specific issue reported by a manager at a rest area facility and her recent marriage.

## **Sub Committees Reports**

Rules and By-Laws Sub Committee: Gregory Stavinoha  
No report

Finance and Budget Sub Committee: Harvey Johnson  
Fund balance at \$5,184.00

Elections Sub Committee:  
No report

Training Conference Sub Committee: Manny Sifuentes  
Hotel (Omni Southpark) has been chosen for the Training Conference in October of this year. Tentative date is October 16 – 18. Still working on contract, training committee includes Manny, Zach, Karla and John Latigo. Presented the need for fund raising for this event.

Training of Potential Managers Sub Committee: Aloha Cook  
Participated in the Interviews of two applicants for training beginning on February 2. Both are interested in food service.

## **Vending Sub Committee:**

No report.

## **Discussion of possible updates and changes to the ECM By-Laws**

No report.

## **Discuss the ways we can influence our legislators in a positive way to prevent possible loss of our priorities and discuss any items that may be presented to legislature that may affect the program**

A discussion was held regarding the method the ECM will be utilizing to inform managers of events in the legislature affecting the program and how information will be distributed.

## **Discuss ways to gain more access to facilities around the state. Such as exploring increasing our footprint at NASA as Florida has in the past**

The Texas NASA facility was discussed with a focus on clauses within the code of federal regulations that affected the program's authority at the exchange at the Johnson Space Center. There was also discussion on developing methods for conducting and monitoring the success of seeking new facilities for the program. It was presented as a topic for future conference calls.

## **Election of officers Chairman, Vice Chairman, and Treasurer**

Clayton Hell was elected Chair, Dave Corbett was elected Vice-Chair and Harvey Johnson was elected Treasurer.

## **Set date and city of next meeting**

Next meeting was set for April 18, 2015 in Dallas, Texas.

## **Adjournment**

Meeting was adjourned at 1:12 pm.