

TEXAS WORKFORCE COMMISSION LETTER

ID/No:	WD 10-15
Date:	April 28, 2015
Keyword:	AEL; ES; WIA; WIOA
Effective:	Immediately

To: Local Workforce Development Board Executive Directors
Adult Education and Literacy Grant Recipients
Commission Executive Offices
Integrated Service Area Managers
Reagan Miller

From: Reagan Miller, Director, Workforce Development Division

Subject: **2015 Regional Workforce and Adult Education Integration Funding**

PURPOSE:

To provide Local Workforce Development Boards (Boards) with guidance and Adult Education and Literacy (AEL) grant recipients with information on the use of funds amended to Boards' Employment Service (ES) contracts to support implementation of Regional Workforce and Adult Education Integration events.

BACKGROUND:

Increasing the collaboration and occurrence of aligned services between Boards and AEL grant recipients is critical to implementing services set forth in Texas Labor Code, Chapter 315, the Texas Workforce Commission's (TWC) Chapter 805 Adult Education and Literacy rules, as well as future service delivery under the Workforce Innovation and Opportunity Act.

To support this objective, TWC's three-member Commission allocated \$240,000 to support a Regional Workforce and Adult Education Integration initiative. To facilitate discussion and service integration solutions, TWC and Boards have planned a series of Regional Workforce and Adult Education Integration events during late spring and early summer of 2015.

Boards have joined into 10 regional groups to lead the planning and design of these events. Each Board regional group has agreed on one Board to act as the event lead, with responsibilities to include, but not be limited to, identifying the event location and securing the space for the event, event promotion, on-site logistics, and event registration. TWC will contract with event facilitators who will lead the meeting agenda, facilitate group discussion, and notate audience feedback. The facilitator will also provide a meeting summary report to TWC.

PROCEDURES:

NLF: Boards and AEL grant recipients must be aware of the following:

- Boards acting as event leads will have:
 - ES contract amendments to include \$7,000 to support event attendance; and
 - responsibilities to include, but not be limited to, the location of a space for the event, event promotion, on-site logistics, and event registration.
- Boards not acting as event leads will:
 - have ES contract amendments to include \$5,000 to support event attendance; and
 - participate in local collaboration meetings with Boards' local AEL grant recipients and other AEL stakeholders to prepare for regional events.

NLF: Boards and AEL grant recipients must be aware that refreshments and food are not allowable expenses with these funds.

INQUIRIES:

Direct inquiries regarding this WD Letter to aelpolicy.clarifications@twc.state.tx.us.

RESCISSIONS:

None

REFERENCE:

Workforce Investment Act §129 and §134

Workforce Innovation and Opportunity Act of 2014

Workforce Investment Act: Final Rule, 20 CFR §665.210

Texas Workforce Commission Adult Education and Literacy Rules: 40 TAC, Chapter 805

FLEXIBILITY RATINGS:

No Local Flexibility (NLF): This rating indicates that Boards and AEL grantees must comply with the federal and state laws, rules, policies, and required procedures set forth in this WD Letter and have no local flexibility in determining whether and/or how to comply. All information with an NLF rating is indicated by “must” or “shall.”

Local Flexibility (LF): This rating indicates that Boards and AEL grantees have local flexibility in determining whether and/or how to implement guidance or recommended practices set forth in this WD Letter. All information with an LF rating is indicated by “may” or “recommend.”